



COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

Board of Directors Meeting Agenda

August 24th, 2022 at 6:00 PM

Board Room, County Water District of Billings Heights 1540 Popelka Dr.

The meeting is open to any interested member of the public. Agendas are prepared for the meetings; agendas may be requested from the General Manager Peyton Brookshire, peyton@heightswaterdistrict.com and are available at <https://heightswaterdistrict.com/agendas-and-minutes>

CALL MEETING TO ORDER: President Ming Cabrera

WELCOME AND INTRODUCTIONS OF BOARD MEMBERS: DAVID GRAVES, BRANDON HURST, LAURA DRAGER AND MING CABRERA

PRESIDENT'S REMARKS: Ming Cabrera

During the course of the meeting the Public may be heard before a vote is cast by the Board. The President will acknowledge the Public once the motion has been made and discussed by the Board for their input. The President will recognize speakers who raise their hand. Once recognized, the speaker should move to the side of the board table so comments can be heard, identify themselves by name, and limit their comments to two minutes. Each speaker will have one opportunity to speak on any agenda item.

PUBLIC COMMENT on "NON-PUBLIC HEARING" Agenda Items

- A. Any member of the Public may be heard on any subject that is not on the Agenda.
- B. The board will not take action on these items at this time but may choose to add an item to the next meeting's Agenda for discussion.

CONSENT AGENDA:

- 1. 2022.06.15 Minutes of the Board Meeting.
- 2. June/July Payables
- 3. June/July prepaid bills for approval
- 4. Bank Balances and Profit and Loss Statement
- 5. Stifel Statement
- 6. FIB Operations and Maintenance Statement
- 7. FIB Payroll Statement
- 8. FIB Savings Statement
- 9. FIB Gross Income Statement
- 10. Billing Stats for June/July

NEW BUSINESS:

- 1. Audit quotes from A.Z and Summers McNea.
- 2. Daffin Annexation 2649 Ranchette Road.
- 3. Vice President Graves would like to propose a vote of confidence for the entire staff.
- 4. Master Agreement extension for Interstate Engineering.
- 5. Letter from City Administrator Kukulski regarding contract discussions.
- 6. Contract with Yellowstone County News under resolution 014-21. Continue or cancel.

MANAGERS REPORT : Peyton Brookshire

1. Budget review and approval with revisions with final FY 2021-2022 numbers.
2. Wage and Salary review for approval or revisions. Any changes will be retro to July 1st.
3. Chlorination Project update.
4. CIP and Rate Study update.
5. Black Mountain Software update.
6. Master Agreement extension with Interstate Engineering.

FINANCE COMMITTEE REPORT: Laura Drager

1. Treasurers Report.
2. Investment Report.

OLD BUSINESS:

1. FY 2022-2023 Budget review for adoption.
2. Wage and salary review for approval.
3. Review applications for the vacant elected seat on the board. Two minutes for each applicant to introduce themselves.

EXECUTIVE SESSION: If called for.

ANNOUNCEMENTS Next Board Meeting Wednesday, September 21, 2022 6:00 pm Board Room

Note: No action will be taken on items that were not on the agenda.