



## COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

### Board of Directors Meeting Agenda

December 15th, 2022 at 6:00 PM

Board Room, County Water District of Billings Heights, 1540 Popelka Drive, Billings, MT.

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The meeting is open to the public. Agendas only are supplied for the meetings; agenda packets may be requested by email from the General Manager Peyton Brookshire, [peyton@heightswaterdistrict.com](mailto:peyton@heightswaterdistrict.com) and are also available to download at <https://www.heightswaterdistrict.com/agendas-and-minutes>.

**CALL MEETING TO ORDER:** President Ming Cabrera

**WELCOME AND INTRODUCTIONS OF BOARD MEMBERS:** **DAVID GRAVES, BRANDON HURST, LAURA DRAGER TOM ZURBUCHEN AND MING CABRERA**

**PRESIDENT'S REMARKS:** Ming Cabrera

During the course of the meeting the Public may be heard before a vote is cast by the Board. The President will acknowledge the Public once the motion has been made and discussed by the Board for their input. The President will recognize speakers who raise their hand. Once recognized, the speaker should move to the side of the board table so comments can be heard, identify themselves by name, and limit their comments to two minutes. Each speaker will have one opportunity to comment on each agenda item.

#### **PUBLIC COMMENT on Non-Agenda Items**

- A. Any member of the Public may be heard on any subject that is not on the agenda. The board will not engage in open discussion on public comments on non-agenda items.
- B. The board will not take action on these items at this time but may choose to add an item to the next meeting's Agenda for discussion.

#### **CONSENT AGENDA:**

- 1. Minutes of the November board meeting.
- 2. November Payables
- 3. November prepaid bills for approval
- 4. Bank Balances and Profit and Loss Statement
- 5. Stifel Statement
- 6. FIB Payroll, Savings, and Gross Income Statements
- 7. Billing Stats for November

#### **NEW BUSINESS:**

- 1. Steve Knudsen with Stifel presenting on District Investments.
- 2. Set calendar for board meeting dates for 2023. Changes if any.
- 3. Employee Christmas Bonus.

**MANAGERS REPORT:** Peyton Brookshire

1. Raftelis and CIP feedback.
2. LCR inventory.
3. Audit update.

**FINANCE COMMITTEE REPORT:** Laura Drager

1. Treasurers Report.
2. Investment Report.

**OLD BUSINESS:**

1. By Law and Governance committee work session 12/06/22 recommendations.

**ANNOUNCEMENTS** Next Board Meeting Wednesday, January 18th, 2023 6:00 pm.

**Note:** No action will be taken on items that were not on the agenda.