



COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

Board of Directors Meeting Agenda

November 16th, 2022 at 6:00 PM

Board Room, County Water District of Billings Heights, 1540 Popelka Drive, Billings, MT.

The meeting is open to the public. Agendas only are supplied for the meetings; agenda packets may be requested by email from the General Manager Peyton Brookshire, peyton@heightswaterdistrict.com and are also available to download at <https://www.heightswaterdistrict.com/agendas-and-minutes>.

CALL MEETING TO ORDER: President Ming Cabrera

WELCOME AND INTRODUCTIONS OF BOARD MEMBERS: **DAVID GRAVES, BRANDON HURST, LAURA DRAGER TOM ZURBUCHEN AND MING CABRERA**

PRESIDENT'S REMARKS: Ming Cabrera

During the course of the meeting the Public may be heard before a vote is cast by the Board. The President will acknowledge the Public once the motion has been made and discussed by the Board for their input. The President will recognize speakers who raise their hand. Once recognized, the speaker should move to the side of the board table so comments can be heard, identify themselves by name, and limit their comments to two minutes. Each speaker will have one opportunity to comment on each agenda item.

PUBLIC COMMENT on Non-Agenda Items

- A. Any member of the Public may be heard on any subject that is not on the agenda. The board will not engage in open discussion on public comments on non-agenda items.
- B. The board will not take action on these items at this time but may choose to add an item to the next meeting's Agenda for discussion.

CONSENT AGENDA:

- 1. Minutes of the October Board Meeting and September corrections.
- 2. October Payables
- 3. October prepaid bills for approval
- 4. Bank Balances and Profit and Loss Statement
- 5. Stifel Statement
- 6. FIB Operations and Maintenance Statement
- 7. FIB Payroll Statement
- 8. FIB Savings Statement
- 9. FIB Gross Income Statement
- 10. Billing Stats for October

NEW BUSINESS:

- 1. By Law and Governance committee recommendations, changes, for review from 10/27/22 work session.
- 2. Removing the deposit requirement for new accounts and crediting the current customers that have deposits on file.
- 3. BCBS and Guardian Dental and Vision Insurance quote for employees up for renewal.
- 4. Workers Compensation refund.
- 5. Task order #28 for the engineering on the Northwest Transmission Main Project.

MANAGERS REPORT: Peyton Brookshire

1. Chlorination Project walkthrough update.
2. Dates for presentation availability.
3. Task Order 28.

FINANCE COMMITTEE REPORT: Laura Drager

1. Treasurers Report.
2. Investment Report.

OLD BUSINESS:

ANNOUNCEMENTS Next Board Meeting Wednesday, December 15th, 2022 6:00 pm.

Note: No action will be taken on items that were not on the agenda.