



COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

Board of Directors Meeting Agenda

January 18, 2023 at 6:00 PM

Board Room, County Water District of Billings Heights 1540 Popelka Dr.

The meeting is open to any interested member of the public. Agendas are prepared for the meetings; agendas may be requested from the General Manager Peyton Brookshire, peyton@heightswaterdistrict.com and are available at <https://heightswaterdistrict.com/agendas-and-minutes>. Agenda packets, due to their size, will not be printed off for the meetings or at the public's request. The public can access and view the agenda packet online and can download them or print them at their own expense.

CALL MEETING TO ORDER: President Ming Cabrera

WELCOME AND INTRODUCTIONS OF BOARD MEMBERS: **DAVID GRAVES, BRANDON HURST, LAURA DRAGER TOM ZURBUCHEN AND MING CABRERA**

PRESIDENT'S REMARKS: Ming Cabrera

During the course of the meeting the Public may be heard before a vote is cast by the Board. The President will acknowledge the Public once the motion has been made and discussed by the Board for their input. The President will recognize speakers who raise their hand. Once recognized, the speaker should move to the side of the board table so comments can be heard, identify themselves by name, and limit their comments to two minutes. Each speaker will have one opportunity to speak on each agenda item.

PUBLIC COMMENT on "NON-PUBLIC HEARING" Agenda Items

- A. Any member of the Public may be heard on any subject that is not on the agenda.
- B. The board will not take action on these items at this time but may choose to add an item to the next meeting's Agenda for discussion.

CONSENT AGENDA:

- 1. 2022.12.14 Minutes of the Board Meeting.
- 2. December Payables
- 3. December prepaid bills for approval
- 4. Bank Balances and Profit and Loss Statement
- 5. FIB Payroll Statement
- 6. FIB Savings Statement
- 7. FIB Gross Income Statement
- 8. Billing Stats for December

NEW BUSINESS:

- 1. Letter received from City Administrator Kukulski regarding starting discussions on our contract.
- 2. Local Government Center training previously passed by resolution never came to light.
- 3. Completed audit report for review and is available on website.
- 4. Ordinance 001-23 for filing of 2022 Annexations.
- 5. Manager evaluation process and timeframe.
- 6. Juneteenth Monday June 19th holiday.

MANAGERS REPORT: Peyton Brookshire

1. Project updates.

FINANCE COMMITTEE REPORT: Laura Drager

1. Treasurers Report.
2. Investment Report, Stifel Statement.

OLD BUSINESS:

1. By Law work session 01/12/23 recommendations.

ANNOUNCEMENTS Next Board Meeting Wednesday, February 15th, 2023 6:00 pm Board Room

Note: No action will be taken on items that were not on the agenda.