



COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

Board of Directors Meeting Minutes

October 19th, 2022 at 6:00 PM

County Water District of Billings Heights 1540 Popelka Dr., Board room

The meeting is open to any interested member of the public. Agendas are prepared for the meetings. Agendas may be requested from the General Manager Peyton Brookshire, peyton@heightswaterdistrict.com and are available at <https://heightswaterdistrict.com/agendas-and-minutes/>. Supplemental documents are linked in the Agenda Packet.

CALL MEETING TO ORDER: President Ming Cabrera called the meeting to order at 6:00 p.m.

WELCOME AND INTRODUCTIONS

Board Members present: Ming Cabrera, David Graves, and Brandon Hurst, Laura Drager, Tom Zurbuchen

Staff Members present: Peyton Brookshire, Josh Simpson, and Jenn Burnside

Also present: Kelly Brookshire, Frank Ewalt, Pam Ellis, Wesley Dunn, Mike Macki, Butch Bailey, Michael Marino (YCN) and Evelyn Pyburn (YCN),

PRESIDENT'S REMARKS: Read by Ming Cabrera

During the course of the meeting the Public may be heard before a vote is cast by the Board. The President will acknowledge the Public once the motion has been made and discussed by the Board for their input. The President will recognize speakers who raise their hand. Once recognized, the speaker should move to the side of the board table so comments can be heard, identify themselves by name, and limit their comments to two minutes. Each speaker will have one opportunity to speak on any agenda item.

PUBLIC COMMENT on Non-Public Hearing Agenda Items: Read by Ming Cabrera

- A. Any member of the public may be heard on any subject that is not on the agenda;
- B. The board will not take action on these items at this time, but may choose to add the item to the agenda for the next scheduled board meeting.

NEW BUSINESS

Public Comment: Pam Ellis mentions a water main break about a year ago on Bitterroot, and there was a disagreement on whether or not the district handled it correctly. There was another break this weekend in the Lake Elmo area. It was an active break so mud got into the lines. She reads a post from Sarah Johnson about a Heights Water worker knocking on her door and running her hose to remove the mud from the line in her residence. Pam sent this post to two engineers in water, they both said AWWA guidelines require not only sanitizing but also testing the water. She says knocking on someone's door and running the mud out does not provide the testing necessary. She has concerns of the District providing safety to our water supply.

Peyton responded with the only water break he was aware of was CEC going through a hydrant leg with their boring. He has not heard from any service man that has knocked on a door and ran mud through lines. No one has called him saying this had happened. He only knew about the one from a year ago that Pam had mentioned. He says that we do everything according to standard and that no one is going to risk their license for that. Josh said as far as the recent break it was isolated from the main so the main was still active. Pam asks how mud gets into the pipe? Ming said Josh didn't have to answer that. Peyton and Josh said neither of them received a call regarding mud in the pipes. Ming stated as far as we know it was on a fire hydrant line and it wasn't on the main. Josh said it comes off the main but it was isolated from the main. Ming asked if anyone was contacted about that break? Peyton said yes, and the on-call guy went over and shut off the isolation valve. Then CEC had to dig it up and we made the repair. Ming asked if there was any mud that went into anyone's lines? Peyton said no there was no depressurization. Ming said as long as there is high pressure on the main line there is no way for anything to get in there. Peyton says that we have never had a testing fail.

CONSENT ADGENDA:

Tom states he would like to separate the Susan Swimley invoice from the agenda. Ming would like items 1-3 to be separated which are the minutes, September payables and September prepaid bills for approval.

David makes motion to approve items 4-11

Brandon Seconds: All approved

Consent agenda item 1. meeting minutes from September. Tom makes a motion to fix the minutes from September because they are incomplete. Toward the end of the meeting Ming made a statement that there is no law preventing the board from hiring an attorney and the executive session did not happen that was listed in the board packet.

Brandon Seconds.

Public Comment: Pam said that the minutes must reflect what actually happened in the meeting and you can't add stuff that didn't happen. She brought up at the last meeting that there were two \$100 checks one from August and one from September. The minutes state they did not receive two checks for one board meeting however it was not spoken. Pam pointed out that Laura had given a direction to the board to invest money in a 5-year CD. The minutes reflect that Ming responded that he was aware of the goings on. She said that no two board members have the authority to direct the staff to act.

Peyton said the only reason the Executive session was in the board packet was because it was on a previously used agenda templet and was not removed.

All approved motion to fix errors in minutes.

Tom makes a motion to move the Susan Swimley invoice to old business with the other legal invoices and discuss them all at once. Ming seconds

All Approved

Tom moves to except item 2 and the remainder of number 3. Ming Second: All Approved

New business: Committees of the board

Tom states that last year we set up committees. The safety committee had Jeff Ingle, David Graves, Peyton Brookshire, and Clay McCaffree but the finance committee only had Pam Ellis, Laura Drager and Brandon Hurst. No staff was named, the finance committee can not operate without staff. There have never been minutes posted for any of these committee meeting. Our by-laws state that all meeting minutes must be posted whether they are regular, special or committee meetings. Should the committees that have not been meeting still be a committee?

David says we have a legal committee. Pam was a member as well as Laura and David. We do not need a safety committee, but we could have Clay come in quarterly and make his report. However, the governing and by-laws was needed because things had not been changed since 1956.

Pam says the by-laws committee never met without notice. The finance committee Laura always just did her own thing. But the by-laws committee always followed the rules.

Ming makes motion that Clay McCaffree come once a quarter to make his report.

David seconds: All approved

David makes a motion to add Jenn, Peyton, and Brandon to the finance committee, and to post a 48-hour notice on the website of any and all committee meetings so that those who would like to attend may do so.

Ming says that we need to adjust the by-laws to allow more board members at the committee meeting so that they can hear the information first hand and ask questions.

Tom says that three people is not a quorum because it is supposed to be a board of seven people a quorum would be four people. David said we tabled that issue.

Public comment: Pam said that all meetings should be noticed even if there is not a quorum. If you notice the meeting then everyone can come. All you have to do is give 48 hours' notice.

Tom seconds.

Pam also says the board meetings are predictable and the committee meetings are not so if we put something on the front of the website that says there is a finance committee meeting on such and such date and time, it would be more responsible.

All approved

Tom states in the by-laws we are supposed to be a seven-member board.

David said we tabled it until the legislature votes on it.

Ming says we have opted to wait for the State legislature to meet and vote on the bill that would decide the roles of the County and City appointees before we fill those seats. Many of these small town are not able get seven members on their board. This is Tabled until the State Legislature.

MANAGERS REPORT:

We are getting close to the 5-year mark for the last time our tanks were cleaned and inspected. Peyton has contacted Liquid Engineering because there is a long waiting list. The quote was \$15,585 to be done next fall, no exact date yet. Raftelis update, we met with them and went over more numbers. Andrew is predicting to give a date next week to present the findings.

Ming asks Peyton to explain what the Raftelis report is about.

Peyton says the report is a rate study done in conjunction with the new CIP (The Capital improvements plan). They evaluate all projects needed in conjunction with what our rates need to be to get what we need done, but it will also be reassessed in 5 years. Once he has his final recommendations, he will present that, and have three options. Then the board can decide as well as figuring out what the city will do with their rates.

Peyton says as a part of the CIP the number one priority is the northwest transmission main going across Alexander Rd down Gleneagles and tying in. We need that because we are so necked down in the Lake Hills area with 6in lines that St. Andrews is having to run, to supplement what the tanks are bringing down even though the pressure is sufficient. When people start watering it brings down the tank. There are concerns of it inhibiting the fire flow should something happen. At best, we would get started in spring of 2024.

Ming asks how many houses we are planning for on Alexander Rd development?

Peyton says we do not plan that. It will be a main feeder line. This will alleviate out flows.

Butch: When they sanitize the tanks, do we drain all the water out of the tank?

Peyton says no they want it full and they send a diver who is decontaminated into the tank. They go down and do a dye test, they document everything on video and see if there are any cracks. Then they us a vac.

Wesley: Are we still only on one main line coming from the water plant. Have you figured out what you will do if that one main line breaks where it is leaking down by Colton Park.

Peyton said the city can back feed us temporarily for a limited time. Long enough to make the repair.

Wesley reiterated his question: what happens when the pipe burst because right now its leaking?

Peyton says the city will have to fix because we have a limited supply of water.

Ming says we have a max of 3 days.

Tom asked how long until the CIP is complete.

Peyton said the CIP portion will be presented in November.

Derek Weis will be sent to Bozeman next week. He will have two and a half days of test prep then he will test on the last day.

Clarification on Engineering: Peyton does not sit there and sign things, on the day-to-day operations yes, he signs those, any projects the district is going to do, is going to come with a task order just like the CIP. These task order will always be presented to the board.

Peyton: We would like to get rid of the Service Deposit. Our bad debit is very low due to our low rates. It is a bookkeeping nightmare. We would like to refund everyone their deposits and wash the slate clean. The deposits were started in the 70's but has changed in price since then. Deposit is not necessary in this day and age. We do not have much of an issue with collecting final bill payments.

David asks how we collect if someone does not pay their final bill.

This is done through a collection's agency.

David asks to put the deposit discussion on the agenda for next month.

Pam says one advantage is not sending as many checks out and risking fraud on that account. Also, the bank charges us for every check that we write. She thinks it is a waste of Jenn's time.

Lastly Peyton received bills from the city for street opening permits for work being done on the water line that went through the streets.

Tom asked if we paid it. Peyton said no.

Ming said we do not have to because we are a governmental entity.

Pam said we have paid it in the past and we should pay it now.

Peyton said we paid it because it was part of the settlement. Because we are a governmental entity, we are not required to pay for a right of way permit. He also suggests contacting the attorney general and getting his opinion.

Pam says you cannot ask the attorney general to act on this matter without some background.

TREASURE'S REPORT:

Laura was gone so the treasure's report was presented by Peyton.

Three of our investments came due so Peyton had asked her to hold off on reinvesting those until we received the last big bill from the city for the season. Now that we have taken care of that he feels that it is just fine to reinvest those.

Ming makes a motion to reinvest the one for November.

David Seconds. Ming removed his motion David Second All approved

Ming makes a new motion to reinvest all three.

Tom Seconds.

All approved to reinvest all three

BCBS will be going up 5% and Guardian (Dental and Vision) will not change. The only thing that changed was the amounts for age. This is the same plan as before.

Tom says the rate are less than inflation increase, so how can you argue.

Old business:

Legal invoices: Tom says there is a failure to communicate. Hendrickson law continued to work. There is lack of communication. Susan Swimley has not been hired by the board.

Ming states that she was hired before. The county attorney calls three days before the board meeting and told him that Pam needs to be on the board. They then said they would not talk to him and that he needed to hire an attorney. He mentioned that we need to change our by-laws.

Ming states that in the past it was part of the General Managers job to hire attorney.

Frank said that he does not see anything that would be that big of rush.

Brandon says that Susan did work for us so she needs to be paid for her services. He says that maybe we need to adjust some things from here and move forward.

David says to put this on the agenda for next month.

David Motion to adjourn, Brandon Second:

Approved by Ming, David, and Brandon. Opposed by Tom

Meeting adjourned @ 7:25pm

Recording Secretary, Jennifer Burnside

Board President, Ming Cabrera



COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

Board of Directors Meeting Minutes

September 14th, 2022 at 6:00 PM

County Water District of Billings Heights 1540 Popelka Dr., Board room

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Staff Members present: Peyton Brookshire, Josh Simpson, and Jenn Burnside

Also present: Kelly Brookshire, Frank Ewalt, Pam Purinton, Pam Ellis, and Evelyn Pyburn (YCN),

PRESIDENT'S REMARKS: Read by Ming Cabrera

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NEW BUSINESS

Public Comments: Pam Ellis states that she is represented by a different attorney in regards to the issues with the board. Her attorney has advised her to sit in the audience. She states she has had complaints of the district not answering the emergency phone. She has concerns of legal issues when someone is unable to be reached on the emergency phone. She goes on to say the board packet wasn't up until the last legal minute and that emails have been removed from the website aside from Laura's.

Consent agenda:

Tom states he needs to separate two items from the consent agenda. Hendrickson Law invoice, and Susan Swimley, Tom makes a motion for removal of these two items, and accept the remaining items, Laura second.

Public Comment: Pam states that by leaving her out of the minutes it is in violation of the law. She also says that it is all recorded. She says that the minutes should be more accurate. She also states the board members were paid \$100 twice for one meeting.

Consent agenda Motion: All approved

Tom stated that Hendrickson Law invoice appears to be for the complaint filled against the board for which he was involved in. He understood that suit was dropped in April or May and we are still paying. He thinks that we are being charged for work that has already been done. Also, the lawsuit has been dropped and Tom questions why we are stilling paying them. Both Ming and Peyton have tried to contact the lawyers regarding this matter with no response. Tom recuses himself for that item. Tom says on the issue of Susan Swimley, she did work before he was hired and any comments done on this subject cannot be done in an open meeting. He asked to be recused from that item as well.

David makes a motion to table paying the bills until we receive an answer back from those offices. Ming Seconds.

Public Comment: Pam says that everyone had signed off on the settlement agreement except Tom. Pam also wants to know how Tom had the invoices from Hendrickson Law and Susan Swimley because they were not included in the board packet. Peyton says the invoice wasn't received until Monday or Tuesday of the week of the board meeting.

Consent agenda motion: All approved for consent agenda and to tabling paying bills.

Clarifying the snowbird rate: Peyton says he is wanting to clarify the wording for the rate for the snowbirds because at this time the snowbirds are not being charged while they are gone. He would like to make it so that all snowbirds have a minimum monthly rate. He also says that Black Mountain kicks out the meter number for all snowbirds and that if they do not inform CWD when they return, then when we catch it, they have a large bill. Laura states if we do enact this, we should match what the city's minimum is.

Motion to table until rate study: Laura makes the motion, David second. All approved.

SRF reimbursement statement. We have to give our information and financials. Peyton states that when/if the district spends money out of reserves for the project, we would be able to reimburse ourselves with SRF funds.

Laura makes a motion passing SRF reimbursement, Tom Second. All approved

Chlorination project will be up and operational by the end of the week. There were a few minor snags getting it connected on the computers but those have been fixed. We will have training shortly for all of the guys. This will help with the flows, chlorine levels, and it will help to maintain pressures. Tom asks how much chlorine are we going to be storing at oxbow. Peyton says we have 2/250-gallon containers up there. By chlorinating the tanks, it will help to regulate the chlorine levels within the district.

Treasurer's report: Laura says the meter count has gone up to 6027 meters this month. She goes on to discuss bank balances. Ming asks about the ARPA grant if it has come in yet. Peyton says we are still waiting.

Public Comment: Pam states that ARPA does not disperse any of the funds until the project is complete. She also says she has some issues with Laura operating independently when instructing the staff to invest in a 5-year CD at Yellowstone Bank. She says that Laura has no authority to make that decision as a single board member. She also comments about the interest rates and that our money is not secure in First Interstate bank.

Ming states that he was completely aware of what Laura was doing with the investment so she was not acting alone.

Next board meeting will be October 19th 2022

Meeting Adjourned 6:38pm

No Executive Session.

Recording Secretary, Jennifer Burnside

Board President, Ming Cabrera

FIRST INTERSTATE BANK
PO BOX 31438
BILLINGS, MT 59107-1438

030 00012 01
ACCOUNT: XXXXXXXXXXXX7508

PAGE: 1
10/31/2022

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
1540 POPELKA DR
BILLINGS MT 59105-4468

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To contact your local branch call 406-255-5800

STATE COUNTY MUNICIPALITY MONEY MARKET ACCOUNT XXXXXXXXXXXX7508				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			09/30/22	251,167.14
INTEREST		127.99	10/31/22	251,295.13
BALANCE THIS STATEMENT			10/31/22	251,295.13
TOTAL CREDITS (1)	127.99			
TOTAL DEBITS (0)	.00			

- - - - - I N T E R E S T - - - - -

AVERAGE LEDGER BALANCE:	251,167.14	INTEREST EARNED:	127.99
AVERAGE AVAILABLE BALANCE:	251,167.14	DAYS IN PERIOD:	31
INTEREST PAID THIS PERIOD:	127.99	ANNUAL PERCENTAGE YIELD EARNED:	.60%
INTEREST PAID 2022:	361.78		

Balancing Your Checking Account

This form will assist you in balancing your checking account. Please complete all the information for the Statement Balance and Register Balance forms, and click the Calculate Balance buttons near the bottom of the page. **When the Adjusted Statement and Adjusted Check Register Balances at the bottom of the page equals each other, you have balanced your checking account.** If they do not equal each other, make sure all the information entered is correct and complete, and calculate and compare balances again.

Statement Balance Adjustment

Step 1: Enter Ending Balance of Statement:

Step 2:

Go through your check copies/stubs or check register and mark off each check listed as paid, as well as deposits and withdrawals, on your statement. If you have written a check, deposited funds/money, or made withdrawals not listed on your statement, follow the instructions below to complete the fill-in section.

Enter type of transaction (unpaid checks, deposits, and withdrawals) shown in your register and not on your statement.

Enter amount of the transaction

The BALANCE column is computed for you when you click the CALCULATE BALANCE button near the bottom of the page

Transaction	Amount	Balance
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		

file:///I:/Manager%20Reports%202022/Manager%20Reports%202022/November%202022/FIB%20Savings%20October%202022.html[11/9/2022 1:47:29 PM]

FIRST INTERSTATE BANK
PO BOX 31438
BILLINGS, MT 59107-1438

030 00012 01
ACCOUNT: XXXXXXXXXXXX0976
DOCUMENTS: 0

PAGE: 1
10/31/2022

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
PAYROLL ACCOUNT
1540 POPELKA DR
BILLINGS MT 59105-4468

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0
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To contact your local branch call 406-255-5800

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STATE COUNTY MUNICIPALITY CHECKING ACCOUNT XXXXXXXXXXXX0976

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			09/30/22	204,068.92
STATE OF MONTANA MT TAX PMT XXXXXX3002WTH				
	1,120.00		10/03/22	202,948.92
ASCENSUS TRUST RET PLAN 259835 09302022				
	1,508.34		10/03/22	201,440.58
ASCENSUS TRUST RET PLAN 259835 09302022				
	1,621.90		10/03/22	199,818.68
Money Transfer		50,000.00	10/07/22	249,818.68
IRS USATAXPYMT 270268770590846 291.92			10/14/22	249,526.76
County Water Dis Payroll 10 XXXXX1683				
	1,215.83		10/14/22	248,310.93
ASCENSUS TRUST RET PLAN 259835 10142022				
	1,561.32		10/14/22	246,749.61
ASCENSUS TRUST RET PLAN 259835 10142022				
	1,875.87		10/14/22	244,873.74
IRS USATAXPYMT 270268790665057 5,315.73			10/14/22	239,558.01
County Water Dis Payroll 10 XXXXX1683				
	16,628.85		10/14/22	222,929.16
Service Charges September 2022 7.35			10/17/22	222,921.81
STATE OF MONTANA MT TAX PMT XXXXXX3002WTH				
	62.00		10/17/22	222,859.81
STATE OF MONTANA MT TAX PMT XXXXXX3002WTH				
	1,130.00		10/17/22	221,729.81
THE GUARDIAN NOV GP INS 76988900WWA0000				
	3,659.62		10/18/22	218,070.19
IRS USATAXPYMT 270270183027736 5,299.75			10/28/22	212,770.44
County Water Dis Payroll 10 XXXXX1683				
	16,578.58		10/28/22	196,191.86
STATE OF MONTANA MT TAX PMT XXXXXX3002WTH				
	1,127.00		10/31/22	195,064.86
* * * C O N T I N U E D * * *				

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COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
PAYROLL ACCOUNT

STATE COUNTY MUNICIPALITY CHECKING ACCOUNT XXXXXXXXXXXX0976

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
ASCENSUS TRUST RET PLAN 259835 10282022				
	1,669.21		10/31/22	193,395.65
ASCENSUS TRUST RET PLAN 259835 10282022				
	1,780.76		10/31/22	191,614.89
HEALTH CARE SERV OBPPAYMT XXXXXX0096				
	15,429.36		10/31/22	176,185.53
BALANCE THIS STATEMENT			10/31/22	176,185.53
TOTAL CREDITS (1)	50,000.00	MINIMUM BALANCE		176,185.53
TOTAL DEBITS (19)	77,883.39	AVG AVAILABLE BALANCE		219,100.76
		AVERAGE BALANCE		219,100.76

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

*		TOTAL FOR	TOTAL	*
*		THIS PERIOD	YEAR TO DATE	*

FIRST INTERSTATE BANK
PO BOX 31438
BILLINGS, MT 59107-1438

030 00012 01
ACCOUNT: XXXXXXXXXXXX2349
DOCUMENTS: 70

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10/31/2022

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
GROSS INCOME ACCT
1540 POPELKA DR
BILLINGS MT 59105-4468

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ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			09/30/22	336,173.50
DEPOSIT		4,483.64	10/03/22	340,657.14
DEPOSIT		4,671.16	10/03/22	345,328.30
DEPOSIT		5,441.16	10/03/22	350,769.46
DEPOSIT		6,786.45	10/03/22	357,555.91
DEPOSIT		7,792.09	10/03/22	365,348.00
METAVANTE CORP BILL PAYMT 16654-00		904.71	10/03/22	366,252.71
MERCHANT BANKCD DEPOSIT 496391735883		1,888.79	10/03/22	368,141.50
IPAY SOLUTIONS BILL PMT BILL PMT		3,304.26	10/03/22	371,445.76
MERCHANT BANKCD DEPOSIT 496391735883		5,081.31	10/03/22	376,527.07
CHECKFREE COUNTY WAT XXXXXX5397		6,043.70	10/03/22	382,570.77
MERCHANT BANKCD DEPOSIT 496391735883		9,708.14	10/03/22	392,278.91
CHECK(S) 24.31			10/03/22	392,254.60
DEPOSIT		5,744.92	10/04/22	397,999.52
DEPOSIT		6,445.43	10/04/22	404,444.95
DEPOSIT		6,847.92	10/04/22	411,292.87
DEPOSIT		22,277.98	10/04/22	433,570.85
METAVANTE CORP BILL PAYMT 16780-00		897.19	10/04/22	434,468.04
MERCHANT BANKCD DEPOSIT 496391735883		2,205.72	10/04/22	436,673.76
IPAY SOLUTIONS BILL PMT BILL PMT		4,141.86	10/04/22	440,815.62
CHECKFREE COUNTY WAT XXXXXX5397		8,530.63	10/04/22	449,346.25
DEPOSIT		4,387.96	10/05/22	453,734.21
DEPOSIT		6,726.47	10/05/22	460,460.68
DEPOSIT		22,919.74	10/05/22	483,380.42
IPAY SOLUTIONS BILL PMT BILL PMT		846.02	10/05/22	484,226.44
METAVANTE CORP BILL PAYMT 2305800		2,359.59	10/05/22	486,586.03
MERCHANT BANKCD DEPOSIT 496391735883		4,234.41	10/05/22	490,820.44
CHECKFREE COUNTY WAT XXXXXX5397		6,496.24	10/05/22	497,316.68
RETURNED DEPOSITED ITEM 138.00			10/05/22	497,178.68
CHECK(S) 56.93			10/05/22	497,121.75
DEPOSIT		5,645.15	10/06/22	502,766.90

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TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
GROSS INCOME ACCT

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ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
DEPOSIT		38,844.23	10/06/22	541,611.13
METAVANTE CORP BILL PAYMT 09006-00		282.39	10/06/22	541,893.52
IPAY SOLUTIONS BILL PMT BILL PMT		879.03	10/06/22	542,772.55
CHECKFREE COUNTY WAT XXXXXX5397		3,114.79	10/06/22	545,887.34
MERCHANT BANKCD DEPOSIT 496391735883		12,690.37	10/06/22	558,577.71
QUILL CORPORATIO BT1005 000000194117989				
69.99			10/06/22	558,507.72
WEX INC FLEET DEBI 9100009036252				
1,076.13			10/06/22	557,431.59
DEPOSIT		4,673.68	10/07/22	562,105.27
DEPOSIT		9,592.19	10/07/22	571,697.46
DEPOSIT		20,229.11	10/07/22	591,926.57
METAVANTE CORP BILL PAYMT 16654-00		1,761.43	10/07/22	593,688.00
IPAY SOLUTIONS BILL PMT BILL PMT		2,183.34	10/07/22	595,871.34
MERCHANT BANKCD DEPOSIT 496391735883		6,166.73	10/07/22	602,038.07
CHECKFREE COUNTY WAT XXXXXX5397		8,500.18	10/07/22	610,538.25

Money Transfer	50,000.00	10/07/22	560,538.25
MoneyTransfer	50,000.00	10/07/22	510,538.25
CHECK(S)	45.23	10/07/22	510,493.02
DEPOSIT	138.00	10/11/22	510,631.02
DEPOSIT	5,286.38	10/11/22	515,917.40
DEPOSIT	5,625.33	10/11/22	521,542.73
DEPOSIT	5,881.83	10/11/22	527,424.56
DEPOSIT	6,478.05	10/11/22	533,902.61
DEPOSIT	27,965.22	10/11/22	561,867.83
County Water Dis Special XXXXX1683	679.63	10/11/22	562,547.46
IPAY SOLUTIONS BILL PMT BILL PMT	815.36	10/11/22	563,362.82
METAVANTE CORP BILL PAYMT 30402-00	905.67	10/11/22	564,268.49
County Water Dis Budget Bil XXXXX1683	1,355.72	10/11/22	565,624.21
MERCHANT BANKCD DEPOSIT 496391735883	1,665.35	10/11/22	567,289.56
MERCHANT BANKCD DEPOSIT 496391735883	2,358.70	10/11/22	569,648.26
CHECKFREE COUNTY WAT XXXXXX5397	3,144.50	10/11/22	572,792.76
MERCHANT BANKCD DEPOSIT 496391735883	5,039.00	10/11/22	577,831.76
MERCHANT BANKCD DEPOSIT 496391735883	6,323.88	10/11/22	584,155.64
HEIGHTS WATER DI UTIL BILL HEIGHTS WATER D	54,495.52	10/11/22	638,651.16
TRANSFER TO SCM SWEEP-ANALYZED ACCOUNT XXXXXXXXXXXXXXXX			
XXXXXXXX4167	638,650.16	10/11/22	1.00
DEPOSIT	5,454.48	10/12/22	5,455.48
DEPOSIT	8,779.45	10/12/22	14,234.93
METAVANTE CORP BILL PAYMT 1102200	777.83	10/12/22	15,012.76
* * * C O N T I N U E D * * *			

FIRST INTERSTATE BANK
PO BOX 31438
BILLINGS, MT 59107-1438

030 00012 01
ACCOUNT: XXXXXXXXXXXX2349
DOCUMENTS: 70

PAGE: 3
10/31/2022

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
IPAY SOLUTIONS BILL PMT BILL PMT		2,687.03	10/12/22	17,699.79
MERCHANT BANKCD DEPOSIT 496391735883		4,359.10	10/12/22	22,058.89
CHECKFREE COUNTY WAT XXXXXX5397		4,833.57	10/12/22	26,892.46
ACH RETURNED ITEM R03 11045-00 325081405649385				
CHECK(S)	23.61		10/12/22	26,868.85
TRANSFER FROM SCM SWEEP-ANALYZED ACCOUNT	110,155.38		10/12/22	83,286.53-
XXXXXXXXXXXXXXXXXXXXXXXX4167		83,287.53	10/12/22	1.00
DEPOSIT		5,608.81	10/13/22	5,609.81
County Water Dis Special XXXXX1683		23.61	10/13/22	5,633.42
IPAY SOLUTIONS BILL PMT BILL PMT		550.76	10/13/22	6,184.18
METAVANTE CORP BILL PAYMT 11178-00		711.07	10/13/22	6,895.25
CHECKFREE COUNTY WAT XXXXXX5397		2,291.27	10/13/22	9,186.52
MERCHANT BANKCD DEPOSIT 496391735883		4,879.81	10/13/22	14,066.33
MDU WEB PAY XXXXXX1000	68.95		10/13/22	13,997.38
CHECK(S)	1,027.30		10/13/22	12,970.08
TRANSFER TO SCM SWEEP-ANALYZED ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	12,969.08		10/13/22	1.00
DEPOSIT		11,042.20	10/14/22	11,043.20
DEPOSIT		14,258.32	10/14/22	25,301.52
IPAY SOLUTIONS BILL PMT BILL PMT		228.87	10/14/22	25,530.39
METAVANTE CORP BILL PAYMT 0414800		561.04	10/14/22	26,091.43
CHECKFREE COUNTY WAT XXXXXX5397		1,469.59	10/14/22	27,561.02
MERCHANT BANKCD DEPOSIT 496391735883		2,667.96	10/14/22	30,228.98
CHECK(S)	831.16		10/14/22	29,397.82
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	29,396.82		10/14/22	1.00
DEPOSIT		11,406.52	10/17/22	11,407.52
METAVANTE CORP BILL PAYMT 18017-00		165.82	10/17/22	11,573.34
CHECKFREE COUNTY WAT XXXXXX5397		1,089.28	10/17/22	12,662.62
IPAY SOLUTIONS BILL PMT BILL PMT		1,233.70	10/17/22	13,896.32
MERCHANT BANKCD DEPOSIT 496391735883		1,639.32	10/17/22	15,535.64
MERCHANT BANKCD DEPOSIT 496391735883		2,156.00	10/17/22	17,691.64
MERCHANT BANKCD DEPOSIT 496391735883		2,701.16	10/17/22	20,392.80
Service Charges September 2022	479.51		10/17/22	19,913.29
FDMS FDMS PYMT 052-1480741-000	29.93		10/17/22	19,883.36
CHECK(S)	846.67		10/17/22	19,036.69
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	19,035.69		10/17/22	1.00
DEPOSIT		6,747.10	10/18/22	6,748.10
* * * C O N T I N U E D * * *				

FIRST INTERSTATE BANK
PO BOX 31438
BILLINGS, MT 59107-1438

030 00012 01
ACCOUNT: XXXXXXXXXXXX2349
DOCUMENTS: 70

PAGE: 4
10/31/2022

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF

BILLINGS HEIGHTS
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
MERCHANT BANKCD DEPOSIT 496391735883		284.50	10/18/22	7,032.60
IPAY SOLUTIONS BILL PMT BILL PMT		737.16	10/18/22	7,769.76
CHECKFREE COUNTY WAT XXXXXX5397		1,423.35	10/18/22	9,193.11
CHECK(S) 425,770.31			10/18/22	416,577.20-
TRANSFER FROM MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX4167		417,478.20	10/18/22	901.00
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX4167	900.00		10/18/22	1.00
IPAY SOLUTIONS BILL PMT BILL PMT		101.09	10/19/22	102.09
METAVANTE CORP BILL PAYMT 2301600		503.20	10/19/22	605.29
CHECKFREE COUNTY WAT XXXXXX5397		1,358.41	10/19/22	1,963.70
MERCHANT BANKCD DEPOSIT 496391735883		2,514.95	10/19/22	4,478.65
VERIZON WIRELESS PAYMENTS 057191517400001				
210.08			10/19/22	4,268.57
County Water Dis September XXXXX1683				
900.00			10/19/22	3,368.57
CHECK(S) 1,777.43			10/19/22	1,591.14
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX4167			10/19/22	1.00
DEPOSIT		10,378.40	10/20/22	10,379.40
METAVANTE CORP BILL PAYMT 2300300		280.32	10/20/22	10,659.72
CHECKFREE COUNTY WAT XXXXXX5397		446.66	10/20/22	11,106.38
IPAY SOLUTIONS BILL PMT BILL PMT		658.23	10/20/22	11,764.61
County Water Dis Payments XXXXX1683		934.37	10/20/22	12,698.98
MERCHANT BANKCD DEPOSIT 496391735883		1,587.27	10/20/22	14,286.25
HEIGHTS WATER DI UTIL BILL HEIGHTS WATER D		20,886.49	10/20/22	35,172.74
CHECK(S) 31.50			10/20/22	35,141.24
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX4167			10/20/22	1.00
IPAY SOLUTIONS BILL PMT BILL PMT		158.06	10/21/22	159.06
METAVANTE CORP BILL PAYMT 11110-00		190.03	10/21/22	349.09
CHECKFREE COUNTY WAT XXXXXX5397		647.72	10/21/22	996.81
MERCHANT BANKCD DEPOSIT 496391735883		1,929.52	10/21/22	2,926.33
ACH RTRN R01 GEORGE, KASSI 07161-00				
51.57			10/21/22	2,874.76
CHECK(S) 510.91			10/21/22	2,363.85
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX4167			10/21/22	1.00
DEPOSIT		15,020.04	10/24/22	15,021.04
METAVANTE CORP BILL PAYMT 11209-00		82.51	10/24/22	15,103.55
* * * C O N T I N U E D * * *				

FIRST INTERSTATE BANK 030 00012 01 PAGE: 5
PO BOX 31438 ACCOUNT: XXXXXXXXXXXX2349 10/31/2022
BILLINGS, MT 59107-1438 DOCUMENTS: 70

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
IPAY SOLUTIONS BILL PMT BILL PMT		140.01	10/24/22	15,243.56
MERCHANT BANKCD DEPOSIT 496391735883		527.14	10/24/22	15,770.70
CHECKFREE COUNTY WAT XXXXXX5397		1,098.10	10/24/22	16,868.80
MERCHANT BANKCD DEPOSIT 496391735883		3,177.19	10/24/22	20,045.99
MERCHANT BANKCD DEPOSIT 496391735883		5,545.61	10/24/22	25,591.60
ACH RETURNED ITEM R03 12052-00 292970820000611				
22.38			10/24/22	25,569.22
ACH RETURNED ITEM R02 15143-00 092905248824452				
58.29			10/24/22	25,510.93
ACH RETURNED ITEM R02 15016-00 092905248824453				
61.80			10/24/22	25,449.13
ACH RETURNED ITEM R01 03042-00 292976860000089				
68.13			10/24/22	25,381.00
ACH RETURNED ITEM R02 17159-00 292970820000412				
123.75			10/24/22	25,257.25
CHECK(S) 32,059.64			10/24/22	6,802.39-
TRANSFER FROM MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX4167				
DEPOSIT		6,803.39	10/24/22	1.00
CHECKFREE COUNTY WAT XXXXXX5397		9,322.89	10/25/22	9,323.89
IPAY SOLUTIONS BILL PMT BILL PMT		352.92	10/25/22	9,676.81
METAVANTE CORP BILL PAYMT 16145-00		518.68	10/25/22	10,195.49
MERCHANT BANKCD DEPOSIT 496391735883		661.28	10/25/22	10,856.77
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX4167		1,744.98	10/25/22	12,601.75
County Water Dis Special XXXXX1683			10/25/22	1.00
12,600.75			10/26/22	198.70
METAVANTE CORP BILL PAYMT 2911000		673.90	10/26/22	872.60

CHECKFREE COUNTY WAT XXXXXX5397	1,300.48	10/26/22	2,173.08
MERCHANT BANKCD DEPOSIT 496391735883	4,230.81	10/26/22	6,403.89
CHECK(S) 4,134.66		10/26/22	2,269.23
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX			
XXXXXXX4167 2,268.23		10/26/22	1.00
DEPOSIT 3,956.51		10/27/22	3,957.51
IPAY SOLUTIONS BILL PMT BILL PMT 180.70		10/27/22	4,138.21
CHECKFREE COUNTY WAT XXXXXX5397 297.72		10/27/22	4,435.93
MERCHANT BANKCD DEPOSIT 496391735883 4,834.87		10/27/22	9,270.80
CHECK(S) 3,310.35		10/27/22	5,960.45
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX			
XXXXXXX4167 5,959.45		10/27/22	1.00
METAVANTE CORP BILL PAYMT 16143-00 25.38		10/28/22	26.38
* * * C O N T I N U E D * * *			

FIRST INTERSTATE BANK
PO BOX 31438
BILLINGS, MT 59107-1438

030 00012 01
ACCOUNT: XXXXXXXXXXXX2349
DOCUMENTS: 70

PAGE: 6
10/31/2022

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
IPAY SOLUTIONS BILL PMT BILL PMT		66.12	10/28/22	92.50
CHECKFREE COUNTY WAT XXXXXX5397		257.22	10/28/22	349.72
MERCHANT BANKCD DEPOSIT 496391735883		1,070.47	10/28/22	1,420.19
RETURNED DEPOSITED ITEM 405.00			10/28/22	1,015.19
CHECK(S) 56.65			10/28/22	958.54
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXX4167 957.54			10/28/22	1.00
DEPOSIT 19,470.61			10/31/22	19,471.61
IPAY SOLUTIONS BILL PMT BILL PMT 158.30			10/31/22	19,629.91
CHECKFREE COUNTY WAT XXXXXX5397 299.34			10/31/22	19,929.25
MERCHANT BANKCD DEPOSIT 496391735883 538.82			10/31/22	20,468.07
METAVANTE CORP BILL PAYMT 15079-00 800.00			10/31/22	21,268.07
MERCHANT BANKCD DEPOSIT 496391735883 1,368.54			10/31/22	22,636.61
MERCHANT BANKCD DEPOSIT 496391735883 1,652.51			10/31/22	24,289.12
CHECK(S) 64.19			10/31/22	24,224.93
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXX4167 24,223.93			10/31/22	1.00
BALANCE THIS STATEMENT			10/31/22	1.00
TOTAL CREDITS (133)	1,134,372.12	MINIMUM BALANCE		1.00
TOTAL DEBITS (66)	1,470,544.62	AVG AVAILABLE BALANCE		148,725.62
		AVERAGE BALANCE		148,725.62

YOUR CHECKS SEQUENCED							
DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
10/21 10469* 31.73	10/12 10622 322.10	10/14 10638 807.30					
10/07 10585* 45.23	10/12 10623 157.74	10/19 10639 385.43					
10/26 10609* 10.47	10/18 10624 27.75	10/24 10640 32,059.64					
10/18 10611 46.80	10/17 10625 416.05	10/21 10641 455.00					
10/05 10612 56.93	10/12 10626 102,459.41	10/18 10642 2,337.22					
10/03 10613* 24.31	10/12 10627* 7,216.13	10/19 10643 1,232.00					
10/14 10616* 23.86	10/21 10633* 24.18	10/20 10644 31.50					
10/17 10618* 24.09	10/17 10635 44.85	10/19 10645 160.00					
10/17 10620 361.68	10/18 10636 56.44	10/27 10646 480.00					
10/13 10621 1,027.30	10/18 10637 423,302.10	10/26 10647 4,124.19					
* * * C O N T I N U E D * * *							

FIRST INTERSTATE BANK
PO BOX 31438
BILLINGS, MT 59107-1438

030 00012 01
ACCOUNT: XXXXXXXXXXXX2349
DOCUMENTS: 70

PAGE: 7
10/31/2022

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
GROSS INCOME ACCT

YOUR CHECKS SEQUENCED							
DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
10/31 10648* 31.31	10/31 10666* 32.88	10/28 10675 56.65					
10/27 10650* 2,784.00	10/27 10674 46.35						

FIRST INTERSTATE BANK
PO BOX 31438
BILLINGS, MT 59107-1438

030 00012 01
ACCOUNT: XXXXXXXXXXXX2349
DOCUMENTS: 70

PAGE: 1
10/31/2022

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COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
GROSS INCOME ACCT
1540 POPELKA DR
BILLINGS MT 59105-4468

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To contact your local branch call 406-255-5800

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ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			09/30/22	336,173.50
DEPOSIT		4,483.64	10/03/22	340,657.14
DEPOSIT		4,671.16	10/03/22	345,328.30
DEPOSIT		5,441.16	10/03/22	350,769.46
DEPOSIT		6,786.45	10/03/22	357,555.91
DEPOSIT		7,792.09	10/03/22	365,348.00
METAVANTE CORP BILL PAYMT 16654-00		904.71	10/03/22	366,252.71
MERCHANT BANKCD DEPOSIT 496391735883		1,888.79	10/03/22	368,141.50
IPAY SOLUTIONS BILL PMT BILL PMT		3,304.26	10/03/22	371,445.76
MERCHANT BANKCD DEPOSIT 496391735883		5,081.31	10/03/22	376,527.07
CHECKFREE COUNTY WAT XXXXXX5397		6,043.70	10/03/22	382,570.77
MERCHANT BANKCD DEPOSIT 496391735883		9,708.14	10/03/22	392,278.91
CHECK(S) 24.31			10/03/22	392,254.60
DEPOSIT		5,744.92	10/04/22	397,999.52
DEPOSIT		6,445.43	10/04/22	404,444.95
DEPOSIT		6,847.92	10/04/22	411,292.87
DEPOSIT		22,277.98	10/04/22	433,570.85
METAVANTE CORP BILL PAYMT 16780-00		897.19	10/04/22	434,468.04
MERCHANT BANKCD DEPOSIT 496391735883		2,205.72	10/04/22	436,673.76
IPAY SOLUTIONS BILL PMT BILL PMT		4,141.86	10/04/22	440,815.62
CHECKFREE COUNTY WAT XXXXXX5397		8,530.63	10/04/22	449,346.25
DEPOSIT		4,387.96	10/05/22	453,734.21
DEPOSIT		6,726.47	10/05/22	460,460.68
DEPOSIT		22,919.74	10/05/22	483,380.42
IPAY SOLUTIONS BILL PMT BILL PMT		846.02	10/05/22	484,226.44
METAVANTE CORP BILL PAYMT 2305800		2,359.59	10/05/22	486,586.03
MERCHANT BANKCD DEPOSIT 496391735883		4,234.41	10/05/22	490,820.44
CHECKFREE COUNTY WAT XXXXXX5397		6,496.24	10/05/22	497,316.68
RETURNED DEPOSITED ITEM 138.00			10/05/22	497,178.68
CHECK(S) 56.93			10/05/22	497,121.75
DEPOSIT		5,645.15	10/06/22	502,766.90

* * * C O N T I N U E D * * *

FIRST INTERSTATE BANK
PO BOX 31438
BILLINGS, MT 59107-1438

030 00012 01
ACCOUNT: XXXXXXXXXXXX2349
DOCUMENTS: 70

PAGE: 2
10/31/2022

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
GROSS INCOME ACCT

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ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
DEPOSIT		38,844.23	10/06/22	541,611.13
METAVANTE CORP BILL PAYMT 09006-00		282.39	10/06/22	541,893.52
IPAY SOLUTIONS BILL PMT BILL PMT		879.03	10/06/22	542,772.55
CHECKFREE COUNTY WAT XXXXXX5397		3,114.79	10/06/22	545,887.34
MERCHANT BANKCD DEPOSIT 496391735883		12,690.37	10/06/22	558,577.71
QUILL CORPORATIO BT1005 000000194117989				
69.99			10/06/22	558,507.72
WEX INC FLEET DEBI 9100009036252				
1,076.13			10/06/22	557,431.59
DEPOSIT		4,673.68	10/07/22	562,105.27
DEPOSIT		9,592.19	10/07/22	571,697.46
DEPOSIT		20,229.11	10/07/22	591,926.57
METAVANTE CORP BILL PAYMT 16654-00		1,761.43	10/07/22	593,688.00
IPAY SOLUTIONS BILL PMT BILL PMT		2,183.34	10/07/22	595,871.34
MERCHANT BANKCD DEPOSIT 496391735883		6,166.73	10/07/22	602,038.07
CHECKFREE COUNTY WAT XXXXXX5397		8,500.18	10/07/22	610,538.25

Money Transfer	50,000.00	10/07/22	560,538.25
MoneyTransfer	50,000.00	10/07/22	510,538.25
CHECK(S)	45.23	10/07/22	510,493.02
DEPOSIT	138.00	10/11/22	510,631.02
DEPOSIT	5,286.38	10/11/22	515,917.40
DEPOSIT	5,625.33	10/11/22	521,542.73
DEPOSIT	5,881.83	10/11/22	527,424.56
DEPOSIT	6,478.05	10/11/22	533,902.61
DEPOSIT	27,965.22	10/11/22	561,867.83
County Water Dis Special XXXXX1683	679.63	10/11/22	562,547.46
IPAY SOLUTIONS BILL PMT BILL PMT	815.36	10/11/22	563,362.82
METAVANTE CORP BILL PAYMT 30402-00	905.67	10/11/22	564,268.49
County Water Dis Budget Bil XXXXX1683	1,355.72	10/11/22	565,624.21
MERCHANT BANKCD DEPOSIT 496391735883	1,665.35	10/11/22	567,289.56
MERCHANT BANKCD DEPOSIT 496391735883	2,358.70	10/11/22	569,648.26
CHECKFREE COUNTY WAT XXXXXX5397	3,144.50	10/11/22	572,792.76
MERCHANT BANKCD DEPOSIT 496391735883	5,039.00	10/11/22	577,831.76
MERCHANT BANKCD DEPOSIT 496391735883	6,323.88	10/11/22	584,155.64
HEIGHTS WATER DI UTIL BILL HEIGHTS WATER D	54,495.52	10/11/22	638,651.16
TRANSFER TO SCM SWEEP-ANALYZED ACCOUNT XXXXXXXXXXXXXXXX			
XXXXXXXX4167	638,650.16	10/11/22	1.00
DEPOSIT	5,454.48	10/12/22	5,455.48
DEPOSIT	8,779.45	10/12/22	14,234.93
METAVANTE CORP BILL PAYMT 1102200	777.83	10/12/22	15,012.76
* * * C O N T I N U E D * * *			

FIRST INTERSTATE BANK
PO BOX 31438
BILLINGS, MT 59107-1438

030 00012 01
ACCOUNT: XXXXXXXXXXXX2349
DOCUMENTS: 70

PAGE: 3
10/31/2022

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
IPAY SOLUTIONS BILL PMT BILL PMT		2,687.03	10/12/22	17,699.79
MERCHANT BANKCD DEPOSIT 496391735883		4,359.10	10/12/22	22,058.89
CHECKFREE COUNTY WAT XXXXXX5397		4,833.57	10/12/22	26,892.46
ACH RETURNED ITEM R03 11045-00 325081405649385				
CHECK(S)	23.61		10/12/22	26,868.85
TRANSFER FROM SCM SWEEP-ANALYZED ACCOUNT	110,155.38		10/12/22	83,286.53-
XXXXXXXXXXXXXXXXXXXXXXXX4167		83,287.53	10/12/22	1.00
DEPOSIT		5,608.81	10/13/22	5,609.81
County Water Dis Special XXXXX1683		23.61	10/13/22	5,633.42
IPAY SOLUTIONS BILL PMT BILL PMT		550.76	10/13/22	6,184.18
METAVANTE CORP BILL PAYMT 11178-00		711.07	10/13/22	6,895.25
CHECKFREE COUNTY WAT XXXXXX5397		2,291.27	10/13/22	9,186.52
MERCHANT BANKCD DEPOSIT 496391735883		4,879.81	10/13/22	14,066.33
MDU WEB PAY XXXXXX1000	68.95		10/13/22	13,997.38
CHECK(S)	1,027.30		10/13/22	12,970.08
TRANSFER TO SCM SWEEP-ANALYZED ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	12,969.08		10/13/22	1.00
DEPOSIT		11,042.20	10/14/22	11,043.20
DEPOSIT		14,258.32	10/14/22	25,301.52
IPAY SOLUTIONS BILL PMT BILL PMT		228.87	10/14/22	25,530.39
METAVANTE CORP BILL PAYMT 0414800		561.04	10/14/22	26,091.43
CHECKFREE COUNTY WAT XXXXXX5397		1,469.59	10/14/22	27,561.02
MERCHANT BANKCD DEPOSIT 496391735883		2,667.96	10/14/22	30,228.98
CHECK(S)	831.16		10/14/22	29,397.82
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	29,396.82		10/14/22	1.00
DEPOSIT		11,406.52	10/17/22	11,407.52
METAVANTE CORP BILL PAYMT 18017-00		165.82	10/17/22	11,573.34
CHECKFREE COUNTY WAT XXXXXX5397		1,089.28	10/17/22	12,662.62
IPAY SOLUTIONS BILL PMT BILL PMT		1,233.70	10/17/22	13,896.32
MERCHANT BANKCD DEPOSIT 496391735883		1,639.32	10/17/22	15,535.64
MERCHANT BANKCD DEPOSIT 496391735883		2,156.00	10/17/22	17,691.64
MERCHANT BANKCD DEPOSIT 496391735883		2,701.16	10/17/22	20,392.80
Service Charges September 2022	479.51		10/17/22	19,913.29
FDMS FDMS PYMT 052-1480741-000	29.93		10/17/22	19,883.36
CHECK(S)	846.67		10/17/22	19,036.69
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	19,035.69		10/17/22	1.00
DEPOSIT		6,747.10	10/18/22	6,748.10
* * * C O N T I N U E D * * *				

FIRST INTERSTATE BANK
PO BOX 31438
BILLINGS, MT 59107-1438

030 00012 01
ACCOUNT: XXXXXXXXXXXX2349
DOCUMENTS: 70

PAGE: 4
10/31/2022

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF

BILLINGS HEIGHTS
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
MERCHANT BANKCD DEPOSIT 496391735883		284.50	10/18/22	7,032.60
IPAY SOLUTIONS BILL PMT BILL PMT		737.16	10/18/22	7,769.76
CHECKFREE COUNTY WAT XXXXXX5397		1,423.35	10/18/22	9,193.11
CHECK(S) 425,770.31			10/18/22	416,577.20-
TRANSFER FROM MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX4167		417,478.20	10/18/22	901.00
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX4167	900.00		10/18/22	1.00
IPAY SOLUTIONS BILL PMT BILL PMT		101.09	10/19/22	102.09
METAVANTE CORP BILL PAYMT 2301600		503.20	10/19/22	605.29
CHECKFREE COUNTY WAT XXXXXX5397		1,358.41	10/19/22	1,963.70
MERCHANT BANKCD DEPOSIT 496391735883		2,514.95	10/19/22	4,478.65
VERIZON WIRELESS PAYMENTS 057191517400001				
210.08			10/19/22	4,268.57
County Water Dis September XXXXX1683				
900.00			10/19/22	3,368.57
CHECK(S) 1,777.43			10/19/22	1,591.14
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX4167			10/19/22	1.00
DEPOSIT		10,378.40	10/20/22	10,379.40
METAVANTE CORP BILL PAYMT 2300300		280.32	10/20/22	10,659.72
CHECKFREE COUNTY WAT XXXXXX5397		446.66	10/20/22	11,106.38
IPAY SOLUTIONS BILL PMT BILL PMT		658.23	10/20/22	11,764.61
County Water Dis Payments XXXXX1683		934.37	10/20/22	12,698.98
MERCHANT BANKCD DEPOSIT 496391735883		1,587.27	10/20/22	14,286.25
HEIGHTS WATER DI UTIL BILL HEIGHTS WATER D		20,886.49	10/20/22	35,172.74
CHECK(S) 31.50			10/20/22	35,141.24
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX4167			10/20/22	1.00
IPAY SOLUTIONS BILL PMT BILL PMT		158.06	10/21/22	159.06
METAVANTE CORP BILL PAYMT 11110-00		190.03	10/21/22	349.09
CHECKFREE COUNTY WAT XXXXXX5397		647.72	10/21/22	996.81
MERCHANT BANKCD DEPOSIT 496391735883		1,929.52	10/21/22	2,926.33
ACH RTRN R01 GEORGE, KASSI 07161-00				
51.57			10/21/22	2,874.76
CHECK(S) 510.91			10/21/22	2,363.85
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX4167			10/21/22	1.00
DEPOSIT		15,020.04	10/24/22	15,021.04
METAVANTE CORP BILL PAYMT 11209-00		82.51	10/24/22	15,103.55
* * * C O N T I N U E D * * *				

FIRST INTERSTATE BANK 030 00012 01 PAGE: 5
PO BOX 31438 ACCOUNT: XXXXXXXXXXXX2349 10/31/2022
BILLINGS, MT 59107-1438 DOCUMENTS: 70

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
IPAY SOLUTIONS BILL PMT BILL PMT		140.01	10/24/22	15,243.56
MERCHANT BANKCD DEPOSIT 496391735883		527.14	10/24/22	15,770.70
CHECKFREE COUNTY WAT XXXXXX5397		1,098.10	10/24/22	16,868.80
MERCHANT BANKCD DEPOSIT 496391735883		3,177.19	10/24/22	20,045.99
MERCHANT BANKCD DEPOSIT 496391735883		5,545.61	10/24/22	25,591.60
ACH RETURNED ITEM R03 12052-00 292970820000611				
22.38			10/24/22	25,569.22
ACH RETURNED ITEM R02 15143-00 092905248824452				
58.29			10/24/22	25,510.93
ACH RETURNED ITEM R02 15016-00 092905248824453				
61.80			10/24/22	25,449.13
ACH RETURNED ITEM R01 03042-00 292976860000089				
68.13			10/24/22	25,381.00
ACH RETURNED ITEM R02 17159-00 292970820000412				
123.75			10/24/22	25,257.25
CHECK(S) 32,059.64			10/24/22	6,802.39-
TRANSFER FROM MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX4167				
DEPOSIT		6,803.39	10/24/22	1.00
CHECKFREE COUNTY WAT XXXXXX5397		9,322.89	10/25/22	9,323.89
IPAY SOLUTIONS BILL PMT BILL PMT		352.92	10/25/22	9,676.81
METAVANTE CORP BILL PAYMT 16145-00		518.68	10/25/22	10,195.49
MERCHANT BANKCD DEPOSIT 496391735883		661.28	10/25/22	10,856.77
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX4167		1,744.98	10/25/22	12,601.75
County Water Dis Special XXXXX1683			10/25/22	1.00
12,600.75			10/26/22	198.70
METAVANTE CORP BILL PAYMT 2911000		673.90	10/26/22	872.60

CHECKFREE COUNTY WAT XXXXXX5397	1,300.48	10/26/22	2,173.08
MERCHANT BANKCD DEPOSIT 496391735883	4,230.81	10/26/22	6,403.89
CHECK(S) 4,134.66		10/26/22	2,269.23
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX			
XXXXXXX4167 2,268.23		10/26/22	1.00
DEPOSIT 3,956.51		10/27/22	3,957.51
IPAY SOLUTIONS BILL PMT BILL PMT 180.70		10/27/22	4,138.21
CHECKFREE COUNTY WAT XXXXXX5397 297.72		10/27/22	4,435.93
MERCHANT BANKCD DEPOSIT 496391735883 4,834.87		10/27/22	9,270.80
CHECK(S) 3,310.35		10/27/22	5,960.45
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX			
XXXXXXX4167 5,959.45		10/27/22	1.00
METAVANTE CORP BILL PAYMT 16143-00 25.38		10/28/22	26.38
* * * C O N T I N U E D * * *			

FIRST INTERSTATE BANK
PO BOX 31438
BILLINGS, MT 59107-1438

030 00012 01
ACCOUNT: XXXXXXXXXXXX2349
DOCUMENTS: 70

PAGE: 6
10/31/2022

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
IPAY SOLUTIONS BILL PMT BILL PMT		66.12	10/28/22	92.50
CHECKFREE COUNTY WAT XXXXXX5397		257.22	10/28/22	349.72
MERCHANT BANKCD DEPOSIT 496391735883		1,070.47	10/28/22	1,420.19
RETURNED DEPOSITED ITEM 405.00			10/28/22	1,015.19
CHECK(S) 56.65			10/28/22	958.54
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXX4167 957.54			10/28/22	1.00
DEPOSIT 19,470.61			10/31/22	19,471.61
IPAY SOLUTIONS BILL PMT BILL PMT 158.30			10/31/22	19,629.91
CHECKFREE COUNTY WAT XXXXXX5397 299.34			10/31/22	19,929.25
MERCHANT BANKCD DEPOSIT 496391735883 538.82			10/31/22	20,468.07
METAVANTE CORP BILL PAYMT 15079-00 800.00			10/31/22	21,268.07
MERCHANT BANKCD DEPOSIT 496391735883 1,368.54			10/31/22	22,636.61
MERCHANT BANKCD DEPOSIT 496391735883 1,652.51			10/31/22	24,289.12
CHECK(S) 64.19			10/31/22	24,224.93
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXX4167 24,223.93			10/31/22	1.00
BALANCE THIS STATEMENT			10/31/22	1.00
TOTAL CREDITS (133)	1,134,372.12	MINIMUM BALANCE		1.00
TOTAL DEBITS (66)	1,470,544.62	AVG AVAILABLE BALANCE		148,725.62
		AVERAGE BALANCE		148,725.62

YOUR CHECKS SEQUENCED							
DATE...	CHECK #...	AMOUNT	DATE...	CHECK #...	AMOUNT	DATE...	CHECK #...
10/21	10469*	31.73	10/12	10622	322.10	10/14	10638
10/07	10585*	45.23	10/12	10623	157.74	10/19	10639
10/26	10609*	10.47	10/18	10624	27.75	10/24	10640
10/18	10611	46.80	10/17	10625	416.05	10/21	10641
10/05	10612	56.93	10/12	10626	102,459.41	10/18	10642
10/03	10613*	24.31	10/12	10627*	7,216.13	10/19	10643
10/14	10616*	23.86	10/21	10633*	24.18	10/20	10644
10/17	10618*	24.09	10/17	10635	44.85	10/19	10645
10/17	10620	361.68	10/18	10636	56.44	10/27	10646
10/13	10621	1,027.30	10/18	10637	423,302.10	10/26	10647
		* * *			* * *		
				C O N T I N U E D			

FIRST INTERSTATE BANK
PO BOX 31438
BILLINGS, MT 59107-1438

030 00012 01
ACCOUNT: XXXXXXXXXXXX2349
DOCUMENTS: 70

PAGE: 7
10/31/2022

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS
GROSS INCOME ACCT

YOUR CHECKS SEQUENCED							
DATE...	CHECK #...	AMOUNT	DATE...	CHECK #...	AMOUNT	DATE...	CHECK #...
10/31	10648*	31.31	10/31	10666*	32.88	10/28	10675
10/27	10650*	2,784.00	10/27	10674	46.35		

11/11/22
11:55:00

BILLINGS HEIGHTS WATER DISTRICT
Check Register for Gross Receipts
For the Accounting Period: 10/22

Page: 1 of 4
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99876	E	409 VERIZON	210.08	10/05/22	10/22		
-99875	E	418 WEX	1076.13	10/05/22	10/22	CL 224	210.08
-99874	E	262 MONTANA DAKOTA UTILITIES	68.95	10/12/22	10/22	CL 225	1076.13
-99873	E	442 JENNIFER BURNSIDE	150.00	10/12/22	10/22	CL 240	68.95
-99872	E	440 BRANDON HURST	150.00	10/12/22	10/22	CL 241	150.00
-99871	E	227 LAURA DRAGER	150.00	10/12/22	10/22	CL 242	150.00
-99870	E	439 DAVID GRAVES	150.00	10/12/22	10/22	CL 243	150.00
-99869	E	258 MING CABRERA	150.00	10/12/22	10/22	CL 244	150.00
-99868	E	468 THOMAS ZURBUCHEN	150.00	10/12/22	10/22	CL 245	150.00
-99866	E	371 TCT	153.27	10/28/22		CL 247	150.00
-99865	E	298 NORTHWESTERN ENERGY	1455.93	10/28/22		CL 260	153.27
10620	S	27 BADGER METER, INC.	361.68	10/04/22	10/22	CL 261	1455.93
10621	S	265 MONTANA DEPT OF REVENUE	1027.30	10/04/22	10/22	CL 220	361.68
10622	S	296 NORTHWEST PIPE FITTINGS INC	322.10	10/04/22	10/22	CL 216	1027.30
10623	S	371 TCT	157.74	10/04/22	10/22	CL 218	322.10
10624	S	391 TVETENE TURF	27.75	10/04/22	10/22	CL 222	157.74
10625	S	404 UTILITIES UNDERGROUND LOCATION CENTER	416.05	10/04/22	10/22	CL 219	27.75
10626	S	415 WESTERN MUNICIPAL CONSTRUCTION, INC.	102459.41	10/04/22	10/22	CL 217	416.05
10627	S	436 YELLOWSTONE WATERWORKS1	7216.13	10/04/22	10/22	CL 214	102459.41
10632 *	S	999999 ALYSSA BARGSADT	26.23	10/07/22		CL 221	7216.13
10633	S	999999 VERONICA WILLETO	24.18	10/07/22	10/22	CL 226	26.23
10634	S	999999 COLLIN BROSZ	11.37	10/07/22		CL 227	24.18
10635	S	999999 TRICIA KOELZER	44.85	10/07/22	10/22	CL 228	11.37
10636	S	113 Ditch Witch West	56.44	10/11/22	10/22	CL 229	44.85
						CL 238	56.44

11/11/22
11:55:00

BILLINGS HEIGHTS WATER DISTRICT
Check Register for Gross Receipts
For the Accounting Period: 10/22

Page: 2 of 4
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
10637	S	51 BILLINGS/CITY OF (WATER-WASTE	423302.10	10/11/22	10/22		
10638	S	135 EXECUTIVE CLEANING CO., INC.	807.30	10/11/22	10/22	CL 239	423302.10
10639	S	184 HENDRICKSON LAW FIRM, P.C.	385.43	10/11/22	10/22	CL 235	807.30
10640	S	201 INTERSTATE ENGINEERING, INC.	32059.64	10/11/22	10/22	CL 233	385.43
10641	S	279 MORRISON MAIERLE, INC.	455.00	10/11/22	10/22	CL 230	32059.64
10642	S	298 NORTHWESTERN ENERGY	2337.22	10/11/22	10/22	CL 236	455.00
10643	S	366 SUSAN SWIMLEY	1232.00	10/11/22	10/22	CL 237	2337.22
10644	S	391 TVETENE TURF	31.50	10/11/22	10/22	CL 232	1232.00
10645	S	416 WESTERN OFFICE EQUIPMENT, INC.	160.00	10/11/22	10/22	CL 231	31.50
10646	S	127 ENERGY LABORATORIES, INC.	480.00	10/19/22	10/22	CL 234	160.00
10647	S	241 MASTERCARD	4124.19	10/19/22	10/22	CL 252	480.00
10648	S	296 NORTHWEST PIPE FITTINGS INC	31.31	10/19/22	10/22	CL 256	4124.19
10649	S	378 TIRE RAMA	1083.80	10/19/22		CL 251	31.31
10650	S	390 TRUE NORTH CONTRACTING LLC	2784.00	10/19/22	10/22	CL 253	1083.80
10661 *	S	71 CHARTER	139.98	10/24/22		CL 254	2784.00
10662	S	201 INTERSTATE ENGINEERING, INC.	10727.94	10/24/22		CL 257	139.98
10677 *	S	393 U. S. POST OFFICE	1812.16	10/27/22		CL 258	10727.94
10678	S	8 ACE HARDWARE/HEIGHTS	18.73	10/28/22		CL 259	1812.16
10679	S	225 KNIFE RIVER	71.37	10/28/22		CL 262	18.73
10680	S	393 U. S. POST OFFICE	275.00	10/28/22		CL 263	71.37
10681	S	27 BADGER METER, INC.	1862.22	11/01/22		CL 264	275.00
10682	S	253 MICROCOMM	17802.00	11/01/22		CL 270	1862.22
10683	S	404 UTILITIES UNDERGROUND LOCATION CENTER	686.09	11/01/22		CL 272	17802.00
						CL 269	686.09

Total for Claim Checks
Count for Claim Checks

618684.57
47

* denotes missing check number(s)

of Checks: 47 Total: 618684.57

11/11/22
11:55:01

BILLINGS HEIGHTS WATER DISTRICT
Fund Summary for Claim Check Register
For the Accounting Period: 10/22

Fund/Account	Amount
5210 Water 101012	\$618,684.57
Total:	\$618,684.57

11/11/22
11:56:11

BILLINGS HEIGHTS WATER DISTRICT
Check Register for Operations
For the Accounting Period: 10/22

Page: 1 of 2
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99867	E	274 MONTANA STATE FUND	938.35	11/08/22	10/22	CL 250	938.35
Total for Claim Checks			938.35				
Count for Claim Checks			1				

* denotes missing check number(s)

of Checks: 1 Total: 938.35

11/11/22
11:56:11

BILLINGS HEIGHTS WATER DISTRICT
Fund Summary for Claim Check Register
For the Accounting Period: 10/22

Fund/Account	Amount
5210 Water 101010	\$938.35
Total:	\$938.35

11/11/22
11:58:06

BILLINGS HEIGHTS WATER DISTRICT
Check Register For Payrolls from 10/01/22 to 10/31/22

Page: 1 of 2
Report ID: W100A

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed	Receipt Acct
-89959	FIT EFTPS	5315.73	10/14/22	10/22	
-89958	SIT MT DEPT OF REVENUE	1130.00	10/14/22	10/22	
-89957	FIT EFTPS	291.92	10/14/22	10/22	
-89956	SIT MT DEPT OF REVENUE	62.00	10/14/22	10/22	
-89955	401K ASCENSUS	3579.69	10/14/22	10/22	
-89954	FIT EFTPS	5299.75	10/28/22	10/22	
-89953	SIT MT DEPT OF REVENUE	1127.00	10/28/22	10/22	
-89952	401K ASCENSUS	3449.97	10/28/22	10/22	
-89951	DENTAL GUARDIAN	1829.81	10/28/22	10/22	
-89950	HEALTH INS BCBS	15429.36	10/28/22	10/22	
155	4 DAVID P BROOKSHIRE	2940.77	10/14/22	10/22	
156	6 JENNIFER M BURNSIDE	1491.93	10/14/22	10/22	
157	10 QUIN T FUHRMAN	1791.61	10/14/22	10/22	
158	2 CLAY J MCCAFFREE	2153.13	10/14/22	10/22	
159	11 SUZANNE M MCKETHEN	1253.41	10/14/22	10/22	
160	1 ANDREW W REICHENBACH	1593.44	10/14/22	10/22	
161	7 JOSHUA C SIMPSON	2032.82	10/14/22	10/22	
162	5 DEREK WEIS	1545.63	10/14/22	10/22	
163	3 COLTON S WESKAMP	1826.11	10/14/22	10/22	
164	4 DAVID P BROOKSHIRE	1215.83	10/15/22	10/22	
165	4 DAVID P BROOKSHIRE	2941.46	10/28/22	10/22	
166	6 JENNIFER M BURNSIDE	1491.93	10/28/22	10/22	
167	10 QUIN T FUHRMAN	2103.78	10/28/22	10/22	
168	2 CLAY J MCCAFFREE	1685.75	10/28/22	10/22	
169	11 SUZANNE M MCKETHEN	1253.41	10/28/22	10/22	
170	1 ANDREW W REICHENBACH	1812.59	10/28/22	10/22	

11/11/22
11:58:06

BILLINGS HEIGHTS WATER DISTRICT
Check Register For Payrolls from 10/01/22 to 10/31/22

Page: 2 of 2
Report ID: W100A

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed	Receipt Acct
171	7 JOSHUA C SIMPSON	2065.59	10/28/22	10/22	
172	5 DEREK WEIS	1397.96	10/28/22	10/22	
173	3 COLTON S WESKAMP	1826.11	10/28/22	10/22	

* denotes missing check number(s)

# of Checks:	29	Total:	71938.49	Electronic Checks:	37,515.23
				Non-electronic Checks:	34,423.26

UTILITY BILLING SYSTEM Report ID: 1041

HEIGHTS WATER DISTRICT

METER SIZES SUMMARY

Data for Meter Sizes as of 11/11/2022 Metered Accounts Only
Primary Accounts Only

11:52:13 - 11/11/2022

Meter Size	Count	
0.625	8	
0.625P	292	
0.75	4959	
0.75P	49	
0.75S	37	
1.00	438	
1.00P	54	
1.50	76	
1.50P	25	
2.00	49	
2.00P	10	
3.00	9	
4.00	15	
4.00P	4	
6.00	8	
6.00P	3	
8.00	3	
Total Count:		6039

Renewal at a Glance

Current and Renewal Medical Plans and Premiums

Your group's current Medical plan(s) and suggested plans for the upcoming year are listed below.

If these plans aren't a good fit for the new year, don't worry, you've got more plans to choose from in the [Medical Plans](#) section.

	Current Plan	Renewal Plan
Plan ID	P910PFR	P910PFR
Metallic	Platinum	Platinum
Network Name	Blue Preferred	Blue Preferred
Deductible In-Network // Out-of-Network	\$750//\$1500	\$750//\$1500
Primary Care/Virtual Visit	\$25/\$15	\$25/\$15
Coinsurance In-Network // Out-of-Network	80%/50%	80%/50%
Out-of-Pocket Max In-Network // Out-of-Network	\$1500//\$4500	\$1500//\$4500
Specialist Office Visit	\$45	\$45
Non Preferred Pharmacy Copays	\$10/\$20/\$55/\$95/\$250/\$350	\$10/\$20/\$55/\$95/\$250/\$350

More information on rates is available in the [Appendix – Monthly Medical Premiums](#) section. To view other plans, see the [Medical Plans](#) section.

Current and Renewal Metallic Medical Plans and Premium - Age Rates

Total Monthly Medical Premium	\$15,421.92	\$16,296.78
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[Go Back to Renewal Contents](#)

Blue Cross and Blue Shield of Montana, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association.

Renewal Rates At-a-Glance

This plan is currently offered for Insurance Class 1

DENTAL PLAN RATES - INDEMNITY PLAN					
Tier	Enrolled Employees	CURRENT		RENEWAL	
		Monthly Rate	Annual Premium	Monthly Rate	Annual Premium
EE	2	\$42.63	\$1,023	\$42.63	\$1,023
EE & SP	2	\$96.37	\$2,313	\$96.37	\$2,313
EE & CH	0	\$132.53	\$0	\$132.53	\$0
FAMILY	5	\$186.60	\$11,196	\$186.60	\$11,196
TOTAL	9		\$14,532		\$14,532

This plan is currently offered for Insurance Class 1

VOLUNTARY VISION PLAN RATES - VSP 69					
Tier	Enrolled Employees	CURRENT		RENEWAL	
		Monthly Rate	Annual Premium	Monthly Rate	Annual Premium
EE	3	\$12.63	\$455	\$13.01	\$468
EE & SP	1	\$22.95	\$275	\$23.64	\$284
EE & CH	0	\$22.95	\$0	\$23.64	\$0
FAMILY	5	\$33.25	\$1,995	\$34.25	\$2,055
TOTAL	9		\$2,725		\$2,807

Renewal Rates At-a-Glance

This plan is currently offered for Insurance Class 1

STD PLAN RATES					
Age	Volume	CURRENT		RENEWAL	
		Monthly Rate	Annual Premium	Monthly Rate	Annual Premium
15-24	\$0	\$0.226/\$10	\$0	\$0.226/\$10	\$0
25-29	\$0	\$0.226	\$0	\$0.226	\$0
30-34	\$1,134	\$0.242	\$329	\$0.242	\$329
35-39	\$1,932	\$0.259	\$600	\$0.259	\$600
40-44	\$654	\$0.284	\$223	\$0.284	\$223
45-49	\$0	\$0.309	\$0	\$0.309	\$0
50-54	\$654	\$0.334	\$262	\$0.334	\$262
55-59	\$798	\$0.418	\$400	\$0.418	\$400
60-99	\$540	\$0.477	\$309	\$0.477	\$309

This plan is currently offered for Insurance Class 1

LTD PLAN RATES					
Age	Volume	CURRENT		RENEWAL	
		Monthly Rate	Annual Premium	Monthly Rate	Annual Premium
15-24	\$0	\$0.119/\$100	\$0	\$0.119/\$100	\$0
25-29	\$0	\$0.119	\$0	\$0.119	\$0
30-34	\$8,190	\$0.222	\$218	\$0.222	\$218
35-39	\$13,953	\$0.293	\$491	\$0.293	\$491
40-44	\$4,723	\$0.356	\$202	\$0.356	\$202
45-49	\$0	\$0.483	\$0	\$0.483	\$0
50-54	\$4,723	\$0.737	\$418	\$0.737	\$418
55-59	\$5,765	\$0.935	\$647	\$0.935	\$647
60-99	\$3,902	\$0.974	\$456	\$0.974	\$456

Renewal Rates At-a-Glance

This plan is currently offered for Insurance Class 1

BASIC LIFE PLAN RATES					
BASIC LIFE Age	Volume	CURRENT		RENEWAL	
		Monthly Rate	Annual Premium	Monthly Rate	Annual Premium
15-29	\$0	\$0.070/\$1000	\$0	\$0.070/\$1000	\$0
30-34	\$20,000	\$0.090	\$22	\$0.090	\$22
35-39	\$30,000	\$0.140	\$50	\$0.140	\$50
40-44	\$10,000	\$0.190	\$23	\$0.190	\$23
45-49	\$0	\$0.310	\$0	\$0.310	\$0
50-54	\$10,000	\$0.560	\$67	\$0.560	\$67
55-59	\$10,000	\$0.950	\$114	\$0.950	\$114
60-64	\$10,000	\$1.840	\$221	\$1.840	\$221
65-69	\$0	\$2.880	\$0	\$2.880	\$0
70-74	\$0	\$4.230	\$0	\$4.230	\$0
75-79	\$0	\$7.720	\$0	\$7.720	\$0
80-84	\$0	\$11.780	\$0	\$11.780	\$0
85-89	\$0	\$18.750	\$0	\$18.750	\$0
90-94	\$0	\$29.060	\$0	\$29.060	\$0
95-99	\$0	\$63.400	\$0	\$63.400	\$0

This plan is currently offered for Insurance Class 1

AD&D PLAN RATES					
Coverage	Volume	CURRENT		RENEWAL	
		Monthly Rate	Annual Premium	Monthly Rate	Annual Premium
AD&D	\$90,000	\$0.040/\$1000	\$43	\$0.040/\$1000	\$43

Below is the list of possible changes or amendments to the language of the current by laws discussed and suggested by members at the committee meeting from October 27th. These are for review and discussion and feedback for future board meeting actions.

Composition.

The Board shall consist of members as prescribed by Mont. Code Ann. § 7-13-2232(1), as may be amended.

Term of Office.

Except as provided herein, or by law, the term of office for directors shall be four (4) years commencing on June 1 (from the date of election). Directors shall hold office until the election and qualification or appointment and qualification of their successors.

Vacancies.

Any vacancies on the Board, whether the vacant office is elective or appointive, shall be filled by majority vote of the remaining members of the Board. A vacancy on the Board exists according to Mont. Code Ann. § 7-13-2263 when any of the following events occur before the expiration of a member's term of office:

- (a) the member's death;
- (b) a determination pursuant to Title 53, Chapter 21, Part 1 of the Montana Code Annotated, that the member is mentally ill;
- (c) the member's resignation;
- (d) *the member's removal/forfeiture of office;*
- (e) the member's neglect or refusal to perform his/her required duties as a member of the Board for three (3) consecutive months, except when prevented by illness or the member's absence from the District with the Board's permission;
- (f) the member's conviction of a felony or a violation of official duties; or
- (g) the decision of a court declaring the incumbent's election or appointment void

Board Actions Prohibited

Without prejudice to or limitation upon the general duties of the Board, these specific actions below are prohibited by the Board or any individual Board member:

- (a) *Neither the Board, or any of its members, shall in any manner dictate the appointment or removal of any administrative officers or employees whom the General Manager, or any of his or her subordinates are empowered to hire or appoint.*
- (b) *With the exception of investigations and grievances, all dealings and communications with District employees under the direction and supervision of the General Manager, must be done solely through the General Manager or, in his absence, the Assistant Manager.*
- (c) *Neither the board, nor any of its members will directly or indirectly, supervise, coerce, harass, or influence any employees of the District under the supervision of the General Manager. Nor may the Board, or any of its members insert themselves in any way into the day-to-day operations of the District.*
- (d) *Only the Board President or his designee shall speak publicly as a representative of or on behalf of the majority of the board.*
- (e) *Any Board member found by a majority vote of the board to be in violation of, or having committed a violation of, any one of these prohibited duties will have given implied consent to automatically forfeit their seat and voluntarily resign as a board member of the District.*

Election of a Board President and Vice President.

The Board of Directors shall nominate and elect by majority vote a President and a Vice President annually at the June board meeting. The President and Vice President shall then serve for a term of one (1) year commencing on July 1.

Offices and Duties of the Administrative Personnel.

When necessary and appropriate for the conduct of District business, the Board may create administrative offices in addition to those identified herein.

The Board shall appoint, by a majority vote, the following administrative personnel:

- (a) *a general manager;*
- (b) *a secretar*

General Manager.

The general manager has full charge and control of the maintenance, operation, and construction of all works and systems of the District. The general manager has the power and authority to employ and discharge all employees and assistants, prescribe job duties, and, subject to the Board's approval, fix compensation. The general manager shall perform other duties imposed by the Board. The general manager shall report to the Board in accordance with any applicable rules or regulations adopted by the Board. *In the event the General Manager position is vacated due to death, discharged for cause, retirement or resignation, the Assistant Manager shall assume the General Manager duties until the position is filled by a majority vote of the Board.*

Indemnification.

No Board member, officer, agent, or employee of the District shall be individually liable for any act or omission made in the course and scope of his/her official capacity on behalf of the District so long as the individual:

- (a) Acted in good faith;
 - (b) Reasonably believed that the conduct was in the best interests of the District;
 - (c) Has not engaged in any other conduct opposed to the best interests of the District;
 - (d) Had no reason to believe that the conduct was unlawful;
 - (e) Does not derive an improper personal benefit from his/her conduct; and
 - (f) Has not engaged in conduct which constitutes willful misconduct, recklessness, or knowing violation of the law.
- (a) *Was not in violation of the specific actions prohibited by the board under Article VII.*

Amendments.

These Bylaws may be repealed or amended by the affirmative vote of the majority of the total members of the Board, at any regular or special meeting so long as the change does not put the District into conflict with applicable statutes or administrative regulations.

**TASK ORDER NUMBER TWENTY-EIGHT (28)
AGREEMENT TO FURNISH ENGINEERING SERVICES
to
COUNTY WATER DISTRICT OF BILLINGS HEIGHTS
for
PRELIMINARY ENGINEERING REPORT & PROJECT DESIGN
for
THE NORTHWEST TRANSMISSION MAIN PROJECT**

This Task Order provides for professional engineering services to be performed by INTERSTATE ENGINEERING, INC., (hereinafter the Engineer), for County Water District of Billings Heights (hereinafter Owner or District), in accordance with Article 1 of the Master Agreement to Furnish Professional Services to District, dated August 24th, 2022 (hereinafter the Master Agreement). This Task Order represents an authorization to proceed with the scope of services, schedule, and compensation described herein. This Task Order, when executed by both parties, shall become a supplement to, and part of, the basic Master Agreement.

ARTICLE 1. PROJECT INTRODUCTION

The District is experiencing difficulties maintaining pressure in portions of its northwest pressure zone during periods of high demand. The District manages four (4) different pressure zones supplied by three (3) reservoirs that serve over 6,000 service connections. The northwest pressure zone serves approximately 1,000 residential connections in a 1.25 square mile area. This area is experiencing significant growth and increased water demand.

Recent Pressure Issues: During the summer of 2021, measured water main pressure fell below the DEQ minimum operating pressure of 35 PSI in the elevated areas of the northwest pressure zone. There are an estimated 300 residences in the poorly pressurized areas. The District was able to utilize its booster pump station (reserved for fire flow conditions) to maintain required water mainline pressures of 35 PSI. Additionally, most of the northwest pressure zone experiences large swings in operating pressure. Some areas fluctuate as much as 50 PSI in a 24-hour period during high usage months. Fluctuating pressure is not healthy for a distribution system and can put a lot of hydraulic stress on the infrastructure. Water hammer and reoccurring stresses on aging pipes will lead to leakage and main breaks.

For the past 20 years the District has battled with maintaining consistent pressure throughout the northwest pressure zone. Topography varies across the zone creating areas of low water pressure in the higher elevated areas. Water mains throughout the area are a mix of 6" and 8" mains and lacks a larger-diameter

main along its perimeter. The aging, undersized infrastructure also contributes additional pressure loss (pipe friction head-loss). Higher demands during hotter/drier summers and steady system growth also worsen the situation. These are the main factors that have contributed to the ongoing pressure issues.

Over the course of history, three (3) booster pump stations have been installed throughout the northwest pressure zone to supplement pressure.

When all three were in service they consumed over 28,000 kWh/month during higher demands. In 2017 the District constructed a 4 MG reservoir (Oxbow Tank) to change the supply source to the northwest zone and alleviate the use of all three (3) booster pump stations for normal operations. However, the northwest pressure zone still uses one of the three (3) original booster stations during higher demand months.

The northwest pressure zone water demands are highest during above average hotter/drier summers. One of the worst on record occurred in 2021, driving down pressures in the elevated portions of the zone during high demands. The northwest pressure zone is running at or beyond its design capacity during summer months. It is served from two (2) supply/feed points. The primary supply is a 12" gravity main from the northeast. The 12" gravity feed cannot efficiently supply the area due to the existing smaller 6" pipes it feeds into once it gets to the zone creating a hydraulic bottleneck. The second supply point is a booster pump station (St. Andrews BPS) at the southeast corner. St. Andrews BPS is only supposed to be used for emergency supply/pressure use such as fire flow conditions. However, with increased demands and ongoing pressure issues, the pump station has been supplementing beyond its current intended use. Both supply points are at capacity with no other redundant/looped supply.

The northwest pressure zone has also experienced steady growth with the addition of mostly residential and some small commercial users. With the continued growth, the zone's demands have steadily increased. The increasing, peak period demands are consuming the reserve capacity of St. Andrews BPS to the point that the District's ability to provide both peak demand and fire flow is becoming compromised. The District needs to construct a large diameter transmission main to provide long-term domestic and fire-flow capacity to the growing northwest pressure zone.

Interstate Engineering has continuously maintained the District's hydraulic model to monitor the capacity of the St. Andrews BPS during high demand months. In 2018, hydraulic modeling was conducted to evaluate remaining pumping capacity at St. Andrews BPS post-installation of Oxbow reservoir. It was determined that 290 GPM of flow capacity plus 1,500 GPM of emergency/fire-flow remained available during high demand months. Since this initial evaluation, zone demands and pumping records have been evaluated each year to monitor the remaining capacity. With the provided system data, the following chart illustrates the

remaining domestic capacity at St. Andrews BPS by year:

YEAR	Flow Cap-Space (GPM)	Emergency/Fire-Flow (GPM)	Cumulative Flow Cap-Space (GPM)
2018	290	1,500	1,790
2019	290	1,500	1,790
2020	230	1,500	1,730
2021	-50	1,450	1,450

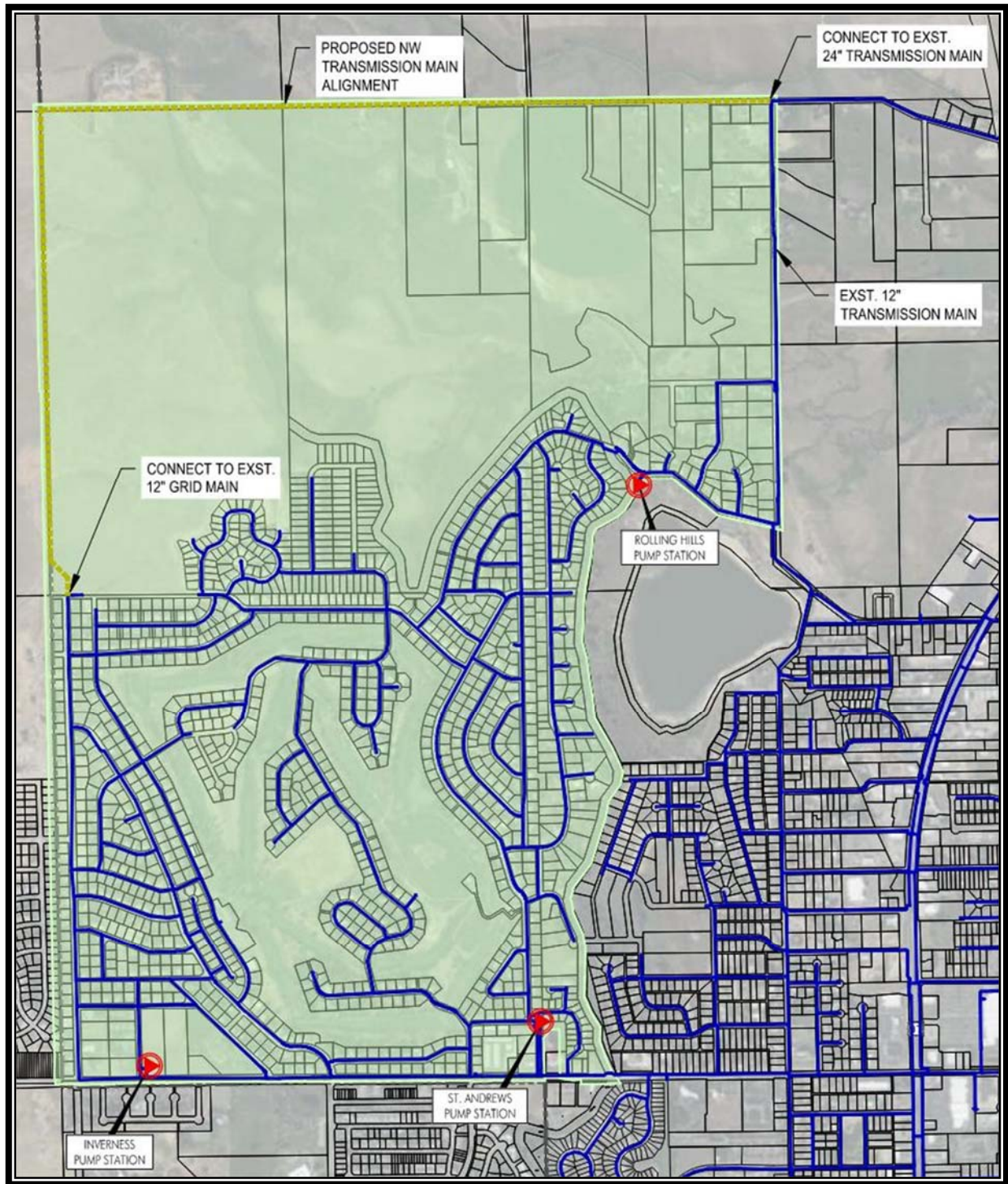
The trending pumping data provided by District indicates the northwest pressure zone's growing demand is starting to consume the emergency/fire-flow reserve. This will only worsen as system demands grow.

The summarized hydraulic information indicates the ability to serve the northwest pressure zone demands is approaching capacity. An additional transmission/supply main will need to be installed within the next two years to adequately serve the ongoing demand growth and alleviate existing pressure issues.

The transmission main project will install a redundant, secondary supply main that will connect from an existing 24" transmission main and loop 2.5 miles to the northwest corner of the northwest pressure zone. The existing 24" transmission main was installed to feed the 12" main that gravity feeds the northwest zone at the northeast corner. The initial need for this project was noted in the May 2008 PER prepared for the District. The PER was conducted for a 20-year outlook of the system. Additional project planning occurred in 2018 when the District updated its hydraulic model for the northwest pressure zone. Hydraulic modeling determined this project will provide long-term gravity supply and maintain adequate mainline pressure throughout the pressure zone under all domestic demand scenarios. The project will more than double the system's capacity to serve the existing demand conditions.

Alternates were considered by routing larger grid-mains through urban developed areas of the pressure zone. Consideration was also given to upsizing a booster pump station and upsizing long stretches of main on the suction side of the station. Those alternatives were dismissed due to the significant increase in construction costs and the disruption to high traffic thoroughfares such as Wicks Lane,.

Benefits of the Project: stabilize operating pressure in the northwest pressure zone; create a secondary, redundant loop; improve fire-flow capacity; eliminate the need for existing booster pump stations in the pressure zone for normal operating conditions; and the project will have the ability to serve future connections to the northern rural areas as they develop.



Northwest Transmission Main Project Map

ARTICLE 2. SCOPE OF SERVICES

The Engineer agrees to furnish professional services under Task Order No. 28 to prepare a Preliminary Engineering Report for the Project, provide planning and funding coordination, complete topographic and easement survey work, and provide preliminary and final project design. These services are detailed as follows:

Task 100 – Completion of Preliminary Engineering Report (PER), Uniform Application Requirements, and Planning Area Analysis

The district is in need of completing a Preliminary Engineering Report (PER) for the proposed project. The information provided in the completed PER will be utilized for a number of uses including:

- Seeking out project funding and/or grant opportunities
- Evaluating the existing pressure zone's capacity to accommodate future demands and provide adequate pressures to existing and future residents
- Providing Engineer's preliminary opinion of probable project cost for project improvements

The district will primarily utilize Drinking Water State Revolving Funds (DWSRF) to fund the project from design through construction. During the initial project funding meetings held in August and September of 2022, DWSRF has indicated a PER will be required to apply for DWSRF funding. DWSRF has stated that an abbreviated PER limited to the specific project would be acceptable. The Engineer's scope of services for the PER will be specifically limited to the proposed transmission main project and the northwest pressure zone it resides within.

The PER will analyze the existing storage system, water supply, pumping stations, and water main distribution layout within the northwest pressure zone of the district. The analysis will identify system health and safety deficiencies, growth limitations, and aging infrastructure. Project improvements will be identified, and a final report will be developed in accordance with the Uniform Application for Montana Public Facility Projects outline:

0) EXECUTIVE SUMMARY

1) PROJECT PLANNING

- a. Location
- b. Environmental Resources Present
- c. Population Trends

- d. Community Engagement
- 2) EXISTING FACILITIES
 - a. Location Map
 - b. History
 - c. Condition of Existing Facilities
 - d. Financial Status of any Existing Facilities
 - e. Water/Energy/Waste Audits
- 3) NEED for PROJECT
 - a. Health, Sanitation, and Security
 - b. Aging Infrastructure
 - c. Reasonable Growth
- 4) ALTERNATIVES CONSIDERED
 - a. Description
 - b. Design Criteria
 - c. Map
 - d. Environmental Impacts
 - e. Land Requirements
 - f. Potential Construction Problems
 - g. Sustainability Considerations
 - h. Cost Estimates
- 5) SELECTION of an ALTERNATIVE
 - a. Life Cycle Cost Analysis
 - b. Non-Monetary Factors
- 6) PROPOSED PROJECT (Recommended Alternative)
 - a. Preliminary Project design
 - b. Project Schedule
 - c. Permit Requirements
 - d. Sustainability Considerations

e. Total Project Cost Estimate

f. Annual Operating Budget

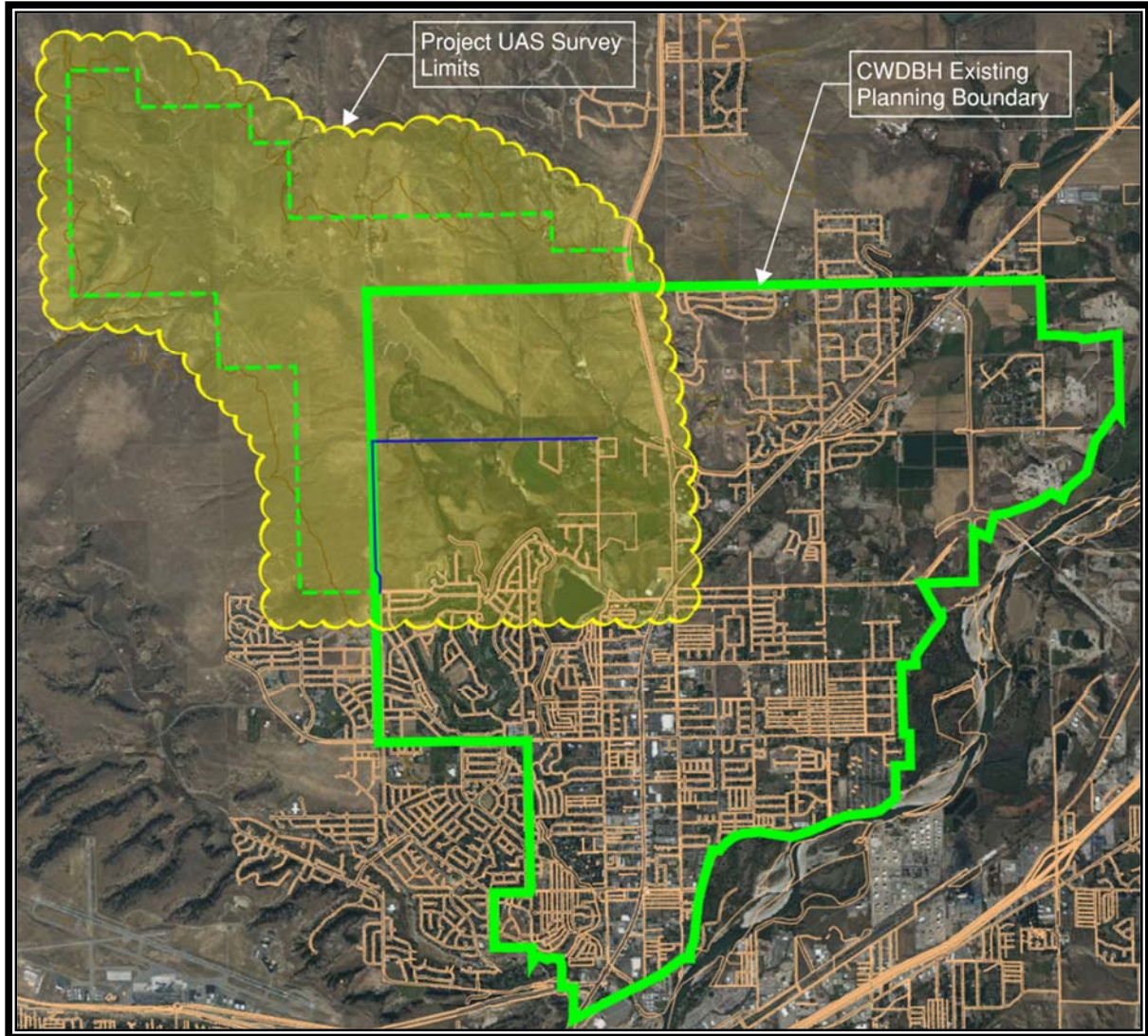
7) CONCLUSIONS and RECOMMENDATIONS

The Engineer will conduct an elevation survey for the northwest area within and adjacent to the district's existing planning area boundary. The elevation survey will be performed using Unmanned Aircraft Systems (UAS). A UAS drone will be operated by an FAA Part-107 licensed drone pilot to survey up to ten (10) square miles of rural area to collect elevation data. The raw data will be processed to produce a digital terrain model with one foot (1') contour intervals.

The Engineer will utilize the collected vertical data for the following:

- Hydraulically model northwest transmission main sizing options and analyze their ability to serve existing and future demands.
- Hydraulically model a future waterline network to determine the service area limits based on gravity-supplied storage (Oxbow Reservoir).
- Update the District and Planning Areas Map boundaries to included expanded areas that can potentially be served by the district via gravity-supplied storage.

The proposed transmission main route is anticipated to cross rural-undisturbed grounds, floodplain-designated areas, and wetlands. The project may require archeological analysis and/or wetland delineation services. If required, the Engineer will negotiate and administer a Sub-Consultant agreement for archeological analysis and/or wetland delineation services. The Engineer will utilize the archeological and/or wetland data to support project designs and/or administer permitting. A budgeted amount of \$25,000 has been included in the fee estimate for this task order to perform the archeological and/or wetland analysis for the project corridor if required.



Task 200 – Planning & Funding Coordination

Engineer will provide DWSRF loan application assistance for the Owner and attend virtual monthly meetings during the design phase of the project. Eighteen (18) meetings are budgeted.

Renewable Resource Grant and Loan Program (RRGL) planning and construction grants will open for application January 1, 2023. The Engineer expects the transmission main project to qualify for both grant opportunities. The Engineer will provide application assistance on behalf of the Owner as part of this task order for RRGL planning and/or construction grants.

State agencies including DNRC, MT-DEQ, and DWSRF strongly encourage DWSRF borrowers to seek out other forms of available funding and/or grant opportunities. The Engineer will research and provide general information on other qualifying funding/grant programs for the Owner to consider. If requested by the Owner,

the Engineer can provide application assistance for other funding programs, though not included in this scope, on an hourly basis per the attached fee schedule.

Task 300 – Topo Survey and Easement Work

Engineer will perform a topographic survey of the project corridor. Assuming favorable ground conditions, Engineer anticipates twelve (12) days of field survey (total of 2 staff) will be required to map the location and elevation of the existing roadway centerline, driveways, fence lines, edges of improved surfaces, pavement markings, and location of existing visible features such as building fronts, steps, signs, mailboxes, trees, light poles, power poles, utility pedestals, fences and gates, traffic signal poles, street signs, traffic control signs, railroad crossings and signals, fire hydrants, water valves, water service curb stops, sanitary sewer manholes, storm sewer/culverts, and marked/located dry utilities (gas, power, communications, etc.) within a 120-ft. wide project corridor centering on the proposed project alignment. Owner is responsible to obtain landowner permission for Engineer to enter property owner's property. Engineer will utilize existing legal descriptions and plats filed at the Yellowstone County clerk and recorder's office to determine existing locations of section lines, property boundaries, and rights-of-way. If legal descriptions or plats are not available or adequate for survey purposes, establishing rights-of-way can be accomplished as Additional Services. UAS imagery/survey data gathered during the PER and planning phases of the project will be used to supplement surface features outside of the project corridor.

Engineer will request a One-Call locate for utilities. The accuracy of Engineer's survey is dependent upon the accuracy of the locates provided by the One-Call service. The budget excludes confined space entry and therefore manhole and/or in-ground structure depths will be approximated using above ground means only. If more accurate measurements and/or exploratory efforts are required, Additional Services can be proposed. The Engineer will utilize the field survey, UAS data, and public domain aerial photography to develop engineering plans for the improvements.

Area to be surveyed:

- o 13,500 LF of project corridor beginning at the intersection of Alexander Road and Lake Elmo Drive, thence continuing west along Alexander Road to the intersection of Alexander Road and Sindelar Road, thence continuing west along Sindelar Road to the NW section corner of Sec. 09, T01N, R26E, thence south along the west section line of Sec. 09, T01N, R26E to the end of project at the north end of Gleneagles Boulevard.

Survey will be performed within project rights-of-way and 25 feet beyond the cross

street's projected rights-of-way and/or 60 feet each side of the projected water main centerline along the proposed project corridor. Topographic and location surveying for areas beyond what is listed above, though not included in this budget, can be provided on an hourly basis at your request per the attached fee schedule. Ground conditions, such as snow cover, can affect the ability to accurately perform the survey. It is recommended that the survey be performed when the ground is clear of all snow. The budgeted survey hours assume favorable (thawed) ground conditions. Should the survey need to be performed during unfavorable ground conditions, the additional time to perform such work can be estimated ahead of time and charged as Additional Services.

A base map will be prepared showing the existing topography with one foot (1') contour intervals and the surface features outlined above. The topographic data and base map will be used to complete project design tasks.

The proposed transmission main alignment will be contained within existing county rights-of-way and extend across privately-owned parcels. The establishment of utility easements will be required for the portions of the project that will be constructed across privately-owned property. The easements will be established for the construction and maintenance of the proposed water main. The proposed water main alignment will closely parallel along the existing north and west section lines of Sec. 09, T01N, R26E. A maximum of ten (10) utility easements and exhibit drawings are anticipated and have been budgeted for the project. The Engineer will provide surveying services to produce ten (10) easement exhibits. The District's attorney must prepare the easement documents for signature by the Grantors and Grantees. Engineer will file the executed easement documents with the Yellowstone County Clerk and Recorder. If additional easements and/or legal survey work are required for the project, the Engineer can perform the work as Additional Services.

Task 400 – Preliminary Design

The Engineer will negotiate and administer a Sub-Consultant agreement for Geotechnical Engineering with a geotechnical engineer. The Engineer will utilize a geotechnical analysis of the project corridor to support project designs. The geotechnical investigation and final analysis will be provided by the sub-consulted geotechnical engineer. Information gathered from the geotechnical analysis is limited to that found in the physical bore holes and conditions may vary during construction. The Owner recognizes that construction claims for changed conditions are a possibility. A budgeted amount of \$50,000 has been included in the fee estimate for this task order to perform the geotechnical analysis of the project corridor.

It is anticipated that four (4) existing surface-water crossings will occur along the

alignment at Five-Mile Creek, BBWA irrigation canal(s), and/or wetlands. Water main crossings will be accomplished via Horizontal Directional Drilling (HDD) and/or Jack & Bore installation. The Engineer will coordinate with the Owner, geotechnical engineer and/or vendors for determination of crossing locations and method of pipe installation. The Engineer will complete the Joint Application and coordinate with the affected agencies for the crossings. Application fees are the responsibility of the Owner.

Engineer will coordinate with the Owner, affected property owners, and Yellowstone County PWD for transmission main vertical and horizontal alignment considerations. This task order assumes no future street designs or planned rights-of-way exists for extensions of Gleneagles Boulevard, Sindelar Road and/or Alexander Road along the north and west section lines of Sec.09, T01N, R26E.; therefore, the selected alignment location for the project will be at the discretion of the District.

The Engineer will complete hydraulic modeling of the northwest transmission main for sizing considerations. An analysis will be performed to evaluate the need for vacuum valves, air-release valves, and/or surge protection devices.

Task 500 – Final Design

Engineer will prepare a design report, construction plans, and specifications for water main installation in accordance with CWDBH standards, Montana Public Works Standard Specifications and Montana Department of Environmental Quality ("MT DEQ") Circular DEQ-1. The Owner is responsible for all filing and review fees. Design elements shall include:

1. Water main, valving, fire hydrants, and water services
 - Final selection of transmission main sizing and materials will be at the District's discretion.
 - The Engineer will coordinate with the District for hydrant spacing, valve locations, capped-tee locations, and inclusion of water services.
2. Trench restoration
 - Trench backfilling will be designed in coordination with the Geotechnical design recommendations, CWDBH specifications and/or Yellowstone County standards.
3. Establish Traffic Control Parameters
 - Traffic control is required for the construction of the proposed improvements. The traffic control plan will have to be reviewed and approved by Yellowstone County. It is the Engineer's intent to specify a minimum level of traffic control that must be employed by the contractor and that the contractor is responsible to prepare and implement a full-scale traffic control plan for submission to the county for review and approval.

4. Establish Erosion and Sediment Control Parameters

- A Storm Water Pollution Prevention Plan (SWPPP) is required for the construction of the proposed improvements. The SWPPP will have to be reviewed and approved by the MT DEQ. It is the Engineer's intent to specify a minimum level of erosion and sediment control devices to be employed by the contractor and that the contractor is responsible to prepare and implement a full-scale plan for submission to the MT DEQ for review and approval.

The Engineer will prepare a set of specifications for the Project that will be used for the bidding and construction of the Project. The specifications will be prepared using the Construction Specifications Institute (CSI) Master Format, the CWDBH Standard Drawings and Specifications, and Montana Public Works Standard Specifications, Seventh Edition, April 2021 as deemed appropriate by the Engineer. The Engineer will assist the District in obtaining MT DEQ approvals/permits necessary for the construction of the Project.

The Engineer will attend up to ten (10) meetings and/or site visits with the Owner during the design process to review plans and cost estimates, receive input, and answer questions regarding the Project. Engineer does not anticipate any meetings with other agencies will be required.

The Engineer will notify known utilities that may be affected by any potential conflicts by providing a set of plans for their review. Utility owner or the District, depending on franchise agreements, will be responsible for any relocation designs and construction of such. The Engineer will provide affected utility companies with preliminary and final engineering plans and specifications. Affected utilities are typically electric power, natural gas, telecommunications, cable television, and traffic signal wiring.

Task 600 – Additional Services

Recognizing that time can be of the essence, the District and Engineer agree that a preapproved budget for additional services is beneficial to keep the project moving. Additional services that may be requested by the District shall be provided at the Engineer's hourly rate schedule in effect at the time of request. The additional services can be requested by the District or District's designated representative. An amount of \$60,000 has been budgeted for *Additional Services*. This budget may or may not be used.

The following items are specifically excluded from this Scope of Services:

1. A system wide PER analysis.
2. Drainage studies and design or stream-hydraulic analyses related to floodplain permits.

3. Exploratory excavation of existing utilities.
4. Cleaning and/or video inspection of existing sewer mains.
5. Fees for necessary permits or regulatory agency review.
6. Traffic control plan.
7. Erosion & sediment control plan.
8. Preparation, submittal, and monitoring of a Notice of Intent (NOI) and Stormwater Pollution Prevention Plan (SWPPP) as stated in the Stormwater General Permit or maintenance of the stormwater controls as required by the Montana Department of Environmental Quality.
9. Wetlands Mitigation Plan
10. Cultural Resources Mitigation Plan
11. State or County Highway Right of Way Crossing Permit applications
12. Asbestos survey, sampling, and testing for existing concrete structures including manholes, curbs, and gutters.
13. Phase 1 or Phase 2 Environmental Assessment.
14. Redesign efforts due to significant comments received after any express or implied approval of design submittal.
15. Flood Elevation Certificates.
16. Electrical Engineering.
17. Mechanical (HVAC) Engineering.
18. Water main flushing and disinfection plan.
19. Landowner negotiations for rights-of-way or easements.
20. Public outreach meetings and coordination local businesses.
21. Environmental studies including research, exploration, and soil sampling for the possible presence of petroleum products, petroleum product residues, or other contaminants.
22. Construction dewatering design and/or permitting.
23. Construction administration services including: project advertising, bidding, award, construction agreement preparation, submittal review, staking, construction observation, project close-out, and record drawings.

ARTICLE 3. ATTACHMENTS

The following attachments are included with and made a part of this Task Order No. 28:

1. Interstate Engineering Schedule of Rates
2. Project Fee Estimate

ARTICLE 4. SCHEDULE

The Engineer shall begin work immediately upon receipt of a signed copy of this Task Order No. 28. The estimated completion date is sixteen (16) months after receipt of a signed Task Order.

ARTICLE 5. COMPENSATION

A. BUDGET

For **Task 100 – Completion of Preliminary Engineering Report (PER), Uniform Application Requirements, and Planning Area Analysis**, AND **Task 200 – Planning and Funding Coordination** the District will pay the Engineer on an Hourly basis in accordance with the rate schedule included with this Task Order. The Estimated total fee for **Tasks 100 & 200** is **\$167,000.00**. Actual engineering fees are unknown and will be based on actual hours worked.

For **Task 300 – Topo Survey and Easement Work**, **Task 400 – Preliminary Design**, AND **Task 500 – Final Design** the District will pay the Engineer in a Lump Sum amount. The Total Lump Sum amount for **Tasks 300, 400 & 500** is **\$423,000.00**. The portion of the compensation amount billed monthly for Engineer's Services will be based upon Engineer's estimate of the percentage of the total Services actually completed during the billing period.

For **Task 600 – Additional Services**, the District will pay the Engineer on an Hourly basis in accordance with the rate schedule included with this Task Order. The Budgetary Allowance is **\$60,000.00**. Additional Services must be authorized by the Owner's authorized designee. Actual fees will be based on actual hours worked.

If it is determined that additional engineering tasks are required, this agreement can be amended for additional design services. This Task Order budget may be modified by the District and Engineer in writing as needed.

B. PAYMENT SCHEDULE

Payment compensation shall be made by the District to the Engineer monthly

beginning after the issuance of a fully executed copy of this Task Order No. 28 to the Engineer. By signing below, the District authorizes the Engineer to proceed with Task Order No. 28 as described above.

Engineer relies on payments by the District when due to meet the Engineer's payroll and other costs of doing business. Therefore, in the event that the District fails to make payment for services within thirty days after receipt of the billing, the District hereby agrees to pay interest charges at the maximum rate of interest allowed by law on the unpaid balance or fraction thereof, when payment to the Engineer is delayed.

ARTICLE 6. GENERAL CONSIDERATIONS

A. WAIVER OF DAMAGES; LIMITATION OF LIABILITY:

To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's officers, directors, members, partners, agents, employees, subconsultants, and insurers, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$100,000 or the total amount of compensation received by Engineer, whichever is greater.

The Engineer's Client Manager for the County Water District of Billings Heights is Lowell Cutshaw, PE.

The Engineer's Project Manager assigned to this Task Order No. 28 is Brad Boehm.

DATED this ____ day of _____, 2022.

COUNTY WATER DISTRICT OF
BILLINGS HEIGHTS

Peyton Brookshire, General Manager

INTERSTATE ENGINEERING, INC.



Lonni Fleck, PE
President

SCHEDULE OF RATES

ATTACHMENT #1

ENGINEERS

ENG I	\$116.00 per hour
ENG II	\$144.00 per hour
ENG III	\$179.00 per hour
ENG IV	\$201.00 per hour
ENG V	\$217.00 per hour
ENG VI	\$238.00 per hour
ENG VII	\$250.00 per hour

SURVEYORS

SURV I	\$105.00 per hour
SURV II	\$117.00 per hour
SURV III	\$132.00 per hour
SURV IV	\$163.00 per hour
SURV V	\$181.00 per hour
SURV VI	\$201.00 per hour
SURV VII	\$216.00 per hour

PLANNERS

PLANNER I	\$93.00 per hour
PLANNER II	\$110.00 per hour
PLANNER III	\$142.00 per hour
PLANNER IV	\$169.00 per hour

TECHNICIANS

TECH I	\$74.00 per hour
TECH II	\$102.00 per hour
TECH III	\$122.00 per hour
TECH IV	\$141.00 per hour
TECH V	\$153.00 per hour
TECH VI	\$172.00 per hour
TECH VII	\$188.00 per hour
TECH VIII	\$208.00 per hour

ADMINISTRATIVE

ADMIN I	\$77.00 per hour
ADMIN II	\$87.00 per hour

INFORMATION TECHNOLOGISTS

IT I	\$135.00 per hour
IT II	\$185.00 per hour

EXPERT WITNESS

\$285.00 per hour

CHARGEABLE EXPENSES

Subsistence.....	Actual cost	8 ½" X 11" Prints per Page.....	\$0.15 – black & white, \$0.50 - color
Travel Vehicle.....	\$0.78 per mile	11" x 17" Prints per Page.....	\$0.25 – black & white, \$0.50 - color
Survey Vehicle.....	\$0.88 per mile	24" x 36" Prints per Page.....	\$9.00
Aircraft.....	Actual cost	Mylar.....	\$3.00 per ft ²
Any But Ordinary First-Class Postage.....	Actual cost	ATV.....	\$75.00 per day
Subconsultant Services.....	Cost plus 10%	UTV.....	\$150.00 per day
Plat Certification per Certification.....	\$35.00	ATV / UTV with Tracks.....	\$125.00 / \$200.00
per day			
Recordation per Monument.....	\$35.00	Snowmobile.....	\$200.00 per day
Cost of surveying materials, filing fees, drafting materials and other materials required for the job.....			
Any and all sales and use tax, TERO or other special fees which apply to this contract.			

PROJECT FEE ESTIMATE



PROJECT: CWDBH NW Transmission Main - Task Order #28

PROJ. No.:

PREPARED BY: BAB

DATE: 11-Nov-22

Printed: 11/14/2022 13:25

Activity	Tasks	Total Hours	ENG VI	ENG V	ENG IV	ENG III	ENG II	SURV V	SURV IV	TECH V	TECH IV	TECH III	TECH II	PLANNER III	ADMIN II	ADMIN I	Travel Vhcl	Survey Vhcl	Mileage \$	Supplies	Miscellaneous	Subconsultant	Additional Services Budget	Task Sub-Totals	
100	Preliminary Engineering Report, Uniform App Requirements & Planning Area Analysis																								
101	Prepare Abbreviated Uniform PER for SRF Funding Requirements	358				40	240			40			20		18				\$ -					\$ 49,760.00	
102	Hydraulic Modeling	40								40									\$ -					\$ 5,880.00	
103	UAS Topo, PSI Contour Mapping & Service Planning Area Map Updates	202				24		160		18								500	\$ 390.00					\$ 35,324.00	
104	Archeological Investigation & Wetland Delineation Subconsultants																		\$ -			\$25,000		\$ 25,000.00	
105																			\$ -					\$ -	
	SUBTOTAL HOURS	600				64	240	160		98			20		18			500	\$ 390.00				\$25,000		\$ 115,964.00
200	Planning & Funding Coordination																								
201	SRF Loan Application Assistance & Virtual Meeting Attendance (18 Budgeted)	96		18						18				48	12				\$ -					\$ 14,202.00	
202	Research for Supplemental Funding incl. Planning & Construction Grants	40												40					\$ -					\$ 5,680.00	
203	RRGL Planning Grant Application Assistance	108		10						10				80	8				\$ -					\$ 15,570.00	
204	RRGL Construction Grant Application Assistance	108		10						10				80	8				\$ -					\$ 15,570.00	
205																			\$ -					\$ -	
	SUBTOTAL HOURS	352		38						38				248	28				\$ -						\$ 51,022.00
300	Topo Survey and Easement Work																								
301	Project Coordination, Survey Prep & Existing Utility Locate Coordination	34		6				8	8	8					4				\$ -					\$ 5,428.00	
302	Topo Survey Field Work	240						120	120									1200	\$ 936.00					\$ 41,016.00	
303	Research/Coordination for Existing Utility Record Drawings and Y.C. Recorded Plats	32						14	14						4				\$ -					\$ 4,996.00	
304	Exst. Property Boundary and ROW Resolution - Research & Calcs	120						60	60										\$ -					\$ 20,040.00	
305	Existing Ground Base Mapping - Drafting	40											40						\$ -					\$ 3,920.00	
306	Utility Easements (10 Documents Budgeted for Production and Filing)	194				5			100	5			80		4				\$ -					\$ 25,555.00	
307																			\$ -					\$ -	
308																			\$ -					\$ -	
	SUBTOTAL HOURS	660		6		5		202	302	13			120		12			1200	\$ 936.00						\$ 100,955.00
400	Preliminary Design																								
401	Geotechnical Investigation, Report & Recommendations - Subconsultant																		\$ -			\$50,000		\$ 50,000.00	
402	Review Geological Conditions-Design Considerations, Field Coordination w/ Geotech	28		8		8				8			2		2		50		\$ 34.00					\$ 4,622.00	
403	HDD Design Options and Coordination w/ Vender (2 Virtual Meetings Budgeted)	34		8		8				8			8		2				\$ -					\$ 5,176.00	
404	Finalize WM Alignment & Determine Future Buildout Connections	96		24		24				24			24				50		\$ 34.00					\$ 15,082.00	
405	Hydraulic Modeling - ARV Needs and Surge Risk Review	48		4		4				40									\$ -					\$ 7,408.00	
406	Joint Application Permit, Agency Coordination, (2 Site Visits Budgeted)	80		8		8	60								4		50		\$ 34.00					\$ 11,810.00	
407																			\$ -					\$ -	
408																			\$ -					\$ -	
	SUBTOTAL HOURS	286		52		52	60			80			34		8		150		\$ 102.00				\$50,000		\$ 94,098.00
500	Final Design																								
501	Project Management/Administration	140		40		40				40					20				\$ -					\$ 22,760.00	
502	Site Visits and Design Meetings (10 Estimated)	64		20		20				20					4		250		\$ 170.00					\$ 11,070.00	
503	Design and Plan Production	1046		80		80				80			800		6				\$ -					\$ 121,200.00	
504	Specifications	300		40		60	80			80					40				\$ -					\$ 44,880.00	
505	Design Report & Submittal Package for MT-DEQ Review/Approval	88		40		20				20					8				\$ -					\$ 15,420.00	
506	QA/QC - Final Design Coordination with CWDBH & County	36		10		12				12					2				\$ -					\$ 6,088.00	
507	Detailed Construction Cost Estimate & Quantity Takeoff	40		10		10	10			8					2				\$ -					\$ 6,556.00	
508																			\$ -					\$ -	
	SUBTOTAL HOURS	1714		240		242	90			260			800		82		250		\$ 170.00						\$ 227,974.00
600	Additional Services																								
601	Budgeted Amount for Additional IEI Services (As Requested/Needed)																		\$ -				\$60,000	\$ 60,000.00	
	SUBTOTAL HOURS																		\$ -				\$60,000	\$ 60,000.00	
	TOTAL HOURS	3612		336		363	390	362	302	489			974	248	148		400	1700	\$ 1,598.00				\$75,000	\$60,000	\$ 650,013.00

Item	Rate	Amount
Travel Vhcl	\$ 0.68	\$ 272.00
Survey Vhcl	\$ 0.78	\$ 1,326.00
Per diem		\$ -
Supplies		\$ -
Miscellaneous		\$ -
Subconsultant		\$ 75,000.00
Additional Services Budget		\$ 60,000.00
TOTAL EXPENSES		\$136,598

RECAPITULATION	
IE Labor	\$513,415
IE Expenses & Subconsultants	\$76,598
Additional Services Budget	\$60,000
TOTAL FEE ESTIMATE	\$650,013

Check-Sum

650,013