



## COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

### Board of Directors Meeting Minutes

April 17, 2023 at 6:00 PM

County Water District of Billings Heights 1540 Popelka Dr., Board room

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The meeting is open to any interested member of the public. Agendas are prepared for the meetings. Agendas may be requested from the General Manager Peyton Brookshire, [peyton@heightswaterdistrict.com](mailto:peyton@heightswaterdistrict.com) and are available at <https://heightswaterdistrict.com/agendas-and-minutes/>. Supplemental documents are linked in the Agenda Packet.

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**CALL MEETING TO ORDER:** President Ming Cabrera called the meeting to order at 6:01 p.m.

#### WELCOME AND INTRODUCTIONS

Board Members present: Ming Cabrera, David Graves, Laura Drager, Brandon Hurst, and Tom Zurbuchen.

Staff Members present: Josh Simpson and Suzie McKethen

Also present: Mike Macki, Butch Bailey, Pam Ellis, Doug Kary, Frank Ewalt, Mark Redding, Wesley

Dunn, Evelyn Plyburn (YCN), and Dana Pulis (Kinetic)

**PRESIDENT'S REMARKS:** Read by Ming Cabrera

During the course of the meeting the Public may be heard before a vote is cast by the Board. The President will acknowledge the Public once the motion has been made and discussed by the Board for their input. The President will recognize speakers who raise their hand. Once recognized, the speaker should move to the side of the board table so comments can be heard, identify themselves by name, and limit their comments to two minutes. Each speaker will have one opportunity to speak on any agenda item.

**PUBLIC COMMENT on Non-Public Hearing Agenda Items:** Read by Ming Cabrera

- A. Any member of the public may be heard on any subject that is not on the agenda;
- B. The board will not take action on these items at this time, but may choose to add the item to the agenda for the next scheduled board meeting.

Laura Drager took a poll of the current board members who live, or own property within the City limits. All board members live and/or own property within the City limits.

Public comments: Butch Bailey (former owner of a masonry business and was a contractor) addressed an item from a previous meeting regarding the rates for both the City of Billings and County Water District. He owns three properties with 1" lines: one on Highway 312, his home, and one on the west end. \$22.30 is the base rate (3,300 gal) for Heights Water. The base rate for the City during winter months is \$26.98. During the summer, the west end property sewer bill goes up to \$73.09. Ming Cabrera made a motion to allow Butch to continue an additional minute. Dave Graves seconded.

Frank Ewalt explained the City uses winter water usages to calculate the sewer bills, so summer water usage isn't factored into the sewer bill. He explained the tiers, and stated the District rates are 8.5% higher than the west end.

Doug Kary used a City water bill that used 9,000 gallons. The water was \$44.67 which included \$3.80 fee for the west end water plant. The same usage bill for the District was \$47.58. Damn near equal.

Mike Macki said he had a partner who lives on the west end and his water bill was \$19.86 for one month. One bathroom, kitchen, waters grass with well water. Sewer bill was \$47.00 for the disposal of that water. The City billed him for the disposal of the water that he pumped out of the ground. The City is extremely higher.

Wesley Dunn (former employee of the City of Billings) also explained how the City uses the water usage from

the District customers to calculate the sewer bill.

Pam Ellis stated there was a hand delivered letter suggesting support for Brandon Hurst and Dave Graves. The letter was not signed, doesn't say who paid for the letter, and is an election violation.

## **CONSENT AGENDA**

Dave Graves made a motion to accept Items one through seven of the consent agenda. Laura Drager seconded.

Tom Zurbuchen questioned payment of the Kinetic bill for \$3,500 that was paid March 14, which was prior to the March 15 meeting where there was discussion, and approval by the board to pay \$ 1,500. Why was the payment for \$2,000 more? Tom made a motion to amend the motion to exclude approval of the \$3,500 Kinetic bill because it was paid before there could be discussion. Dave Graves seconded the amended motion.

Tom also questioned why there were refunds to customers. Suzie McKethen explained that they were customers who had overpayments, and closed their accounts. Balances needed to be refunded back to the customers. No further discussion by the board.

Public Comment: Pam Ellis commented that they had all figured Kinetic had been paid \$3,500 for work that wasn't approved by the board. Every single month on the agenda there are monthly payables, with no monthly payables for approval. Everything included in the packet have already been paid. Management does things not authorized by the board, and the board never holds the management accountable. You need to take monthly payables off, or stop paying bills before the board approves.

Frank Ewalt stated we need to find out why there is a \$2,000 discrepancy on the bill/payment than what the board approved, and why was it paid before the board meeting. We need to get an itemized account of what the \$3,500 was spent for.

Doug Kary commented that there was a bill for Quickbooks (QB) for \$549 and Black Mountain Software (BMS) for \$21,858. He said both software's do the same thing. Okay, they don't do the same thing. You can take QB and put it into Black Mountain, but you can't put BMS and put it into QB.

Brandon Hurst explained the reason we have BMS is because of what it does outside of QB.

Ming Cabrera explained that BMS was approved several years ago to include accounting, payroll, and budgeting features.

The motion of the amended motion to approve the Consent Agenda items one through seven with the removal of the \$3,500 Kinetic bill. All in favor: Ming, Doug, Brandon, and Laura. Nay: Tom. Motion carried.

## **NEW BUSINESS**

Dana Pulis from Kinetic Marketing and Creative: Dana is the owner of the business and employees 32 people. Dana addressed the invoice from March was for the initial meeting, discovery, and a discussion/plan of where we need to go to move forward. It was to identify the scope of work needed.

Please reference the handout included in the April board document pages 39-69 for the marketing plan with a detailed description for each category, and fee breakdown.

What is purposed for the remaining fiscal year (ending June 30, 2023) were four major actions. 1) Social media management; 2) Public communications assistance (as a "situational" item that might be used); 3) Invoice redesign; 4) Monthly education included with the monthly bills. The only proposal Kinetic has given the District, is for the end of the fiscal year 2023.

Tom Zurbuchen commented that this was a big ask for a small district; and who makes the decisions, as the

board only meets once a month. This would directly affect the rates we charge the customer each bill of \$1.80 per month. Dana explained there could be a press release (proactive approach) rather than being reactive. She would later address the value of that \$1.80 per customer.

Dana deals with many clients who ask why can't we just do a press release? Why do we use an agency to professionally help us to tell our story? The staff has their hands full, and it isn't their primary function. You need to be able to tell a different story than the reactive one and/or the misinformation. For the next fiscal year, the board would give Kinetic a budget and they would scale what was capable of being done within that budget. They are recommending IF we want to change the invoice format, they could assist in doing that.

Laura requested a scope of work, length of time to continue through 2024. If the District is working towards a community supported plan, the District would want to maintain some level of support. Some other options would be to keep doing what we're doing; hire a part time firm; or hire an independent contractor for social media only, who would charge approximately \$30/hour and could be good, or a fiasco.

Laura made a motion to table this item until the May meeting. The bid is good for 45 days, but Dana stated we have her word she would honor the prices discussed. Laura said she would like to table this item but Ming would like to push through since we have an election in May.

Public comments: Frank Ewalt stated the image wasn't the customers problem. The problem stated when the City of Billings erred on the bill for three years, and the District refused to pay.

Pam Ellis commented that the prices are too high. Pam is able to use social media at minimal cost, receives Google alerts, has a subscription to Yellowstone County News for \$44/year.

Wesley Dunn commented the problem is an internal problem. The West end of Billings doesn't care. It is the public's job to hold the board accountable.

Ming asked if they were in favor with tabling this until the May meeting. Called for the vote. All board members were in favor. Motion carried. Laura thanked Dana for her proposal and information.

Quarterly Budget statement: Tom made a motion to accept the quarterly budget report as presented. Brandon seconded. Ming called for discussion.

Public comments: Pam Ellis commented that the budget format and budget numbers changed. Legally the board has the authority to allocate expenditures. The District manager does not have the authority to overspend on line items. Manager needs to get approval from the board if the expenditure is over budget.

Tom Zurbuchen thanked Pam because she demanded we get a budget. State law does not require a budget. There isn't a single rule/guideline in the By-laws to follow a budget.

Ming stated this was the first budget done. Ming called for a vote to accept the budget report. All board members voted aye. Motion carried.

City of Billings Rate Study: Ming gave an overview of City's Rate Study. The District hired Raftelis to review/arbitrate on the District's behalf.

Tom made a motion that we do not accept the City's rate increases per this plan. We hold off on notifying the City of our decision until we have met with Raftelis and Interstate Engineering so that we can provide a detailed understanding of the pieces we don't accept.

Ming asked if we could state the pieces we do not accept pending consultant review. Tom stated he did want to notify the City of our decision until after we have met with Raftelis. Ming said we only have 45 days. Tom said that was right, so we needed to meet with Raftelis this month. Brandon asked why we couldn't just notify. Tom said that because our contract clearly says we have 30 days to negotiate. He doesn't want to start that 30 days

until we have talked with Raftelis, and have point by point the problems identified. Once the 30 days is up, we go to binding arbitration. Tom pointed out several discrepancies in the City's report that need addressed. Ming would like to send a letter to the City stating at this time we are not ready to negotiate.

Josh Simpson stated that we hired Raftelis to dig deeper, and go over it with a fine-toothed comb.

A lot of discussion on when the 30 days starts.

Laura seconded the motion. Laura stated the report has not even been approved by the City Council. Doesn't understand why we would need to take action on it until the City has taken action on it. Would be in our best interest to take no action?

Public comment: Pam Ellis stated that for fiscal year 2024, there would be zero percent (0%) increase. Fiscal year 2025, the increase would be 48.8% is not a solid number. Pam has been in contact with Jennifer Duray regarding the numbers. The west end treatment plant and reservoir is being designed as they go. They do not have final prices, so yes. The rate study is a "best guess". Costs for the plant will be available in May, reservoir in July. Pam stated the 45 days is the point where the City approves it. They don't have an official approval for the water rates and fees. The 48.8% is not a real increase. It is just a best guess which will be adopted in May of 2024.

Ming asked for other comments. We are looking to vote no until we see what Raftelis has to say and then notify the City. Tom stated that it was said that the 45 days starts when the City approves. Tom read from the contract: "Once the City's expert has completed their written report, the City shall promptly provide a copy of that report to the District, and the District shall respond to that report with 45 days after receiving that report, submitting a written response to the Director of Public Works." Tom is concerned we would be breaking our contract. There was yet more discussion of when the 45 days starts. Dave said we have 27 days to go, and we can wait until our next meeting. Josh mentioned that Andrew from Raftelis will be here for the May meeting. May 17<sup>th</sup> is the deadline for response. Josh asked if Tom was suggesting to delay a response, and then have Peyton draft a letter but not send it until the first week in May. Tom said he'd like to have it before the first of May. Dave is on the negotiating team. We have an election in May. Dave's term would end at the end of May if not elected. Tom wants the negotiations to be done before then because Laura and Dave are on the negotiating team. Josh asked if Tom had a date in mind. Ming asked that when Dave and Laura meet with the City, if an extension could be done? More discussion amongst board members. The motion was that we do not send a letter out to the City until the board have met with Raftelis. Tom wanted it to be an executive session. Ming called for vote. Aye: Brandon, Laura, Tom, Dave. Nay: Ming.

Stifel Investment changes: Laura stated that Tom had questioned investment changes. Laura had a handout that she had received that morning which was why it wasn't a part of the board packet (see attached). Currently we have \$435,000 in the cash account at .4% interest. We have another \$502,944.03 Stifel Smart Rate that is essentially a "sweep" account. As a board, we decided that money can only go into that account at the request of the board, rather than a sweep type of account. Currently we have \$937,000 and change, that the District would be better served to invest in CD's. Laura had a proposal from Stifel for the CD's. We will also have \$250,000 CD that will mature on May 11. Laura made a motion to invest in the 4's CD's and would fill a gap in maturity rates in our current holdings. Also, to include rolling the \$250,000 that will be available on May 11 into the Smart Rate account. We have a total of \$1.63 million that will be maturing in 2023 with rate of return 3.1% to 3.3%.

Laura made a motion to invest in the four (4) CD's and the \$250,000 CD which matures on May 11 into the Stifel Smart Rate account. Tom seconded. Ming asked for discussion.

Public Comment: Pam Ellis had a concern that moving money into three (3) year CD's is that the Capital

Improvement Plan (CIP) needs to be taken into consideration for cash flow purposes.

Ming called for a vote. All in favor. Motion carried.

Manager's Report: (Given by Assistant Manager Josh Simpson). Low-income housing assistance program will be defunded in September 2023. City storm drain project on Wicks and Bitterroot will now in two phases: Phase I – Wicks portion will be in 2023, making intersection improvements on Wicks and Bitterroot; Phase 2 – potentially the end of 2023 or spring 2024. The rate study was received April 3. The District did not receive the DNRC Rural Resource Planning Grant. Our application will remain active until June 15, 2023 in case more money becomes available. Only 7 out of 49 applications were chosen. Ours was #30. We received a notice from Cincinnati Insurance that they will not offer renewal of Director and Officer liability insurance due to claims activity. The agent believes this stems from excessive communications from the past board members in trying to get coverage triggered. Peyton would look for other options. Ming made a motion to accept the monthly managers report. Tom Seconded. No discussion by board.

Public Comment: Pam Ellis stated initially Cincinnati Insurance turned us down to cover the expenses for the lawsuit filed by Brandon and Tom (Dennis Cook and Jeff Engel), which was later covered by Cincinnati Insurance. Pam was not covered. Bill Mercer had their Insurance Specialist evaluate. No individual board member has coverage under the Cincinnati Insurance policy. If you think you need individual coverage, you need to get that in the policy.

Ming called for the vote to accept the manager's report say aye. All in favor. Motion carried.

Treasurer's Report: First Interstate Bank - March: Gross Income balance is \$1.00 (sweep), \$570.76 fees; Payroll balance \$85, 822.27; Sweep account had \$558,716.88 for a total of \$644, 540.15 in checking. Money Market CD is \$251,919.52. Stifel – March: \$435, 048; fixed income CD's were \$5, 896,384. Total Stifel investments \$6, 331, 432. Yellowstone Bank Reserve CD is \$219,584.53. Total cash position is \$7,447,476.20.

Dave made a motion to accept the Treasurer's Report. Tom seconded. It has been moved and seconded. Any discussion? Public comment? Ming called for a vote. All voted aye. Motion carried.

Next board meeting is May 17, 2023.

Motion to adjourn. Dave seconded. Meeting adjourned 7:45 p.m.

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**Suzie McKethen, Interim Board Secretary**

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**Ming Cabrera, President**



# Offer Sheet-Client Use

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*report as of 04/17/2023*

*Prepared for*

**CWDBH**

**FOR INVESTMENT CONSIDERATION**

*Presented by*

**Steve Knudson, CFP®**

**(406)252-3068**

**knudsons@stifel.com**

## Offerings

CUSIP Asset	Curr Face	Mdy / S&P (Underlying)	Issue Description	Coupon Maturity	Price Duration	Px To	Date	Yield	ATY	TEY	Principal Accrued	Net Amount	Settlement
95763PLQ2 CD	185	FedFIS 1.74	WESTERN ALLIANCE BANK FDIC Cert #: 57512	4.750% 04/21/2025	100.200 1.889	Maturity Curr Yield	04/21/2025 -	4.644% (w) 4.741%	4.644%	4.644%	\$185,370.00 0.00	\$185,370.00	04/21/2023
Death Put    WAL   Semi-Annual Pay													
15987UBK3 CD	250	FedFIS 1.96	CHARLES SCHWAB BANK SSB FDIC Cert #: 57450	4.800% 04/24/2025	100.200 1.898	Maturity Curr Yield	04/24/2025 -	4.695% (w) 4.790%	4.695%	4.695%	\$250,500.00 0.00	\$250,500.00	04/20/2023
Death Put    SCHW   Semi-Annual Pay													
949764BD5 CD	250	FedFIS 2.485	WELLS FARGO BANK NA FDIC Cert #: 3511	4.750% 04/25/2025	100.200 1.903	Maturity Curr Yield	04/25/2025 -	4.645% (w) 4.741%	4.645%	4.645%	\$250,500.00 0.00	\$250,500.00	04/25/2023
Death Put    WFC   Monthly Pay													
66476QDT2 CD	250	FedFIS 1.835	NORTHERN BANK & TRUST MA FDIC Cert #: 18266	4.900% 04/26/2025	100.200 1.886	Maturity Curr Yield	04/26/2025 -	4.794% (w) 4.890%	4.794%	4.794%	\$250,500.00 0.00	\$250,500.00	04/26/2023
Callable   Death Put    NOBANK   Semi-Annual Pay													

Includes all positions with recognized CUSIP. For preferred securities, # of shares is displayed instead of current face value, which is represented in thousands (000).  
The (w) in the Yield column indicates which yield value is the Yield to Worst (YTW).  
Duration and convexity figures represent modified duration to worst.  
ATY/TEY calculations use a Fed Tax rate of 0.00%, a Cap Gains Tax rate of 0.00%, a State of N/A, and a State Tax rate of 0.00%.

FIRST INTERSTATE BANK  
401 N 31ST ST  
BILLINGS, MT 59101

030 00011 01  
ACCOUNT: XXXXXXXXXXXX4167  
DOCUMENTS: 0

PAGE: 1  
04/28/2023

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF  
HEIGHTS BILLINGS  
1540 POPELKA DR  
BILLINGS MT 59105-4468

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To contact your local branch call 406-255-5000

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MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXX4167				
=====				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT .....			03/31/23	558,716.88
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		11,136.45	04/03/23	569,853.33
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		14,984.58	04/04/23	584,837.91
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		23,833.55	04/05/23	608,671.46
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		16,232.53	04/06/23	624,903.99
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		9,966.52	04/07/23	634,870.51
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		25,604.19	04/10/23	660,474.70
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		21,520.04	04/11/23	681,994.74
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		5,815.57	04/12/23	687,810.31
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		19,960.18	04/13/23	707,770.49
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		9,829.73	04/14/23	717,600.22
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		6,577.71	04/17/23	724,177.93
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		15,868.65	04/18/23	740,046.58
TRANSFER TO ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXX XXXXX2349	141,657.27		04/19/23	598,389.31
TRANSFER TO ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXX XXXXX2349	2,997.14		04/20/23	595,392.17
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		11,697.11	04/21/23	607,089.28
* * * C O N T I N U E D * * *				

FIRST INTERSTATE BANK  
401 N 31ST ST  
BILLINGS, MT 59101

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ACCOUNT: XXXXXXXXXXXX4167  
DOCUMENTS: 0

PAGE: 2  
04/28/2023

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF  
HEIGHTS BILLINGS

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MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXX4167				
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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		914.52	04/24/23	608,003.80
TRANSFER TO ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXX XXXXX2349	1,906.96		04/25/23	606,096.84
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		2,163.69	04/26/23	608,260.53
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		2,171.74	04/27/23	610,432.27
TRANSFER FROM ANALYZED BIZ CKG ACCOUNT XXXXXXXXXXXXXXXXXXXXX2349		5,901.96	04/28/23	616,334.23
INTEREST		293.09	04/28/23	616,627.32
BALANCE THIS STATEMENT .....			04/28/23	616,627.32
TOTAL DAYS IN STATEMENT PERIOD 04/01/23 THROUGH 04/28/23:				28
TOTAL CREDITS (18)	204,471.81	MINIMUM BALANCE		569,853.33





FIRST INTERSTATE BANK  
PO BOX 31438  
BILLINGS, MT 59107-1438

030 00012 01  
ACCOUNT: XXXXXXXXXXXX2349  
DOCUMENTS: 45

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COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS  
GROSS INCOME ACCT  
1540 POPELKA DR  
BILLINGS MT 59105-4468

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ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT .....			03/31/23	1.00
DEPOSIT	2,061.67		04/03/23	2,062.67
DEPOSIT	6,717.50		04/03/23	8,780.17
METAVANTE CORP BILL PAYMT 07135-00	66.74		04/03/23	8,846.91
CHECKFREE COUNTY WAT XXXXXX5397	74.08		04/03/23	8,920.99
IPAY SOLUTIONS BILL PMT BILL PMT	101.84		04/03/23	9,022.83
MERCHANT BANKCD DEPOSIT 496391735883	684.94		04/03/23	9,707.77
MERCHANT BANKCD DEPOSIT 496391735883	693.05		04/03/23	10,400.82
MERCHANT BANKCD DEPOSIT 496391735883	986.61		04/03/23	11,387.43
SPECTRUM SPECTRUM 9564902	149.98		04/03/23	11,237.45
CHECK(S)	100.00		04/03/23	11,137.45
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	11,136.45		04/03/23	1.00
DEPOSIT		1,954.41	04/04/23	1,955.41
DEPOSIT		2,407.53	04/04/23	4,362.94
DEPOSIT		2,540.08	04/04/23	6,903.02
DEPOSIT		3,053.60	04/04/23	9,956.62
DEPOSIT		3,081.96	04/04/23	13,038.58
METAVANTE CORP BILL PAYMT 0901500		82.01	04/04/23	13,120.59
IPAY SOLUTIONS BILL PMT BILL PMT		892.22	04/04/23	14,012.81
MERCHANT BANKCD DEPOSIT 496391735883		1,137.31	04/04/23	15,150.12
CHECKFREE COUNTY WAT XXXXXX5397		1,847.24	04/04/23	16,997.36
CHECK(S)	2,011.78		04/04/23	14,985.58
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	14,984.58		04/04/23	1.00
DEPOSIT		2,266.17	04/05/23	2,267.17
DEPOSIT		2,625.56	04/05/23	4,892.73
DEPOSIT		14,414.07	04/05/23	19,306.80
IPAY SOLUTIONS BILL PMT BILL PMT		584.30	04/05/23	19,891.10
METAVANTE CORP BILL PAYMT 16780-00		819.94	04/05/23	20,711.04
MERCHANT BANKCD DEPOSIT 496391735883		1,608.51	04/05/23	22,319.55

\* \* \* C O N T I N U E D \* \* \*

FIRST INTERSTATE BANK  
PO BOX 31438  
BILLINGS, MT 59107-1438

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ACCOUNT: XXXXXXXXXXXX2349  
DOCUMENTS: 45

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04/28/2023

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS  
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
CHECKFREE COUNTY WAT XXXXXX5397		2,553.13	04/05/23	24,872.68
ENERGYLABORATORI PURCHASE COUNTY WATER DI				
	125.00		04/05/23	24,747.68
WEX INC FLEET DEBI 9100009036252	906.51		04/05/23	23,841.17
CHECK(S)	6.62		04/05/23	23,834.55
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	23,833.55		04/05/23	1.00
DEPOSIT		1,887.47	04/06/23	1,888.47
DEPOSIT		2,081.91	04/06/23	3,970.38
DEPOSIT		7,719.92	04/06/23	11,690.30
METAVANTE CORP BILL PAYMT 1650700		229.51	04/06/23	11,919.81
CHECKFREE COUNTY WAT XXXXXX5397		1,057.84	04/06/23	12,977.65
IPAY SOLUTIONS BILL PMT BILL PMT		1,091.24	04/06/23	14,068.89
MERCHANT BANKCD DEPOSIT 496391735883		4,264.64	04/06/23	18,333.53
County Water Dis CivicPlus XXXXX1683				
	2,100.00		04/06/23	16,233.53

TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	16,232.53		04/06/23	1.00
DEPOSIT		2,235.35	04/07/23	2,236.35
DEPOSIT		4,302.87	04/07/23	6,539.22
METAVANTE CORP BILL PAYMT 16654-00		299.40	04/07/23	6,838.62
IPAY SOLUTIONS BILL PMT BILL PMT		718.54	04/07/23	7,557.16
CHECKFREE COUNTY WAT XXXXXX5397		1,069.18	04/07/23	8,626.34
MERCHANT BANKCD DEPOSIT 496391735883		1,341.18	04/07/23	9,967.52
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	9,966.52		04/07/23	1.00
METAVANTE CORP BILL PAYMT 0702700		571.84	04/10/23	572.84
IPAY SOLUTIONS BILL PMT BILL PMT		575.75	04/10/23	1,148.59
MERCHANT BANKCD DEPOSIT 496391735883		850.75	04/10/23	1,999.34
County Water Dis Budget Bil XXXXX1683		1,027.87	04/10/23	3,027.21
MERCHANT BANKCD DEPOSIT 496391735883		1,350.50	04/10/23	4,377.71
MERCHANT BANKCD DEPOSIT 496391735883		1,636.79	04/10/23	6,014.50
CHECKFREE COUNTY WAT XXXXXX5397		1,971.60	04/10/23	7,986.10
HEIGHTS WATER DI UTIL BILL HEIGHTS WATER D		17,970.78	04/10/23	25,956.88
NORTHWESTERN NWE BILL 1563885	351.69		04/10/23	25,605.19
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	25,604.19		04/10/23	1.00
DEPOSIT		2,187.72	04/11/23	2,188.72
DEPOSIT		2,278.83	04/11/23	4,467.55
DEPOSIT		2,616.87	04/11/23	7,084.42
* * * C O N T I N U E D * * *				

FIRST INTERSTATE BANK  
PO BOX 31438  
BILLINGS, MT 59107-1438

030 00012 01  
ACCOUNT: XXXXXXXXXXXX2349  
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TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS  
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
DEPOSIT		3,287.15	04/11/23	10,371.57
DEPOSIT		8,859.79	04/11/23	19,231.36
METAVANTE CORP BILL PAYMT 1635900		186.17	04/11/23	19,417.53
IPAY SOLUTIONS BILL PMT BILL PMT		563.93	04/11/23	19,981.46
MERCHANT BANKCD DEPOSIT 496391735883		634.13	04/11/23	20,615.59
CHECKFREE COUNTY WAT XXXXXX5397		1,120.76	04/11/23	21,736.35
ACH RTRN R01 Kari McGraw 24247	67.00		04/11/23	21,669.35
Tri County Telep Phone Bill XXXXX804-3	148.31		04/11/23	21,521.04
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	21,520.04		04/11/23	1.00
DEPOSIT		1,833.35	04/12/23	1,834.35
METAVANTE CORP BILL PAYMT 2911000		327.56	04/12/23	2,161.91
IPAY SOLUTIONS BILL PMT BILL PMT		399.77	04/12/23	2,561.68
CHECKFREE COUNTY WAT XXXXXX5397		1,319.80	04/12/23	3,881.48
MERCHANT BANKCD DEPOSIT 496391735883		3,168.53	04/12/23	7,050.01
ACH RETURNED ITEM R04 28166-00 092905249340104	22.04		04/12/23	7,027.97
NORTHWESTERN NWE BILL 0246071	130.44		04/12/23	6,897.53
NORTHWESTERN NWE BILL 0286453	792.08		04/12/23	6,105.45
CHECK(S)	288.88		04/12/23	5,816.57
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	5,815.57		04/12/23	1.00
DEPOSIT		1,985.50	04/13/23	1,986.50
DEPOSIT		16,126.36	04/13/23	18,112.86
METAVANTE CORP BILL PAYMT 2203600		22.04	04/13/23	18,134.90
County Water Dis Special - XXXXX1683		67.00	04/13/23	18,201.90
IPAY SOLUTIONS BILL PMT BILL PMT		257.13	04/13/23	18,459.03
CHECKFREE COUNTY WAT XXXXXX5397		276.70	04/13/23	18,735.73
MERCHANT BANKCD DEPOSIT 496391735883		1,473.15	04/13/23	20,208.88
NORTHWESTERN NWE BILL 1249548	247.70		04/13/23	19,961.18
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	19,960.18		04/13/23	1.00
DEPOSIT		7,308.14	04/14/23	7,309.14
METAVANTE CORP BILL PAYMT 30402-00		83.87	04/14/23	7,393.01
CHECKFREE COUNTY WAT XXXXXX5397		584.43	04/14/23	7,977.44
MERCHANT BANKCD DEPOSIT 496391735883		1,072.46	04/14/23	9,049.90
IPAY SOLUTIONS BILL PMT BILL PMT		1,403.05	04/14/23	10,452.95
Service Charges March 2023	622.22		04/14/23	9,830.73
* * * C O N T I N U E D * * *				

FIRST INTERSTATE BANK  
PO BOX 31438  
BILLINGS, MT 59107-1438

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COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS

GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX XXXXXXXX4167	9,829.73		04/14/23	1.00
DEPOSIT		2,924.20	04/17/23	2,925.20
METAVANTE CORP BILL PAYMT 0414800		43.80	04/17/23	2,969.00
CHECKFREE COUNTY WAT XXXXXX5397		324.60	04/17/23	3,293.60
IPAY SOLUTIONS BILL PMT BILL PMT		343.71	04/17/23	3,637.31
MERCHANT BANKCD DEPOSIT 496391735883		845.65	04/17/23	4,482.96
MERCHANT BANKCD DEPOSIT 496391735883		1,050.79	04/17/23	5,533.75
MERCHANT BANKCD DEPOSIT 496391735883		1,074.89	04/17/23	6,608.64
FDMS FDMS PYMT 052-1480741-000	29.93		04/17/23	6,578.71
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX XXXXXXXX4167	6,577.71		04/17/23	1.00
DEPOSIT		21,372.65	04/18/23	21,373.65
METAVANTE CORP BILL PAYMT 2300300		22.53	04/18/23	21,396.18
County Water Dis Special XXXXX1683		70.33	04/18/23	21,466.51
IPAY SOLUTIONS BILL PMT BILL PMT		392.74	04/18/23	21,859.25
MERCHANT BANKCD DEPOSIT 496391735883		495.38	04/18/23	22,354.63
CHECKFREE COUNTY WAT XXXXXX5397		769.25	04/18/23	23,123.88
Morrison Maierle WEB PAY XXXXXX0539				
	62.50		04/18/23	23,061.38
MASTERCARD PAYMENT 552746XXXXX7728				
	67.46		04/18/23	22,993.92
MASTERCARD PAYMENT 552746XXXXX3102				
	103.23		04/18/23	22,890.69
MASTERCARD PAYMENT 552746XXXXX4492				
	206.93		04/18/23	22,683.76
VERIZON WIRELESS PAYMENTS 057191517400001				
	211.56		04/18/23	22,472.20
MASTERCARD PAYMENT 552746XXXXX5242				
	242.88		04/18/23	22,229.32
MASTERCARD PAYMENT 552746XXXXX3586				
	1,812.39		04/18/23	20,416.93
MASTERCARD PAYMENT 552747XXXXX3789				
	4,547.28		04/18/23	15,869.65
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX XXXXXXXX4167	15,868.65		04/18/23	1.00
DEPOSIT		3,959.55	04/19/23	3,960.55
County Water Dis Special - XXXXX1683		22.04	04/19/23	3,982.59
IPAY SOLUTIONS BILL PMT BILL PMT		80.83	04/19/23	4,063.42
METAVANTE CORP BILL PAYMT 1505700		233.82	04/19/23	4,297.24
* * * C O N T I N U E D * * *				

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PO BOX 31438 ACCOUNT: XXXXXXXXXXXXX2349 04/28/2023  
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COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS  
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
CHECKFREE COUNTY WAT XXXXXX5397		418.55	04/19/23	4,715.79
MERCHANT BANKCD DEPOSIT 496391735883		1,484.61	04/19/23	6,200.40
Outgoing Wire 329567 City of Billings - PUD				
	142,687.16		04/19/23	136,486.76-
DAKOTA SUPPLY GR BT0418 000000218343287				
	200.00		04/19/23	136,686.76-
County Water Dis March 15 M XXXXX1683				
	850.00		04/19/23	137,536.76-
DAKOTA SUPPLY GR BT0418 000000218343099				
	3,742.26		04/19/23	141,279.02-
CHECK(S)	377.25		04/19/23	141,656.27-
TRANSFER FROM MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXXXXXXX4167		141,657.27	04/19/23	1.00
IPAY SOLUTIONS BILL PMT BILL PMT		49.51	04/20/23	50.51
METAVANTE CORP BILL PAYMT 24018-00		80.98	04/20/23	131.49
CHECKFREE COUNTY WAT XXXXXX5397		321.50	04/20/23	452.99
County Water Dis Payments XXXXX1683		933.50	04/20/23	1,386.49
MERCHANT BANKCD DEPOSIT 496391735883		1,196.77	04/20/23	2,583.26
HEIGHTS WATER DI UTIL BILL HEIGHTS WATER D		8,120.60	04/20/23	10,703.86
ENERGYLABORATORI PURCHASE COUNTY WATER DI				
	64.00		04/20/23	10,639.86
INTERSTATEENGINE WEBPAYMENT	206.00		04/20/23	10,433.86
INTERSTATEENGINE WEBPAYMENT	862.50		04/20/23	9,571.36
INTERSTATEENGINE WEBPAYMENT	1,510.00		04/20/23	8,061.36
INTERSTATEENGINE WEBPAYMENT	11,057.50		04/20/23	2,996.14-
TRANSFER FROM MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXXXXXXX4167		2,997.14	04/20/23	1.00
DEPOSIT		4,186.57	04/21/23	4,187.57

DEPOSIT	6,307.92	04/21/23	10,495.49
CHECKFREE COUNTY WAT XXXXXX5397	118.08	04/21/23	10,613.57
IPAY SOLUTIONS BILL PMT BILL PMT	118.91	04/21/23	10,732.48
MERCHANT BANKCD DEPOSIT 496391735883	987.67	04/21/23	11,720.15
ACH RETURNED ITEM R01 09096-00 292977660000068			
22.04		04/21/23	11,698.11
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX			
XXXXXXXX4167	11,697.11	04/21/23	1.00
DEPOSIT	3,071.71	04/24/23	3,072.71
METAVANTE CORP BILL PAYMT 11209-00	103.72	04/24/23	3,176.43
IPAY SOLUTIONS BILL PMT BILL PMT	156.06	04/24/23	3,332.49
CHECKFREE COUNTY WAT XXXXXX5397	378.49	04/24/23	3,710.98
* * * C O N T I N U E D * * *			

FIRST INTERSTATE BANK  
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COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS  
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
MERCHANT BANKCD DEPOSIT 496391735883		387.76	04/24/23	4,098.74
MERCHANT BANKCD DEPOSIT 496391735883		1,212.10	04/24/23	5,310.84
MERCHANT BANKCD DEPOSIT 496391735883		1,733.03	04/24/23	7,043.87
MDU PAYMENTS XXXXXX1000	424.35		04/24/23	6,619.52
CHECK(S)	5,704.00		04/24/23	915.52
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	914.52		04/24/23	1.00
DEPOSIT		1,026.88	04/25/23	1,027.88
METAVANTE CORP BILL PAYMT 16143-00		87.30	04/25/23	1,115.18
CHECKFREE COUNTY WAT XXXXXX5397		256.58	04/25/23	1,371.76
IPAY SOLUTIONS BILL PMT BILL PMT		285.41	04/25/23	1,657.17
MERCHANT BANKCD DEPOSIT 496391735883		373.62	04/25/23	2,030.79
CHECK(S)	3,936.75		04/25/23	1,905.96-
TRANSFER FROM MONEY MARKET SWEEP ACCOUNT				
XXXXXXXXXXXXXXXXXXXXX4167		1,906.96	04/25/23	1.00
County Water Dis Special - XXXXX1683		22.04	04/26/23	23.04
IPAY SOLUTIONS BILL PMT BILL PMT		44.18	04/26/23	67.22
METAVANTE CORP BILL PAYMT 23085-00		105.26	04/26/23	172.48
CHECKFREE COUNTY WAT XXXXXX5397		243.69	04/26/23	416.17
MERCHANT BANKCD DEPOSIT 496391735883		1,772.12	04/26/23	2,188.29
CHECK(S)	23.60		04/26/23	2,164.69
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	2,163.69		04/26/23	1.00
METAVANTE CORP BILL PAYMT 28040-00		22.04	04/27/23	23.04
CHECKFREE COUNTY WAT XXXXXX5397		58.47	04/27/23	81.51
MERCHANT BANKCD DEPOSIT 496391735883		2,196.23	04/27/23	2,277.74
CHECK(S)	105.00		04/27/23	2,172.74
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	2,171.74		04/27/23	1.00
DEPOSIT		4,619.65	04/28/23	4,620.65
METAVANTE CORP BILL PAYMT 0801200		22.04	04/28/23	4,642.69
CHECKFREE COUNTY WAT XXXXXX5397		136.76	04/28/23	4,779.45
IPAY SOLUTIONS BILL PMT BILL PMT		137.02	04/28/23	4,916.47
MERCHANT BANKCD DEPOSIT 496391735883		986.49	04/28/23	5,902.96
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	5,901.96		04/28/23	1.00
BALANCE THIS STATEMENT .....			04/28/23	1.00
TOTAL DAYS IN STATEMENT PERIOD 04/01/23 THROUGH 04/28/23:				28
* * * C O N T I N U E D * * *				

FIRST INTERSTATE BANK  
PO BOX 31438  
BILLINGS, MT 59107-1438

030 00012 01  
ACCOUNT: XXXXXXXXXXXX2349  
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04/28/2023

TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS  
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
TOTAL CREDITS	(129)	391,305.54	MINIMUM BALANCE	1.00
TOTAL DEBITS	(62)	391,305.54	AVG AVAILABLE BALANCE	1.00
			AVERAGE BALANCE	1.00

=====											
YOUR CHECKS SEQUENCED											
=====											
DATE...CHECK #.....AMOUNT			DATE...CHECK #.....AMOUNT			DATE...CHECK #.....AMOUNT			DATE...CHECK #.....AMOUNT		
04/05	10827*	6.62	04/12	10837	288.88	04/25	10844	380.25			
04/04	10830*	80.30	04/27	10838	105.00	04/25	10845*	1,456.50			
04/03	10832*	100.00	04/24	10839	5,704.00	04/26	10847	23.60			
04/04	10834*	1,931.48	04/25	10840*	2,100.00						
04/19	10836	363.30	04/19	10842*	13.95						

(\*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

*****											
*				TOTAL FOR		TOTAL	*				*
*				THIS PERIOD		YEAR TO DATE	*				*
-----											
*	TOTAL OVERDRAFT FEES:			\$ .00		\$ .00	*				*
-----											
*	TOTAL RETURNED ITEM FEES:			\$ .00		\$ .00	*				*
*****											

## Balancing Your Checking Account

This form will assist you in balancing your checking account. Please complete all the information for the Statement Balance and Register Balance forms, and click the Calculate Balance buttons near the bottom of the page. **When the Adjusted Statement and Adjusted Check Register Balances at the bottom of the page equals each other, you have balanced your checking account.** If they do not equal each other, make sure all the information entered is correct and complete, and calculate and compare balances again.

Statement Balance Adjustment		
Step 1: Enter Ending Balance of Statement:		
Step 2:		
Go through your check copies/stubs or check register and mark off each check listed as paid, as well as deposits and withdrawals, on your statement. If you have written a check, deposited funds/money, or made withdrawals not listed on your statement, follow the instructions below to complete the fill-in section.		
<ul style="list-style-type: none"><li>• Enter type of transaction (unpaid checks, deposits, and withdrawals) shown in your register and not on your statement.</li><li>• Enter amount of the transaction</li><li>• The BALANCE column is computed for you when you click the CALCULATE BALANCE button near the bottom of the page</li></ul>		
Transaction	Amount	Balance
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		

## Claim Checks

[illegible]

05/10/23  
10:28:17

BILLINGS HEIGHTS WATER DISTRICT  
Check Register for Gross Receipts  
For the Accounting Period: 4/23

Page: 2 of 4  
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99744	E	243 MASTERCARD - CLAY	67.46	04/18/23	4/23		
-99743	E	241 MASTERCARD	103.23	04/18/23	4/23	CL 512	67.46
-99742	E	201 INTERSTATE ENGINEERING, INC.	1510.00	04/20/23	4/23	CL 514	103.23
-99741	E	279 MORRISON MAIERLE, INC.	62.50	04/18/23	4/23	CL 504	1510.00
-99740	E	445 Dakota Supply Group	3742.26	04/20/23	4/23	CL 509	62.50
-99739	E	127 ENERGY LABORATORIES, INC.	64.00	04/18/23	4/23	CL 507	3742.26
-99738	E	127 ENERGY LABORATORIES, INC.	495.00	04/18/23		CL 505	64.00
-99737	E	241 MASTERCARD	242.88	04/18/23	4/23	CL 508	495.00
-99736	E	242 MASTERCARD - ANDY	206.93	04/18/23	4/23	CL 518	242.88
-99735	E	445 Dakota Supply Group	200.00	04/18/23	4/23	CL 519	206.93
-99734	E	77 CITY OF BILLINGS, PUBLIC WORKS DEPT	142687.16	04/20/23	4/23	CL 506	200.00
-99733	E	71 CHARTER	149.98	05/01/23		CL 521	142687.16
10835	S	999999 TRUDY LINE ESTATE	122.72	04/03/23		CL 522	149.98
10836	S	27 BADGER METER, INC.	363.30	04/05/23	4/23	CL 468	122.72
10837	S	404 UTILITIES UNDERGROUND LOCATION CENTER	288.88	04/05/23	4/23	CL 477	363.30
10838	S	356 ST. VINCENT HEALTHCARE - BROADWATER	105.00	04/11/23	4/23	CL 478	288.88
10839	S	366 SUSAN SWIMLEY	5704.00	04/11/23	4/23	CL 493	105.00
10840	S	390 TRUE NORTH CONTRACTING LLC	2100.00	04/11/23	4/23	CL 494	5704.00
10842 *	S	429 YELLOWSTONE COUNTY NEWS	13.95	04/11/23	4/23	CL 496	2100.00
10843	S	999999 DIVERSE CONSTRUCTION	5.76	04/12/23		CL 495	13.95
10844	S	296 NORTHWEST PIPE FITTINGS INC	380.25	04/17/23	4/23	CL 497	5.76
10845	S	390 TRUE NORTH CONTRACTING LLC	1456.50	04/17/23	4/23	CL 500	380.25
10846	S	429 YELLOWSTONE COUNTY NEWS	13.95	04/17/23		CL 499	1456.50
10847	S	999999 RIMROCK PROPERTY MANAGEMENT	23.60	04/20/23	4/23	CL 498	13.95
						CL 523	23.60



05/10/23  
10:28:17

BILLINGS HEIGHTS WATER DISTRICT  
Check Register for Gross Receipts  
For the Accounting Period: 4/23

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Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
10848	S	399 UNITED STATES POST OFFIC	1993.52	04/27/23		CL 524	1993.52
Total for Claim Checks			189444.70				
Count for Claim Checks			49				

\* denotes missing check number(s)

# of Checks: 49                      Total: 189444.70

05/10/23  
10:28:17

BILLINGS HEIGHTS WATER DISTRICT  
Fund Summary for Claim Check Register  
For the Accounting Period: 4/23

Fund/Account	Amount
5210 Water 101012	\$189,444.70
Total:	\$189,444.70

05/10/23  
10:31:23

BILLINGS HEIGHTS WATER DISTRICT  
Check Register For Payrolls from 04/01/23 to 04/30/23

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Report ID: W100A

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed	Receipt Acct
-89813	4 DAVID P BROOKSHIRE	3144.98	04/14/23	4/23	
-89812	6 JENNIFER M BURNSIDE	1501.22	04/14/23	4/23	
-89811	10 QUIN T FUHRMAN	1803.92	04/14/23	4/23	
-89810	2 CLAY J MCCAFFREE	1813.51	04/14/23	4/23	
-89809	11 SUZANNE M MCKETHEN	1260.88	04/14/23	4/23	
-89808	1 ANDREW W REICHENBACH	1823.01	04/14/23	4/23	
-89807	7 JOSHUA C SIMPSON	2046.81	04/14/23	4/23	
-89806	5 DEREK WEIS	1405.70	04/14/23	4/23	
-89805	FIT EFTPS	4676.20	04/14/23	4/23	
-89804	SIT MT DEPT OF REVENUE	995.00	04/14/23	4/23	
-89803	401K ASCENSUS	2076.99	04/14/23	4/23	
-89802	401K PS ASCENSUS	839.26	04/14/23	4/23	
-89801	4 DAVID P BROOKSHIRE	3144.98	04/28/23	4/23	
-89800	6 JENNIFER M BURNSIDE	1501.22	04/28/23	4/23	
-89799	10 QUIN T FUHRMAN	2052.16	04/28/23	4/23	
-89798	2 CLAY J MCCAFFREE	1696.17	04/28/23	4/23	
-89797	11 SUZANNE M MCKETHEN	1260.88	04/28/23	4/23	
-89796	1 ANDREW W REICHENBACH	1603.86	04/28/23	4/23	
-89795	7 JOSHUA C SIMPSON	2046.81	04/28/23	4/23	
-89794	5 DEREK WEIS	1651.81	04/28/23	4/23	
-89793	FIT EFTPS	4724.76	04/28/23	4/23	
-89792	SIT MT DEPT OF REVENUE	1008.00	04/28/23	4/23	
-89791	5 DEREK WEIS	279.47	04/28/23	4/23	
-89790	Medicare EFTPS	47.30	04/28/23	4/23	
-89789	SIT MT DEPT OF REVENUE	6.00	04/28/23	4/23	
-89788	401K ASCENSUS	2006.36	04/28/23	4/23	

05/10/23  
10:31:23

BILLINGS HEIGHTS WATER DISTRICT  
Check Register For Payrolls from 04/01/23 to 04/30/23

Page: 2 of 2  
Report ID: W100A

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed	Receipt Acct
-89787	401K PS ASCENSUS	830.43	04/28/23	4/23	
-89786	HEALTH INS BCBS	12598.66	05/01/23	4/23	
-89785	DENTAL GUARDIAN	1484.07	05/01/23	4/23	

\* denotes missing check number(s)

# of Checks:	29	Total:	61330.42	Electronic Checks:	61,330.42
				Non-electronic Checks:	0.00

FIRST INTERSTATE BANK  
PO BOX 31438  
BILLINGS, MT 59107-1438

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TELEPHONE:855-342-3400

COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS  
GROSS INCOME ACCT  
1540 POPELKA DR  
BILLINGS MT 59105-4468

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13

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To contact your local branch call 406-255-5800

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ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT .....			03/31/23	1.00
DEPOSIT	2,061.67		04/03/23	2,062.67
DEPOSIT	6,717.50		04/03/23	8,780.17
METAVANTE CORP BILL PAYMT 07135-00	66.74		04/03/23	8,846.91
CHECKFREE COUNTY WAT XXXXXX5397	74.08		04/03/23	8,920.99
IPAY SOLUTIONS BILL PMT BILL PMT	101.84		04/03/23	9,022.83
MERCHANT BANKCD DEPOSIT 496391735883	684.94		04/03/23	9,707.77
MERCHANT BANKCD DEPOSIT 496391735883	693.05		04/03/23	10,400.82
MERCHANT BANKCD DEPOSIT 496391735883	986.61		04/03/23	11,387.43
SPECTRUM SPECTRUM 9564902	149.98		04/03/23	11,237.45
CHECK(S)	100.00		04/03/23	11,137.45
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	11,136.45		04/03/23	1.00
DEPOSIT		1,954.41	04/04/23	1,955.41
DEPOSIT		2,407.53	04/04/23	4,362.94
DEPOSIT		2,540.08	04/04/23	6,903.02
DEPOSIT		3,053.60	04/04/23	9,956.62
DEPOSIT		3,081.96	04/04/23	13,038.58
METAVANTE CORP BILL PAYMT 0901500		82.01	04/04/23	13,120.59
IPAY SOLUTIONS BILL PMT BILL PMT		892.22	04/04/23	14,012.81
MERCHANT BANKCD DEPOSIT 496391735883		1,137.31	04/04/23	15,150.12
CHECKFREE COUNTY WAT XXXXXX5397		1,847.24	04/04/23	16,997.36
CHECK(S)	2,011.78		04/04/23	14,985.58
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	14,984.58		04/04/23	1.00
DEPOSIT		2,266.17	04/05/23	2,267.17
DEPOSIT		2,625.56	04/05/23	4,892.73
DEPOSIT		14,414.07	04/05/23	19,306.80
IPAY SOLUTIONS BILL PMT BILL PMT		584.30	04/05/23	19,891.10
METAVANTE CORP BILL PAYMT 16780-00		819.94	04/05/23	20,711.04
MERCHANT BANKCD DEPOSIT 496391735883		1,608.51	04/05/23	22,319.55
* * * C O N T I N U E D * * *				

FIRST INTERSTATE BANK  
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BILLINGS, MT 59107-1438

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COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS  
GROSS INCOME ACCT

=====

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
CHECKFREE COUNTY WAT XXXXXX5397		2,553.13	04/05/23	24,872.68
ENERGYLABORATORI PURCHASE COUNTY WATER DI				
	125.00		04/05/23	24,747.68
WEX INC FLEET DEBI 9100009036252	906.51		04/05/23	23,841.17
CHECK(S)	6.62		04/05/23	23,834.55
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	23,833.55		04/05/23	1.00
DEPOSIT		1,887.47	04/06/23	1,888.47
DEPOSIT		2,081.91	04/06/23	3,970.38
DEPOSIT		7,719.92	04/06/23	11,690.30
METAVANTE CORP BILL PAYMT 1650700		229.51	04/06/23	11,919.81
CHECKFREE COUNTY WAT XXXXXX5397		1,057.84	04/06/23	12,977.65
IPAY SOLUTIONS BILL PMT BILL PMT		1,091.24	04/06/23	14,068.89
MERCHANT BANKCD DEPOSIT 496391735883		4,264.64	04/06/23	18,333.53
County Water Dis CivicPlus XXXXX1683				
	2,100.00		04/06/23	16,233.53

TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	16,232.53		04/06/23	1.00
DEPOSIT		2,235.35	04/07/23	2,236.35
DEPOSIT		4,302.87	04/07/23	6,539.22
METAVANTE CORP BILL PAYMT 16654-00		299.40	04/07/23	6,838.62
IPAY SOLUTIONS BILL PMT BILL PMT		718.54	04/07/23	7,557.16
CHECKFREE COUNTY WAT XXXXXX5397		1,069.18	04/07/23	8,626.34
MERCHANT BANKCD DEPOSIT 496391735883		1,341.18	04/07/23	9,967.52
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	9,966.52		04/07/23	1.00
METAVANTE CORP BILL PAYMT 0702700		571.84	04/10/23	572.84
IPAY SOLUTIONS BILL PMT BILL PMT		575.75	04/10/23	1,148.59
MERCHANT BANKCD DEPOSIT 496391735883		850.75	04/10/23	1,999.34
County Water Dis Budget Bil XXXXX1683		1,027.87	04/10/23	3,027.21
MERCHANT BANKCD DEPOSIT 496391735883		1,350.50	04/10/23	4,377.71
MERCHANT BANKCD DEPOSIT 496391735883		1,636.79	04/10/23	6,014.50
CHECKFREE COUNTY WAT XXXXXX5397		1,971.60	04/10/23	7,986.10
HEIGHTS WATER DI UTIL BILL HEIGHTS WATER D		17,970.78	04/10/23	25,956.88
NORTHWESTERN NWE BILL 1563885	351.69		04/10/23	25,605.19
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	25,604.19		04/10/23	1.00
DEPOSIT		2,187.72	04/11/23	2,188.72
DEPOSIT		2,278.83	04/11/23	4,467.55
DEPOSIT		2,616.87	04/11/23	7,084.42
* * * C O N T I N U E D * * *				

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COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS  
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
DEPOSIT		3,287.15	04/11/23	10,371.57
DEPOSIT		8,859.79	04/11/23	19,231.36
METAVANTE CORP BILL PAYMT 1635900		186.17	04/11/23	19,417.53
IPAY SOLUTIONS BILL PMT BILL PMT		563.93	04/11/23	19,981.46
MERCHANT BANKCD DEPOSIT 496391735883		634.13	04/11/23	20,615.59
CHECKFREE COUNTY WAT XXXXXX5397		1,120.76	04/11/23	21,736.35
ACH RTRN R01 Kari McGraw 24247	67.00		04/11/23	21,669.35
Tri County Telep Phone Bill XXXXX804-3	148.31		04/11/23	21,521.04
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	21,520.04		04/11/23	1.00
DEPOSIT		1,833.35	04/12/23	1,834.35
METAVANTE CORP BILL PAYMT 2911000		327.56	04/12/23	2,161.91
IPAY SOLUTIONS BILL PMT BILL PMT		399.77	04/12/23	2,561.68
CHECKFREE COUNTY WAT XXXXXX5397		1,319.80	04/12/23	3,881.48
MERCHANT BANKCD DEPOSIT 496391735883		3,168.53	04/12/23	7,050.01
ACH RETURNED ITEM R04 28166-00 092905249340104	22.04		04/12/23	7,027.97
NORTHWESTERN NWE BILL 0246071	130.44		04/12/23	6,897.53
NORTHWESTERN NWE BILL 0286453	792.08		04/12/23	6,105.45
CHECK(S)	288.88		04/12/23	5,816.57
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	5,815.57		04/12/23	1.00
DEPOSIT		1,985.50	04/13/23	1,986.50
DEPOSIT		16,126.36	04/13/23	18,112.86
METAVANTE CORP BILL PAYMT 2203600		22.04	04/13/23	18,134.90
County Water Dis Special - XXXXX1683		67.00	04/13/23	18,201.90
IPAY SOLUTIONS BILL PMT BILL PMT		257.13	04/13/23	18,459.03
CHECKFREE COUNTY WAT XXXXXX5397		276.70	04/13/23	18,735.73
MERCHANT BANKCD DEPOSIT 496391735883		1,473.15	04/13/23	20,208.88
NORTHWESTERN NWE BILL 1249548	247.70		04/13/23	19,961.18
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	19,960.18		04/13/23	1.00
DEPOSIT		7,308.14	04/14/23	7,309.14
METAVANTE CORP BILL PAYMT 30402-00		83.87	04/14/23	7,393.01
CHECKFREE COUNTY WAT XXXXXX5397		584.43	04/14/23	7,977.44
MERCHANT BANKCD DEPOSIT 496391735883		1,072.46	04/14/23	9,049.90
IPAY SOLUTIONS BILL PMT BILL PMT		1,403.05	04/14/23	10,452.95
Service Charges March 2023	622.22		04/14/23	9,830.73
* * * C O N T I N U E D * * *				

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COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS

GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX XXXXXXXX4167	9,829.73		04/14/23	1.00
DEPOSIT		2,924.20	04/17/23	2,925.20
METAVANTE CORP BILL PAYMT 0414800		43.80	04/17/23	2,969.00
CHECKFREE COUNTY WAT XXXXXX5397		324.60	04/17/23	3,293.60
IPAY SOLUTIONS BILL PMT BILL PMT		343.71	04/17/23	3,637.31
MERCHANT BANKCD DEPOSIT 496391735883		845.65	04/17/23	4,482.96
MERCHANT BANKCD DEPOSIT 496391735883		1,050.79	04/17/23	5,533.75
MERCHANT BANKCD DEPOSIT 496391735883		1,074.89	04/17/23	6,608.64
FDMS FDMS PYMT 052-1480741-000	29.93		04/17/23	6,578.71
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX XXXXXXXX4167	6,577.71		04/17/23	1.00
DEPOSIT		21,372.65	04/18/23	21,373.65
METAVANTE CORP BILL PAYMT 2300300		22.53	04/18/23	21,396.18
County Water Dis Special XXXXX1683		70.33	04/18/23	21,466.51
IPAY SOLUTIONS BILL PMT BILL PMT		392.74	04/18/23	21,859.25
MERCHANT BANKCD DEPOSIT 496391735883		495.38	04/18/23	22,354.63
CHECKFREE COUNTY WAT XXXXXX5397		769.25	04/18/23	23,123.88
Morrison Maierle WEB PAY XXXXXX0539				
	62.50		04/18/23	23,061.38
MASTERCARD PAYMENT 552746XXXXX7728				
	67.46		04/18/23	22,993.92
MASTERCARD PAYMENT 552746XXXXX3102				
	103.23		04/18/23	22,890.69
MASTERCARD PAYMENT 552746XXXXX4492				
	206.93		04/18/23	22,683.76
VERIZON WIRELESS PAYMENTS 057191517400001				
	211.56		04/18/23	22,472.20
MASTERCARD PAYMENT 552746XXXXX5242				
	242.88		04/18/23	22,229.32
MASTERCARD PAYMENT 552746XXXXX3586				
	1,812.39		04/18/23	20,416.93
MASTERCARD PAYMENT 552747XXXXX3789				
	4,547.28		04/18/23	15,869.65
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX XXXXXXXX4167	15,868.65		04/18/23	1.00
DEPOSIT		3,959.55	04/19/23	3,960.55
County Water Dis Special - XXXXX1683		22.04	04/19/23	3,982.59
IPAY SOLUTIONS BILL PMT BILL PMT		80.83	04/19/23	4,063.42
METAVANTE CORP BILL PAYMT 1505700		233.82	04/19/23	4,297.24
* * * C O N T I N U E D * * *				

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PO BOX 31438 ACCOUNT: XXXXXXXXXXXX2349 04/28/2023  
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COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS  
GROSS INCOME ACCT

ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
CHECKFREE COUNTY WAT XXXXXX5397		418.55	04/19/23	4,715.79
MERCHANT BANKCD DEPOSIT 496391735883		1,484.61	04/19/23	6,200.40
Outgoing Wire 329567 City of Billings - PUD				
	142,687.16		04/19/23	136,486.76-
DAKOTA SUPPLY GR BT0418 000000218343287				
	200.00		04/19/23	136,686.76-
County Water Dis March 15 M XXXXX1683				
	850.00		04/19/23	137,536.76-
DAKOTA SUPPLY GR BT0418 000000218343099				
	3,742.26		04/19/23	141,279.02-
CHECK(S)	377.25		04/19/23	141,656.27-
TRANSFER FROM MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXXXXXX4167		141,657.27	04/19/23	1.00
IPAY SOLUTIONS BILL PMT BILL PMT		49.51	04/20/23	50.51
METAVANTE CORP BILL PAYMT 24018-00		80.98	04/20/23	131.49
CHECKFREE COUNTY WAT XXXXXX5397		321.50	04/20/23	452.99
County Water Dis Payments XXXXX1683		933.50	04/20/23	1,386.49
MERCHANT BANKCD DEPOSIT 496391735883		1,196.77	04/20/23	2,583.26
HEIGHTS WATER DI UTIL BILL HEIGHTS WATER D		8,120.60	04/20/23	10,703.86
ENERGYLABORATORI PURCHASE COUNTY WATER DI				
	64.00		04/20/23	10,639.86
INTERSTATEENGINE WEBPAYMENT	206.00		04/20/23	10,433.86
INTERSTATEENGINE WEBPAYMENT	862.50		04/20/23	9,571.36
INTERSTATEENGINE WEBPAYMENT	1,510.00		04/20/23	8,061.36
INTERSTATEENGINE WEBPAYMENT	11,057.50		04/20/23	2,996.14-
TRANSFER FROM MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXXXXXX4167		2,997.14	04/20/23	1.00
DEPOSIT		4,186.57	04/21/23	4,187.57

DEPOSIT	6,307.92	04/21/23	10,495.49
CHECKFREE COUNTY WAT XXXXXX5397	118.08	04/21/23	10,613.57
IPAY SOLUTIONS BILL PMT BILL PMT	118.91	04/21/23	10,732.48
MERCHANT BANKCD DEPOSIT 496391735883	987.67	04/21/23	11,720.15
ACH RETURNED ITEM R01 09096-00 292977660000068			
22.04		04/21/23	11,698.11
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX			
XXXXXXXX4167	11,697.11	04/21/23	1.00
DEPOSIT	3,071.71	04/24/23	3,072.71
METAVANTE CORP BILL PAYMT 11209-00	103.72	04/24/23	3,176.43
IPAY SOLUTIONS BILL PMT BILL PMT	156.06	04/24/23	3,332.49
CHECKFREE COUNTY WAT XXXXXX5397	378.49	04/24/23	3,710.98
* * * C O N T I N U E D * * *			

FIRST INTERSTATE BANK  
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COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS  
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ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
MERCHANT BANKCD DEPOSIT 496391735883		387.76	04/24/23	4,098.74
MERCHANT BANKCD DEPOSIT 496391735883		1,212.10	04/24/23	5,310.84
MERCHANT BANKCD DEPOSIT 496391735883		1,733.03	04/24/23	7,043.87
MDU PAYMENTS XXXXXX1000	424.35		04/24/23	6,619.52
CHECK(S)	5,704.00		04/24/23	915.52
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	914.52		04/24/23	1.00
DEPOSIT		1,026.88	04/25/23	1,027.88
METAVANTE CORP BILL PAYMT 16143-00		87.30	04/25/23	1,115.18
CHECKFREE COUNTY WAT XXXXXX5397		256.58	04/25/23	1,371.76
IPAY SOLUTIONS BILL PMT BILL PMT		285.41	04/25/23	1,657.17
MERCHANT BANKCD DEPOSIT 496391735883		373.62	04/25/23	2,030.79
CHECK(S)	3,936.75		04/25/23	1,905.96-
TRANSFER FROM MONEY MARKET SWEEP ACCOUNT				
XXXXXXXXXXXXXXXXXXXX4167		1,906.96	04/25/23	1.00
County Water Dis Special - XXXXX1683		22.04	04/26/23	23.04
IPAY SOLUTIONS BILL PMT BILL PMT		44.18	04/26/23	67.22
METAVANTE CORP BILL PAYMT 23085-00		105.26	04/26/23	172.48
CHECKFREE COUNTY WAT XXXXXX5397		243.69	04/26/23	416.17
MERCHANT BANKCD DEPOSIT 496391735883		1,772.12	04/26/23	2,188.29
CHECK(S)	23.60		04/26/23	2,164.69
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	2,163.69		04/26/23	1.00
METAVANTE CORP BILL PAYMT 28040-00		22.04	04/27/23	23.04
CHECKFREE COUNTY WAT XXXXXX5397		58.47	04/27/23	81.51
MERCHANT BANKCD DEPOSIT 496391735883		2,196.23	04/27/23	2,277.74
CHECK(S)	105.00		04/27/23	2,172.74
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	2,171.74		04/27/23	1.00
DEPOSIT		4,619.65	04/28/23	4,620.65
METAVANTE CORP BILL PAYMT 0801200		22.04	04/28/23	4,642.69
CHECKFREE COUNTY WAT XXXXXX5397		136.76	04/28/23	4,779.45
IPAY SOLUTIONS BILL PMT BILL PMT		137.02	04/28/23	4,916.47
MERCHANT BANKCD DEPOSIT 496391735883		986.49	04/28/23	5,902.96
TRANSFER TO MONEY MARKET SWEEP ACCOUNT XXXXXXXXXXXXXXXX				
XXXXXXXX4167	5,901.96		04/28/23	1.00
BALANCE THIS STATEMENT .....			04/28/23	1.00
TOTAL DAYS IN STATEMENT PERIOD 04/01/23 THROUGH 04/28/23:				28
* * * C O N T I N U E D * * *				

FIRST INTERSTATE BANK  
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COUNTY WATER DISTRICT OF  
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ANALYZED BUSINESS CHECKING ACCOUNT XXXXXXXXXXXX2349				
TOTAL CREDITS	(129)	391,305.54	MINIMUM BALANCE	1.00
TOTAL DEBITS	(62)	391,305.54	AVG AVAILABLE BALANCE	1.00
			AVERAGE BALANCE	1.00



YOUR CHECKS SEQUENCED								
DATE...	CHECK #	AMOUNT	DATE...	CHECK #	AMOUNT	DATE...	CHECK #	AMOUNT
04/05	10827*	6.62	04/12	10837	288.88	04/25	10844	380.25
04/04	10830*	80.30	04/27	10838	105.00	04/25	10845*	1,456.50
04/03	10832*	100.00	04/24	10839	5,704.00	04/26	10847	23.60
04/04	10834*	1,931.48	04/25	10840*	2,100.00			
04/19	10836	363.30	04/19	10842*	13.95			

(\*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

	TOTAL FOR	TOTAL
	THIS PERIOD	YEAR TO DATE
TOTAL OVERDRAFT FEES:	\$ .00	\$ .00
TOTAL RETURNED ITEM FEES:	\$ .00	\$ .00

## Balancing Your Checking Account

This form will assist you in balancing your checking account. Please complete all the information for the Statement Balance and Register Balance forms, and click the Calculate Balance buttons near the bottom of the page. **When the Adjusted Statement and Adjusted Check Register Balances at the bottom of the page equals each other, you have balanced your checking account.** If they do not equal each other, make sure all the information entered is correct and complete, and calculate and compare balances again.

<b>Statement Balance Adjustment</b>		
<b>Step 1: Enter Ending Balance of Statement:</b>		
<b>Step 2:</b> Go through your check copies/stubs or check register and mark off each check listed as paid, as well as deposits and withdrawals, on your statement. If you have written a check, deposited funds/money, or made withdrawals not listed on your statement, follow the instructions below to complete the fill-in section.		
<ul style="list-style-type: none"> <li>Enter type of transaction (unpaid checks, deposits, and withdrawals) shown in your register and not on your statement.</li> <li>Enter amount of the transaction</li> <li>The BALANCE column is computed for you when you click the CALCULATE BALANCE button near the bottom of the page</li> </ul>		
Transaction	Amount	Balance
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		
ATM Deposit		



April 1 -  
April 30, 2023  
Account Number:

Page 1 of 20  
2491-9615

## STIFEL PRESTIGE® ACCOUNT STATEMENT

1 1 1 D54797 SSNR01001

COUNTY WATER DISTRICT  
OF BILLINGS HEIGHTS  
1540 POPELKA  
BILLINGS MT 59105-4468

### Your Financial Advisor (M805):

STEPHEN KNUDSON, CFP (R)  
Telephone: (406) 252-2447

### Office Serving Your Account:

401 NORTH 31ST STREET  
SUITE 1610  
BILLINGS, MT 59101

### PRIMARY INVESTMENT OBJECTIVE: Income

### RISK TOLERANCE: Moderately Conservative

For a full definition of this objective and risk tolerance, including the use of margin, please see [www.stifel.com](http://www.stifel.com), IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

### TRADING TAX LOT RELIEF METHOD: First In, First Out

### INVESTOR UPDATE

If you're switching jobs or preparing to retire, have you thought about what to do with the money you've saved in your employer-sponsored retirement plan? Your Stifel Financial Advisor can help you weigh your options so you can choose the one that's right for your goals.

### ACCOUNT PROTECTION

Stifel, Nicolaus & Company, Incorporated provides up to \$150 million of coverage for securities held in client accounts, of which \$1.15 million may be in cash deposits. Ask your Financial Advisor for more details.

Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at [www.stifel.com/disclosures/account-agreement](http://www.stifel.com/disclosures/account-agreement).

### PORTFOLIO SUMMARY

	April 30	March 31
Net Cash Equivalents **	9,746.19	435,047.27
Net Portfolio Assets held at Stifel	6,339,105.61	5,896,384.25
Net Portfolio Assets not held at Stifel		
<b>Net Portfolio Value</b>	<b>\$6,348,851.80</b>	<b>\$6,331,431.52</b>

### YOUR CHANGE IN PORTFOLIO VALUE

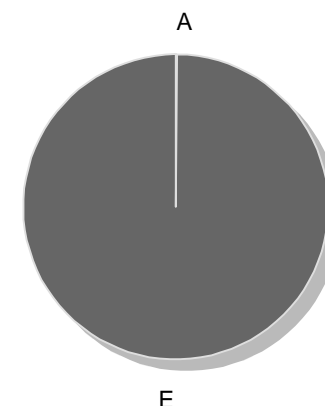
	April 30	March 31
Net Cash Flow (Inflows/Outflows) <sup>2</sup>		
Securities Transferred In/Out		
Income and Distributions	6,754.89	7,571.37
Change in Securities Value	10,665.39	14,127.59
<b>Net Change in Portfolio Value</b>	<b>\$17,420.28</b>	<b>\$21,698.96</b>

\*\* See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.

<sup>2</sup> Does not include cost or proceeds for buy or sell transactions.  
You have securities maturing and/or options expiring.

### YOUR ASSET SUMMARY

	Value on April 30, 2023 (\$)	Percentage of your account
A Net Cash Equivalents**	9,746.19	0.15%
E Fixed Income-Other	6,339,105.61	99.85%
Total Assets	\$6,348,851.80	100.00%



## ASSET SUMMARY

Value as of <b>April 30, 2023</b>					Gains/(-)Losses		
	<i>At Stifel</i>	<i>Not at Stifel</i>	<i>Total</i>	<i>% of assets *</i>	<i>Unrealized</i>	<i>Realized</i>	
						<i>This Period</i>	<i>Year-to-date</i>
Cash	63.70		63.70	0.00%			
Cash Sweep**	9,682.49		9,682.49	0.15%			
Margin Balance							
<b>A. Net Cash Equivalents</b>	<b>\$9,746.19</b>		<b>\$9,746.19</b>	<b>0.15%</b>			
B. Equities							
C. Preferreds							
D. Fixed Income-Muni							
E. Fixed Income-Other	6,339,105.61		6,339,105.61	99.85%	-148,082.10		
F. Mutual Funds							
G. Unit Investment Trusts							
H. Insurance Products							
I. Alternative Investments							
J. Other Investments							
K. Stifel Smart Rate Program **							
<b>Net Portfolio Assets</b>	<b>\$6,339,105.61</b>	<b>\$0.00</b>	<b>\$6,339,105.61</b>	<b>99.85%</b>	<b>-\$148,082.10</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Net Portfolio Value</b>	<b>\$6,348,851.80</b>	<b>\$0.00</b>	<b>\$6,348,851.80</b>	<b>100.00%</b>	<b>-\$148,082.10</b>	<b>\$0.00</b>	<b>\$0.00</b>

## INCOME &amp; DISTRIBUTION SUMMARY

	<i>Security Type</i>	<i>Year-to-date</i>	<i>This period</i>
Dividends	Tax-Exempt		
	Taxable		
Interest	Tax-Exempt		
	Taxable	64,467.45	6,754.89
Capital Gain Distributions			
Return of Principal			
Other			
<b>Total Income &amp; Distributions</b>		<b>\$64,467.45</b>	<b>\$6,754.89</b>

## INFORMATION SUMMARY

	<i>Security Type</i>	<i>Year-to-date</i>	<i>This period</i>
Accrued Interest Paid	Tax-Exempt		
	Taxable		
Accrued Interest Received	Tax-Exempt		
	Taxable		
Gross Proceeds		1,152,944.03	502,944.03
Federal Withholding			
Foreign Taxes Paid			
Margin Interest Charged			

\* Please note "% of assets" figures are shown gross of any amounts owed to Stifel and/or net short positions.

\*\* Include balances which are FDIC insured bank deposits, not cash held in your Securities Account and not covered by SIPC.

**ASSET DETAILS**

This section shows the cash equivalents and/or securities in your account. Prices obtained from outside sources are considered reliable but are not guaranteed by Stifel. Actual prices may vary, and upon sale, you may receive more or less than your original purchase price. Contact your Financial Advisor for current price quotes. Gain/Loss is provided for informational purposes only. Cost basis may be adjusted for, but not limited to, amortization, accretion, principal paydowns, capital changes, listed option premiums, gifting rules, inheritance step-up, or wash sales. The Gain/Loss information should not be used for tax preparation without the assistance of your tax advisor. Lot detail quantity displayed is truncated to the one thousandth of a share.

**NET CASH EQUIVALENTS**

	<i>Current value</i>	<i>Cost Basis</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
CASH	63.70	63.70		
STIFEL FDIC INSURED	9,682.49	9,682.49	14.52	0.15%
<b>Total Net Cash Equivalents</b>	<b>\$9,746.19</b>	<b>\$9,746.19</b>	<b>\$14.52</b>	<b>0.15%</b>

**STIFEL INSURED BANK DEPOSIT PROGRAM**

Funds deposited through the Stifel Insured Bank Deposit Program (the "Program") may be deposited at multiple banks. The Program's Disclosure Statement is available at [www.stifel.com/disclosures/account-agreement](http://www.stifel.com/disclosures/account-agreement). The deposits are not covered by the Securities Investor Protection Corporation ("SIPC"). Deposits are insured by the FDIC within applicable limits.

Balances in the Program or in any money market fund offered as an available fund for Cash Investment Services at Stifel, subject to applicable limits, can be liquidated upon request and the proceeds returned to your securities account or can be distributed directly to you with the proper withdrawal form on file.

**PORTFOLIO ASSETS - HELD AT STIFEL**

<b>Fixed Income-Other</b>	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income<sup>6</sup></i>	<i>Unrealized Gain/(-)Loss<sup>10</sup></i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
TOYOTA FINL SVGS BANK HENDERSON NV CD FDIC #57542 IAM CPN 1.850% DUE 05/11/23 DTD 05/11/22 FC 05/11/23 CUSIP: 89235MNE7	<b>Cash</b>	250,000	99.8860 " 249,715.00	99.4020 248,505.00	4,498.29	1,210.00	4,625.00	1.85%
SALLIE MAE BANK SALT LAKE CITY UT CD FDIC #58177 CPN 3.300% DUE 07/11/23 DTD 07/11/18 FC 01/11/19 CUSIP: 795450U29 <i>Original Cost: 91,442.00</i>	<b>Cash</b>	87,000	99.6500 " 86,695.50	100.2753 87,239.49	865.24	-543.99	2,871.00	3.31%

## METER SIZES SUMMARY

Data for Meter Sizes as of 05/15/2023 Metered Accounts Only  
Primary Accounts Only

13:40:36 - 05/15/2023

Meter Size	Count
0.625	10
0.625P	288
0.75	4984
0.75P	50
0.75S	39
1.00	440
1.00P	54
1.50	77
1.50P	25
2.00	49
2.00P	10
3.00	9
4.00	15
4.00P	4
6.00	9
6.00P	3
8.00	3

Total Count: 6069



---

550 S. 24<sup>th</sup> STREET W., SUITE 201, BILLINGS, MT 59102 | 406.894.2210

April 27, 2023

County Water District of Billings Heights  
Attn: Peyton Brookshire  
1540 Popelka Drive  
Billings, MT 59105

**Re: Request for Annexation**

Dear Mr. Brookshire,

This letter is being prepared on behalf of our client, Mrs. Janelle Somers, to annex a portion of her property, Lot 8, Block 1 of Kraft Acres Subdivision into the County Water District of Billings Heights. Below are the items requested for the annexation petition:

1. Property Legal Description: Lot 8, Block 1 of Kraft Acres Subdivision
2. Annexation Property Metes and Boundary Description: Beginning at the Northeast corner of Lot 8, Block 1 of Kraft Acres Subdivision; thence on the east line of said Lot 8, Block 1 of Kraft Acres Subdivision, S02°22'E, a distance of 148 feet; thence on the south line of said Lot 8, Block 1 of Kraft Acres Subdivision, S88°48'W, a distance of 150 feet; thence N02°22'W, a distance of 148 feet to a point on the north line of said Lot 8, Block 1 of Kraft Acres Subdivision; thence on said north line of Lot 8, Block 1 of Kraft Acres Subdivision, N88°49'E, a distance of 150 feet to the Point of Beginning. The annexation area is 0.51 acres.
3. A copy of the original subdivision plat is enclosed.
4. A copy of permit YCCHD Permit #12449 for the subject property is enclosed.
5. The current zoning of the property is N4-Large Lot Suburban Neighborhood. The current and future use of the property is residential.
6. The buy-in fee will be paid directly by Mrs. Somers.

Sincerely,

A handwritten signature in blue ink that reads "Aaron Redland". The signature is stylized with a large, sweeping "A" and a circular flourish at the end.

Aaron Redland  
Project Manager

Cc: Mrs. Somers

# EXHIBIT A

LOT 8, BLOCK 1 OF KRAFT ACRES SUBDIVISION  
WITHIN SE1/4 OF SECTION 2, T01N, R26E  
YELLOWSTONE COUNTY, MONTANA

LOT 6, BLOCK 1  
KRAFT ACRES SUBDIVISION

LOT 7, BLOCK 1  
KRAFT ACRES SUBDIVISION

LOT 7, BLOCK 2  
KRAFT ACRES SUBDIVISION

LOT 8, BLOCK 2  
KRAFT ACRES SUBDIVISION

LOVERS LANE  
(60' RIGHT-OF-WAY)

LOT 14A  
CERTIFICATE OF SURVEY NO. 631, 3RD AMENDED

N02°22'W, 125'

N88°49'E, 300'

ANNEXATION AREA  
0.51 ACRES  
EXISTING RESIDENCE  
AND GARAGE

N02°22'W, 148'

S02°22'E, 148'

LOT 8, BLOCK 1  
KRAFT ACRES SUBDIVISION

150'

S88°49'W, 211'

RAWHIDE STRIP  
(60' RIGHT-OF-WAY)

R=184.00'  
L=93.28'  
Δ=29°02'49"



0 30 60  
SCALE: 1" = 60'

LOT 13A  
CERTIFICATE OF SURVEY  
NO. 631, 3RD AMENDED

LOT 12  
CERTIFICATE OF SURVEY NO. 631, 3RD AMENDED

LOT 11  
CERTIFICATE OF SURVEY  
NO. 631, 3RD AMENDED

## HEIGHTS WATER ANNEXATION

LOT 8, BLOCK 1 OF  
KRAFT ACRES SUBDIVISION  
WITHIN SE1/4 OF SECTION 2, T01N, R26E  
YELLOWSTONE COUNTY, MONTANA

DSGN	DATE	CKD
AMR	4/2023	GTR
REV	DATE	CKD

JOB # 2023-128

PLOT STYLE: WWC\_v1-0.sbt  
27/04/2023

PREPARED FOR:  
MRS. SOMERS

 **WWC** ENGINEERING  
550 S. 24TH STREET W, SUITE 201  
BILLINGS, MT 59102  
(406) 894-2210

EXHIBIT  
1 OF 1

FILE PATH: K:\Billings\Somers, Ian And Janelle\2023128 Somers Heights Water Annexation\05CAD\Sheets\Somers Annexation Exhibit.dwg

LOCATED IN TRACT'S 15 & 16, OF 3RD. AMENDED PLAT OF CERTIFICATE OF SURVEY NO. 631  
IN THE SE1/4 OF SEC. 2, T.1 N., R.26 E., P.M.M., YELLOWSTONE COUNTY, MONTANA

JANUARY, 1980

TR. 16 C/S 1420

55' RADIUS TEMPOARY TURNAROUND

C 1/4 CORNER SEC. 2, T.1 N., R.26 E.  
P.M.M. FOUND BRASS CAP MONUMENT

N 89°41'00" E  
329.75

30' DRAIN EASEMENT

**N 89°41'00" E**

**659.50**

40.01 329.75  
WAGON WHEEL ROAD 40.01

**N 89°41'00" E 299.75**  
**BLOCK 1**  
**TRACT 1**

1.33 AC  
**N 89°52'00" E 299.73**

**TRACT 2**  
1.01 AC  
**N 89°52'00" E 299.70**

**TRACT 3**  
1.01 AC  
**N 89°52'00" E 299.67**

**TRACT 4**  
1.01 AC  
**N 89°52'00" E 299.64**

**TRACT 5**  
1.01 AC  
**N 89°52'00" E 299.61**

**TRACT 6**  
1.01 AC  
**N 89°52'00" E 299.59**

**TRACT 7**  
1.01 AC  
**N 89°52'00" E 299.56**

**TRACT 8**  
1.00 AC  
93.23 88.81 -210.72  
**S 89°52'00" W**

**N 89°41'00" E 299.74**  
**BLOCK 2**  
**TRACT 1**

1.01 AC  
**N 89°52'00" E 299.73**

**TRACT 2**  
1.33 AC  
**N 89°52'00" E 299.69**

**TRACT 3**  
1.01 AC  
**N 89°52'00" E 299.67**

**TRACT 4**  
1.01 AC  
**N 89°52'00" E 299.64**

**TRACT 5**  
1.01 AC  
**N 89°52'00" E 299.61**

**TRACT 6**  
1.01 AC  
**N 89°52'00" E 299.59**

**TRACT 7**  
1.01 AC  
**N 89°52'00" E 299.56**

**TRACT 8**  
1.02 AC  
299.53  
**S 89°52'00" W**

**LOVERS LANE**

**8' UTILITY EASEMENT**

**N 01°18'44" W**

**N 01°18'08" E**

**659.06**

RAWHIDE STRIP

FOUND 1" IRON PIPE (TYP)

L1 S 53°00'00" E 80.00  
L2 S 48°28'36" E 160.04  
L3 S 80°00'00" E 122.00  
L4 S 69°00'00" E 92.00  
L5 S 50°35'19" E 93.22  
L6 S 89°00'00" E 144.00

SET 5/8" X 18" REBAR & CAP (TYP)

FUTURE LOT SPLITS SCALE 1"=200'

TR 1A TR 1B

30' ROAD & UTILITY EASEMENT

FUTURE LOT SPLIT

60' ROAD & UTILITY EASEMENT

TR 5A TR 5B

TR 1A TR 1B

FUTURE LOT SPLIT

TR 5A TR 5B

CERTIFICATE OF DEDICATION

STATE OF MONTANA )  
COUNTY OF YELLOWSTONE ) ss.

KNOWN ALL MEN BY THESE PRESENTS THAT: KIRK R. LAURA A KRAFT & WILBUR H. OMA J REINKE owners of the following tract of land of hereinafter certify that they have caused to be surveyed and platted in lots, blocks and streets as shown on the annexed plat, said plat of land designated as KRAFT ACRES SUBDIVISION, containing Tracts 15 and 16, 3rd Amended Plat of Certificate of Survey No. 631 in the SRL#4 of Section 2, T.1 N., R.26 E., P.M.M., Yellowstone County, Montana, being more particularly described as follows: Beginning at the northwest corner of said Tract 15, 3rd Amended Plat of Certificate of Survey No. 631, said point being also the northeast corner of Tract 14-C, 3rd Amended Plat of Certificate of Survey No. 631; thence N49°41'00"E along the north line of said Tracts 15 and 16 a distance of 659.56 feet to the northeast corner of said Tract 16, said point being also the northwest corner of Tract 17, 3rd Amended Plat of Certificate of Survey No. 631; thence S01°18'00"E along the line common to said Tracts 16 and 17 a distance of 1261.25 feet to the corner common to said Tracts 16 and 17, said point being also a point on the northerly right-of-way line of Rawhide Strip; thence S89°52'00"W along said northerly right-of-way line and along the south line of said Tracts 15 and 16 a distance of 659.06 feet to the corner common to Tracts 15 and 14-A, 3rd Amended Plat of Certificate of Survey No. 631; thence N01°19'23"W along the line common to Tracts 14-A, 14-B, 14-C and 15, 3rd Amended Plat of Certificate of Survey No. 631, a distance of 1261.25 feet to the Point of Beginning, said tract of land containing 19.11 gross acres. The above described tract of land containing KRAFT ACRES SUBDIVISION and all land in all streets, avenues, alleys and parcels of land shown on said plat, are hereby granted and donated to the use of the public forever. The undersigned hereby grant unto all public utility companies, as such are defined and established by Montana Law, and Montana Video, a Corporation whose address is Billings, Montana, an easement for the location, maintenance, repair, replace and removal of their lines and other facilities over, on and across the areas designated on the attached plat as "Utility Easement" to have and hold forever and furthermore grant is hereby given to the County of Yellowstone full authority to enforce the No Vehicle Access Strips as shown on the attached plat.

\_\_\_\_\_  
day of \_\_\_\_\_, 1980.

Dated this 15th day of March, 1980.

KIRK R KRAFT

Laura A. Kraft  
LAURA A. KRAFT

2019/5

22

STATE OF MONTANA

COUNTY OF YELLOWSTONE

On this 12th day of October, 1998, I, Notary Public in and for the State of  
Montana, personally appeared Kirk R. Kraft and Laura A. Kraft, known to  
me to be the persons who signed the foregoing CERTIFICATE OF DEDICATION  
and who acknowledged to me that they signed same.  
IN WITNESS WHEREOF, I have set my hand and affixed my official seal  
the day and year above written.

one day, and 7111 2011 2011

Notary Public in and for the State of  
Residing at Billings, Montana  
My Commission expires MARCH 4, 1981

STATE OF MONTANA

STATE OF MONTANA  
COUNTY OF YELLOWSTONE

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year of our Lord one thousand nine hundred and \_\_\_\_\_, a Notary Public in and for the State of Montana, personally appeared WILBUR H. REINKE & OMA J. REINKE known to me to be the persons who signed the foregoing CERTIFICATE OF DEDICATION and who acknowledged to me that they signed same and

IN WITNESS WHEREOF, I have set my hand and affixed my official seal

the day and year above written.

Notary Public in and for the  
Residing at Billings, Montana  
My Commission expires

STATE OF MONTANA )  
COUNTY OF YELLOWSTONE ) ss.

This is to certify that Elmer E. Treftz, a Montana Registered Land Surveyor, Registration No. 2525, was being duly sworn, deposes and says that during January, 1967, he was conducted under his supervision of that certain tract of land to be known as KRAFT ACRES SUBDIVISION, at the request of the said description of boundaries and dimensions being in accordance with the CERTIFICATE OF DEDICATION as shown on the attached plat; that 5/8 inch rebar with caps were set at all intersection points unless otherwise noted; and that the plat conforms with the work on the ground.

Elmer E. Treftz, Registration No. 2525-S

STATE OF MONTANA ) ss.  
COUNTY OF YELLOWSTONE )  
Subscribed and sworn to before me a Notary Public in and for the State  
of Montana, this 21<sup>st</sup> day of April, 1890.

*Kayman W. Kasso*  
Notary Public in and for the State of Montana  
Residing at Billings, Montana  
My Commission expires August 28, 1981

CERTIFICATE OF APPROVAL

STATE OF MONTANA                 } ss.  
COUNTY OF YELLOWSTONE      }

We hereby certify that we have examined the annexed plat of KRAFT ACRES SUBDIVISION, and find that said plat conforms with the requirements of the laws of the State of Montana and is therefore approved and accepted.

IN WITNESS WHEREOF we have set our hands and the seal of the County of \_\_\_\_\_  
*[Signature]*                                  day of November 1980.

Yellowstone, Dated this 12<sup>th</sup> day of \_\_\_\_\_  
Jim Shaw Michael White Dennis Christ  
 Chairman Commissioner Commissioner  
 ATTEST: Merrill H. Shumay  
 Yellowstone County Clerk and Recorder County Surveyor

NOTICE OF APPROVAL

STATE OF MONTANA ) ss.  
COUNTY OF YELLOWSTONE )  
The above annexed plat has been approved for filing by the City-County Planning Board and conforms to the recommendations of the Board; park requirements having been met by cash payment, dated this 21 day of October, 1980.

STATE OF MONTANA ) ss.  
COUNTY OF YELLOWSTONE )  
I hereby certify that the annexed plat of KRAFT ACRES SUBDIVISION, was  
filed for record in my office on the 12<sup>th</sup> day of November  
1980 at 2:30 o'clock P.m. Merlin H. Klund  
County Clerk & Recorder

Clerk and Recorder, Yellowstone County, Montana Deputy

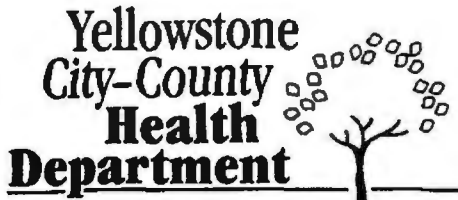
### RESTRICTIONS

Filed on Nov 12 day of Nov 1980 at Los Angeles P. M.

Document No. 1182182



\*( See Individual File ) \*



123 South 27th • P.O. Box 35033 • Billings, MT 59107

PERMIT

SUBSURFACE ON-SITE SEWAGE TREATMENT SYSTEM

Environmental Health Program, Courthouse Room 308  
256-2770

Date: 08-21-03

Building Permit #: A21-03

YCCHD Permit #: 12449

Site Location: 3410 Lever's Lane

Legal Description: Kraft Ac Tracts Lot 8 Block 1 Tract

Installer: Castle Rock

Installed for: Jerry Burrigh (contractor) and Mike Corbett (owner)

Type of Dwelling: SFR Constructed for: 3 bedrooms /        gal/day.

Minimum Drainfield Size Requirements: 180 square feet/bedroom.

Total minimum amount of drainfield to be installed: 540 square feet; or 270 lineal feet.

Percolation Rate        minutes/inch Groundwater Depth        feet.

Water Supply: Well        Cistern X Public        Other       

Distance to Septic Tank >25' Distance to Drainfield >50'

**Layout Details:**

Tank Size: X 1000        1500        2000 gallons; other       

Material: Concrete X Other        Tank to Foundation: 11'

Effluent Filter: Yes No        Tank not connected at time inspection

**Trench Dimensions:**

Gravel above pipe: N/A

Depth to perf. pipe: 8"-24"

Gravel below pipe: N/A

Depth to bottom trench: 18"-36"

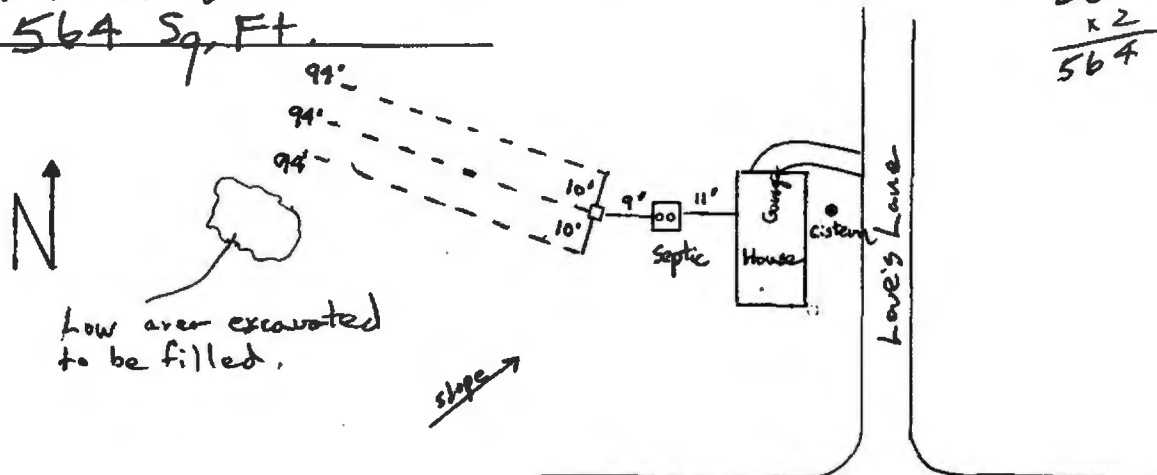
Trench width:       

Trench Nearest to Property Line: >10'

System Type: Standard Chamber 15"

Total Area Installed: 564 Sq. Ft.

$$\begin{array}{r} 94 \\ \times 3 \\ \hline 282 \\ \times 2 \\ \hline 564 \end{array}$$



Approved: X Denied:        Reason:       

Installer: Castle Rock

Sanitarian: Scott W. Vande, R.S.

Note: Inspection denotes compliance to plans submitted and to Yellowstone City-County Board of Health Rules and Regulations. It does not guarantee performance or longevity of system. (septic-permit - 06/01)

Notes Do not bury new drainfield with excess fill when landscaping. Sewer line between house and septic tank not connected at time of inspection.



Phone: 252-0539  
Fax: 252-0518

## ANNEXATION AGREEMENT

THIS ANNEXATION AGREEMENT is made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between the COUNTY WATER DISTRICT OF BILLINGS HEIGHTS, with a mailing address at 1540 Popelka Drive, Billings, Montana 59105 (the "District"), and Janelle Somers the "owner", whose address is 3410 Lovers Lane, Billings, MT 59105.

### RECITALS:

A. The District is a county water district incorporated and existing under Montana law, which provides water service to its customers in Yellowstone County, Montana.

B. The Owner is the fee simple owner of that certain real property located within Yellowstone County, Montana, which is more particularly described on the attached Exhibit "A" (the "Property").

C. The Owner has requested and petitioned for annexation of the Property into the District and has submitted a Petition and Request for Annexation of Property into the County Water District of Billings Heights, along with a complete Submittal Package, and desires to enter into this Agreement in order for the District to annex and add the Property upon the terms and conditions set forth in this Agreement.

D. The District desires to annex the Property into the District, subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, FOR VALUABLE CONSIDERATION, IT IS HEREBY AGREED:

#### 1. Annexation of Property.

A. The described real property on attached Exhibit "A" is situated in Yellowstone County, Montana and is being annexed and added into the District pursuant to Montana Code Annotated § 7-13-2341, and subject to the terms and conditions set forth in this Agreement. In consideration therefore and in order to extend and receive water service, the Owner hereby agrees to be bound by the conditions, rules, regulations, ordinances and resolutions of the District, as the same may be amended or adopted from

time to time, including but not limited to any and all requirements, conditions and/or specifications set forth on attached Exhibit "B".

B. The Owner has submitted plans, drawings and specifications setting forth the intended use of the Property, proposed development designs and public improvements, including the size and location of any proposed water lines, mains or extensions thereof. The Owner has also submitted a complete legal description of the Property, including a metes and bounds description. The design, sizing and location of any water lines or mains shall be in accordance with plans and specifications submitted to and approved by the District and any other applicable regulatory authority. The Owner understands and hereby agrees that each submittal shall be subject to hydraulic modeling to be performed by the District's Engineering Firm or by an engineering firm designated by the District. The Owner shall be solely responsible for any and all costs and fees associated with the hydraulic modeling analysis.

C. Annexation shall not be effective or final until all of the conditions and requirements herein have been met in their entirety. In the event the District's conditions, requirements, rules, regulations, ordinances and resolutions are not met in their entirety, the District reserves all of its rights, including but not limited to the right to reject the annexation petition or to revoke its approval of annexation, thereby not including the Property in the District. In no event shall water service be provided until all of the District's conditions, specifications, requirements, rules, regulations, ordinances and resolutions have been met in their entirety. In the event the District determines, in its discretion, that an extension or extensions of water mains is necessary, then the District and the Owner shall execute a Water Main Extension Agreement in a form and on terms acceptable to the District, which Water Main Extension Agreement shall specifically govern the terms of such extension.

D. The Owner understands and agrees that all water lines for which the District is responsible shall be constructed within public right of way or, with the District's prior approval, within private right of way granted to the District by the owners of those properties crossed by the water lines. The private right of way easement shall be in such written form and on terms acceptable to the District.

2. Other Laws. The above-described Property is being (and shall be) developed in accordance with all applicable local, state and federal laws, regulations, ordinances and administrative rules, and any amendments thereto.

3. Binding Covenants. The Owner by signature subscribed herein below agrees, consents and shall be bound by the provisions of this Agreement. The covenants, agreements and all statements in this Agreement shall be covenants running with the Property.



4. **Default.** If Owner shall fail to fully perform any of Owner's obligations under this Agreement and such default shall not have been cured within ten (10) days after written notice thereof has been given by the District, then the District shall have all rights and remedies available in law or in equity; provided, however, if such default cannot be cured within said ten (10) day period but can reasonably be cured within thirty (30) days after such notice, then the Owner shall not be in default if and so long as Owner commences to cure within said ten (10) day period and thereafter proceeds to cure continuously and diligently in a manner reasonably satisfactory to the District and completes the same within thirty (30) days.

5. **Attorney Fees.** If either party defaults in its performance hereunder, and the other party employs an attorney because of such default, the defaulting party agrees to pay, on demand, all costs, charges and expenses, including reasonable attorney's fees, incurred at any time by the other party because of the default.

6. **Notice.** Any notice given hereunder shall be in writing and either be served upon a party personally or served by registered or certified mail, return receipt requested, directed to the party to be served at the address of the party set forth on the first page of this Agreement. A party wishing to change its designated address shall do so by notice in writing to the other party. Notice served by mail shall be deemed complete two days after deposit in the United States mail, postage prepaid, properly addressed. Rejection or other refusal to accept or the inability to deliver because of changed address of which no notice was given shall be deemed to be receipt of the notice.

7. **Entire Agreement.** This Agreement contains the entire agreement and understanding of the parties concerning the annexation, and supersedes any and all prior negotiations and understandings. This Agreement shall not be modified, amended or changed in any respect except by written document signed by all parties hereto.

8. **Waiver.** The failure of the District to insist in any one or more instances upon strict performance of any of the terms or covenants of this Agreement shall not be construed as a waiver or relinquishment for the future of such covenant, but the same shall continue and remain in full force and effect.

9. **Interpretation.** This Agreement has been made and entered into in the State of Montana and shall be governed by the laws of the State of Montana. If any portion of this Agreement shall be held to be void or unenforceable, the balance thereof shall nonetheless be effective.

10. **Binding Effect.** This Agreement shall be binding upon and shall inure to the benefit of the heirs, legal representatives, successors and assigns of the parties.

11. **Recording.** This Agreement shall be recorded in the real estate records in the office of the Clerk and Recorder of Yellowstone County, Montana.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS

By: \_\_\_\_\_

Its: \_\_\_\_\_

“District”

\_\_\_\_\_

\_\_\_\_\_

“Owner”

STATE OF MONTANA )

County of Yellowstone ) : ss.

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_ as General Manager of County Water District of Billings Heights.

(Notarial Seal)

\_\_\_\_\_  
[Print or Type Name]  
Notary Public for the State of Montana  
Residing at \_\_\_\_\_, Montana  
My commission expires: \_\_\_\_\_  
[Month, Day, 4-Digit Year]

STATE OF MONTANA )

County of Yellowstone ) : ss.

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_ as \_\_\_\_\_ of \_\_\_\_\_.

(Notarial Seal)

\_\_\_\_\_  
[Print or Type Name]  
Notary Public for the State of Montana  
Residing at \_\_\_\_\_, Montana  
My commission expires: \_\_\_\_\_  
[Month, Day, 4-Digit Year]



1540 Popelka Drive  
Billings, MT 59105

Phone: 252-0539  
Fax: 252-0518

## PETITION REQUEST FOR ANNEXATION INTO THE COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

WE, the undersigned, owners of the following described real property (the "Owner"), which is contiguous to the County Water District of Billings Heights (the "District"), hereby petition to be annexed into the District pursuant to Montana Code Annotated § 7-13-2341, and on the following terms and conditions:

1. **Property Description.** This Petition relates to certain real property in Yellowstone County, Montana, more particularly described as follows (the "Property"):

[SEE ATTACHED EXHIBIT "A"]

2. **Annexation Submittal Package.** In addition to this Petition, the Owner shall submit the following (the "Submittal Package"):

- A. Complete legal description of the Property, including a metes and bounds description;
- B. Proposed plat of the Property in letter or legal size.
- C. Preliminary plans for public improvements to the Property, which must be approved by the District prior to submittal to and approval by the Montana Department of Environmental Quality;
- D. The zoning and use or intended use of the Property and of the real property immediately adjacent to it; and
- E. Buy-In Fee.

The District will not commence review of the Petition until the complete Submittal Package has been delivered.

3. The Petition and Submittal Package should be submitted to the District at 1540 Popelka Drive, Billings, Montana, during regular business hours, which are generally Monday through Friday, between 8:00 a.m. and 5:00 p.m. Upon presentation, the Petition and Submittal Package will be checked for completeness. The District will not be required to review any submitted Petition and Submittal Package which is not complete. Submission of a Petition and the mandatory Submittal Package does not obligate the District to approve the annexation. The Owner understands and agrees that annexation is subject to review and decision by the District, as well as any and all conditions imposed by the District and the applicable provisions of Montana Code Annotated § 7-13-2341.



4. Hydraulic Modeling and Analysis. By filing this Petition and Submittal Package, the Owner understands and agrees that the review process shall include and be subject to hydraulic modeling to be performed by the District's Engineering Firm or by an engineering firm designated by the District. The Owner shall be solely responsible for any and all costs and fees associated with the hydraulic modeling analysis, whether or not the annexation is approved by the District, which shall be paid immediately upon presentation of an invoice for such costs and fees.

5. Annexation Agreement. In the event the Petition is approved, prior to and as a condition precedent to annexation the Owner will be required to enter into an Annexation Agreement setting forth the terms and any conditions of annexation. By approval of this Petition and annexation of the Property, the Owner hereby agrees to be bound by the rules, regulations, ordinances, resolutions and conditions of the District, as the same may be amended or adopted from time to time.

6. Water Main Extension Agreement. In the event the District, in its discretion, determines that a water main extension is necessary, the Owner shall also be required to execute (and abide by the terms of) a Water Main Extension Agreement.

7. Buy-In Fees. All buy-in fees are payable in advance when the Petition is returned to the District Office signed by all landowners.

Janelle Somers  
3410 Lovers Lane, Billings  
971-240-7817

\_\_\_\_\_  
Name, Address and Telephone No.

\_\_\_\_\_  
Name, Address and Telephone No.

\_\_\_\_\_  
Name, Address and Telephone No.

\_\_\_\_\_  
Name, Address and Telephone No.

"Owner"

\*NOTE: If property is jointly owned, all owners must sign this Petition.

ALL ITEMS BELOW SHALL BE  
COMPLETED BY THE DISTRICT

Date Submitted: \_\_\_\_\_

Received by: \_\_\_\_\_

Petition Number: \_\_\_\_\_

Fee Paid: \_\_\_\_\_



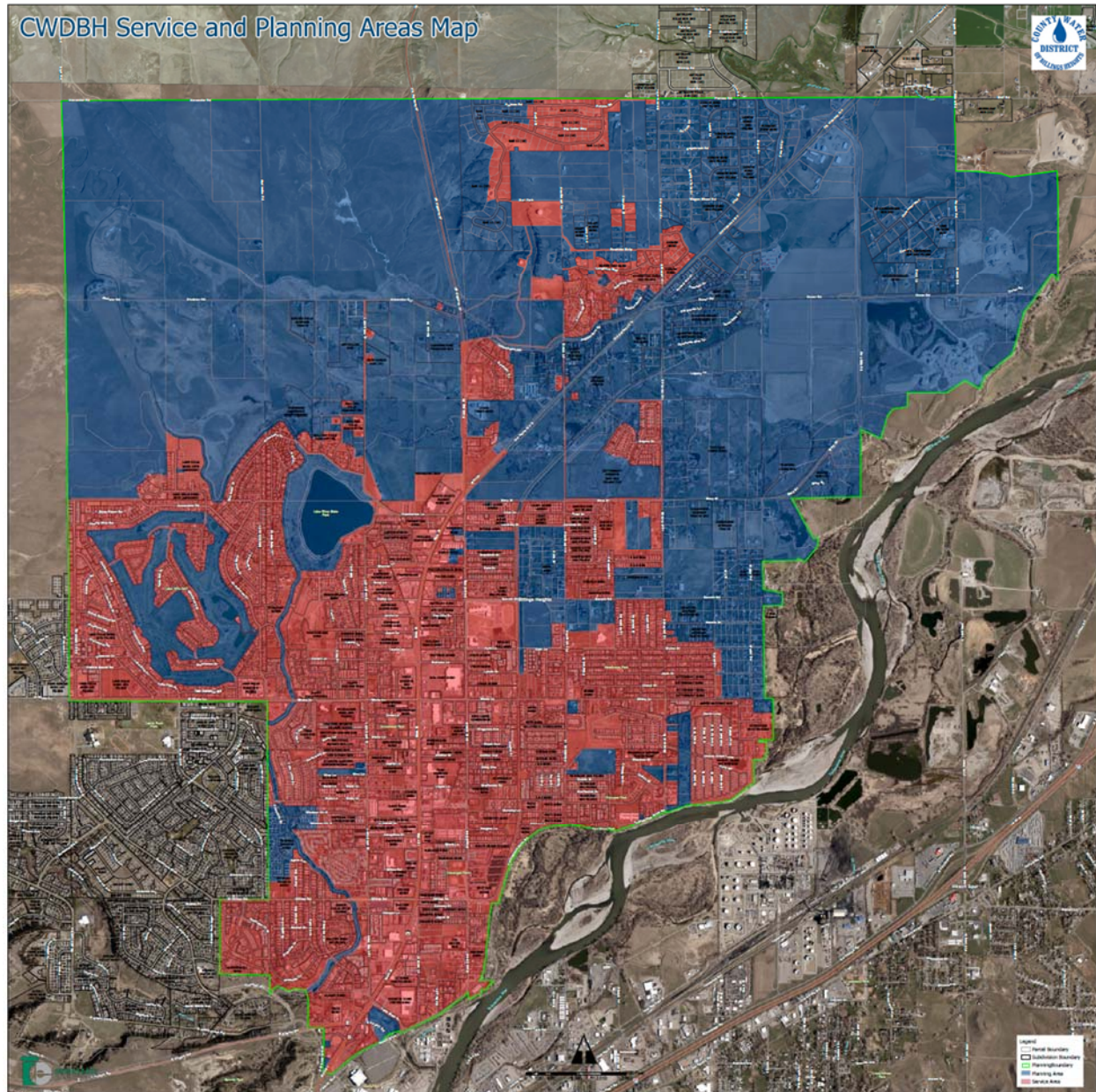
**TASK ORDER NUMBER TWENTY-NINE (29)  
AGREEMENT TO FURNISH ENGINEERING SERVICES  
to  
COUNTY WATER DISTRICT OF BILLINGS HEIGHTS  
for  
SYSTEMWIDE PRELIMINARY ENGINEERING REPORT (PER)**

This Task Order provides for professional engineering services to be performed by INTERSTATE ENGINEERING, INC., (hereinafter the Engineer), for County Water District of Billings Heights (hereinafter Owner or District), in accordance with Article 1 of the Master Agreement to Furnish Professional Services to District, dated August 24<sup>th</sup>, 2022 (hereinafter the Master Agreement). This Task Order represents an authorization to proceed with the scope of services, schedule, and compensation described herein. This Task Order, when executed by both parties, shall become a supplement to, and part of, the basic Master Agreement.

**ARTICLE 1. PROJECT INTRODUCTION**

The District is in need of completing a systemwide, comprehensive Preliminary Engineering Report (hereinafter PER) for their water treatment, water storage, and water distribution system (hereinafter referred to as Water System). The information provided in the completed PER will be utilized for a number of uses including:

- Identifying projects to alleviate deficiencies and maintenance needs within the District's Water System
- Fulfilling agency-application requirements for grant and/or loan opportunities
- Evaluating the existing Water System's capacity to accommodate future expansion
- Providing Engineer's Preliminary Opinion of Probable Project Cost for recommended improvements projects
- Providing supporting documentation for Capital Improvements Plan (CIP) updates, setting utility rates, and developing budgets
- To serve as the District's updated utility master plan as required by the Montana Department of Environmental Quality County Water & Sewer District Facilities Exclusion



*CWDBH Service and Planning Areas Map*

## ARTICLE 2. SCOPE OF SERVICES

The Engineer agrees to furnish professional services under Task Order No. 29 to prepare a PER. These services are detailed as follows:

### **Task 100 – Completion of Systemwide Preliminary Engineering Report (PER)**

The PER will analyze the existing storage system, pressure zones, pumping stations, and water main distribution layout within the existing planning boundaries of the system. The analysis will identify system health and safety deficiencies, growth limitations, and aging infrastructure. Project improvements will be identified, and

a final report will be developed in accordance with the Uniform Application for Montana Public Facility Projects outline:

0) EXECUTIVE SUMMARY

1) PROJECT PLANNING

- a. Location
- b. Environmental Resources Present
- c. Population Trends
- d. Community Engagement

2) EXISTING FACILITIES

- a. Location Map
- b. History
- c. Condition of Existing Facilities
- d. Financial Status of any Existing Facilities
- e. Water/Energy/Waste Audits

3) NEED for PROJECT

- a. Health, Sanitation, and Security
- b. Aging Infrastructure
- c. Reasonable Growth

4) ALTERNATIVES CONSIDERED

- a. Description
- b. Design Criteria
- c. Map
- d. Environmental Impacts
- e. Land Requirements
- f. Potential Construction Problems
- g. Sustainability Considerations
- h. Cost Estimates

5) SELECTION of an ALTERNATIVE

- a. Life Cycle Cost Analysis



- b. Non-Monetary Factors
- 6) PROPOSED PROJECT (Recommended Alternative)
  - a. Preliminary Project design
  - b. Project Schedule
  - c. Permit Requirements
  - d. Sustainability Considerations
  - e. Total Project Cost Estimate
  - f. Annual Operating Budget
- 7) CONCLUSIONS and RECOMMENDATIONS

### **Task 200 – Additional Services**

Recognizing that time can be of the essence, the District and Engineer agree that a preapproved budget for additional services is beneficial to keep the project moving. Additional services that may be requested by the District shall be provided at the Engineer's hourly rate schedule in effect at the time of request. The additional services can be requested by the District or District's designated representative. An amount of \$20,000 has been budgeted for *Additional Services*. This budget may or may not be used.

The following items are specifically excluded from this Scope of Services:

1. Hydrogeological studies for future water sources including the development of supply wells and surface-water intakes.
2. Studies for developing a large-scale water treatment facility.
3. Hydraulic analysis of proposed private development infrastructure.
4. Hydraulic analysis of existing infrastructure not owned and maintained by CWDBH.
5. Drainage studies and design or stream-hydraulic analyses related to floodplain permits.
6. Exploratory excavation of existing utilities.
7. Testing, cleaning, and/or video inspection of existing infrastructure.
8. Fees for necessary permits or regulatory agency review.
9. Final design and construction administration services for potential recommended PER projects including funding agency coordination,

surveying, agency permitting, preparation of plans and specifications, project bidding, submittals review, observation, and project management.

10. GIS Mapping.
11. Wetlands survey and/or mitigation plan.
12. Cultural resources inventory and/or mitigation plan.
13. Water sampling and laboratory testing.
14. Phase 1 or Phase 2 Environmental Assessment.
15. Major PER revision efforts due to change in scope, addressing public or agency comments, erroneous or unknown system data, and unforeseen circumstances beyond the control of the Engineer.
16. Legal survey work and/or landowner negotiations for rights-of-way or easements.
17. Geotechnical studies and Environmental studies including research, exploration, and soil sampling for the possible presence of petroleum products, petroleum product residues, or other contaminants.

### ARTICLE 3. ATTACHMENTS

The following attachments are included with and made a part of this Task Order No. 29:

1. Interstate Engineering Schedule of Rates

### ARTICLE 4. SCHEDULE

The Engineer shall begin work immediately upon receipt of a signed copy of this Task Order No. 29. The estimated completion date is twelve (12) months after receipt of a signed Task Order.

### ARTICLE 5. COMPENSATION

#### A. BUDGET

For **Task 100 – Completion of a Systemwide Preliminary Engineering Report (PER)**, the District will pay the Engineer on an Hourly basis in accordance with the rate schedule included with this Task Order. The Estimated total fee for **Task 100** is **\$180,000.00**. Actual engineering fees are unknown and will be based on actual

hours worked.

For **Task 200 – Additional Services**, the District will pay the Engineer on an Hourly basis in accordance with the rate schedule included with this Task Order. The Budgetary Allowance is **\$20,000.00**. Additional Services must be authorized by the Owner's authorized designee. Actual fees will be based on actual hours worked.

If it is determined that additional engineering tasks are required, this agreement can be amended for additional design services. This Task Order budget may be modified by the District and Engineer in writing as needed.

#### B. PAYMENT SCHEDULE

Payment compensation shall be made by the District to the Engineer monthly beginning after the issuance of a fully executed copy of this Task Order No. 29 to the Engineer. By signing below, the District authorizes the Engineer to proceed with Task Order No. 29 as described above.

Engineer relies on payments by the District when due to meet the Engineer's payroll and other costs of doing business. Therefore, in the event that the District fails to make payment for services within thirty days after receipt of the billing, the District hereby agrees to pay interest charges at the maximum rate of interest allowed by law on the unpaid balance or fraction thereof, when payment to the Engineer is delayed.

### ARTICLE 6. GENERAL CONSIDERATIONS

#### A. WAIVER OF DAMAGES; LIMITATION OF LIABILITY:

To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's officers, directors, members, partners, agents, employees, subconsultants, and insurers, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$100,000 or the total amount of compensation received by Engineer, whichever is greater.

The Engineer's Client Manager for the County Water District of Billings Heights is Brad Boehm.

The Engineer's Project Manager assigned to this Task Order No. 29 is Brad Boehm.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2023.

**COUNTY WATER DISTRICT OF  
BILLINGS HEIGHTS**

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Peyton Brookshire  
General Manager

**INTERSTATE ENGINEERING, INC.**



---

Brent Moore  
Western Regional Vice President

# **SCHEDULE OF RATES** **ATTACHMENT #1**

	<u>Hourly Rate</u>		<u>Hourly Rate</u>
<u>Engineers</u>		<u>Technicians</u>	
ENG I	\$ 125.00	TECH I	\$ 80.00
ENG II	\$ 140.00	TECH II	\$ 95.00
ENG III	\$ 155.00	TECH III	\$ 110.00
ENG IV	\$ 170.00	TECH IV	\$ 125.00
ENG V	\$ 185.00	TECH V	\$ 140.00
ENG VI	\$ 200.00	TECH VI	\$ 155.00
ENG VII	\$ 215.00	TECH VII	\$ 170.00
ENG VIII	\$ 230.00	TECH VIII	\$ 185.00
ENG IX	\$ 245.00	TECH IX	\$ 200.00
ENG X	\$ 260.00	TECH X	\$ 215.00
 <u>Surveyors</u>		 <u>Planners</u>	
SURV I	\$ 100.00	PLANNER I	\$ 110.00
SURV II	\$ 115.00	PLANNER II	\$ 135.00
SURV III	\$ 130.00	PLANNER III	\$ 165.00
SURV IV	\$ 145.00	PLANNER IV	\$ 185.00
SURV V	\$ 160.00	PLANNER V	\$ 210.00
SURV VI	\$ 175.00		
SURV VII	\$ 190.00	<u>Administrative</u>	
SURV VIII	\$ 205.00	ADMIN I	\$ 80.00
SURV IX	\$ 220.00	ADMIN II	\$ 90.00
SURV X	\$ 235.00		
 <u>Expert Witness</u>	 \$ 300.00	 <u>Information Technologists</u>	
		IT I	\$ 135.00
		IT II	\$ 185.00

## CHARGEABLE EXPENSES

Subsistence .....	Actual cost	Travel Vehicle .....	\$0.78 per mile
Subconsultant Services – Geotechnical .....	Actual cost plus 15%	Survey Vehicle .....	\$0.88 per mile
Subconsultant Services – Other .....	Actual cost plus 10%	ATV .....	\$75.00 per day
Survey Materials Required .....	Actual cost plus 25%	ATV with Tracks .....	\$125.00 per day
Plat Certification per Certification .....	\$35.00	UTV .....	\$150.00 per day
Recordation per Monument .....	\$35.00	UTV with Tracks .....	\$200.00 per day
24" x 36" Prints per Page .....	\$9.00	Snowmobile .....	\$200.00 per day
Other Miscellaneous Project Expenses .....	Actual cost		

Any and all sales and use tax, TERO or other special fees which apply to this contract.



# County Water District of Billing Heights

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Water Financial Plan, Cost-of-Service, Rate, and System Development Fee  
Study Findings and Recommendations

May 17, 2023

Presented by Andrew Rheem





# Agenda



**Financial Plan and Rate Revenue**



**Capital Recovery Fees**



**Rate Structure Alternatives and Bill Impacts**



**Board Direction and Next Steps**

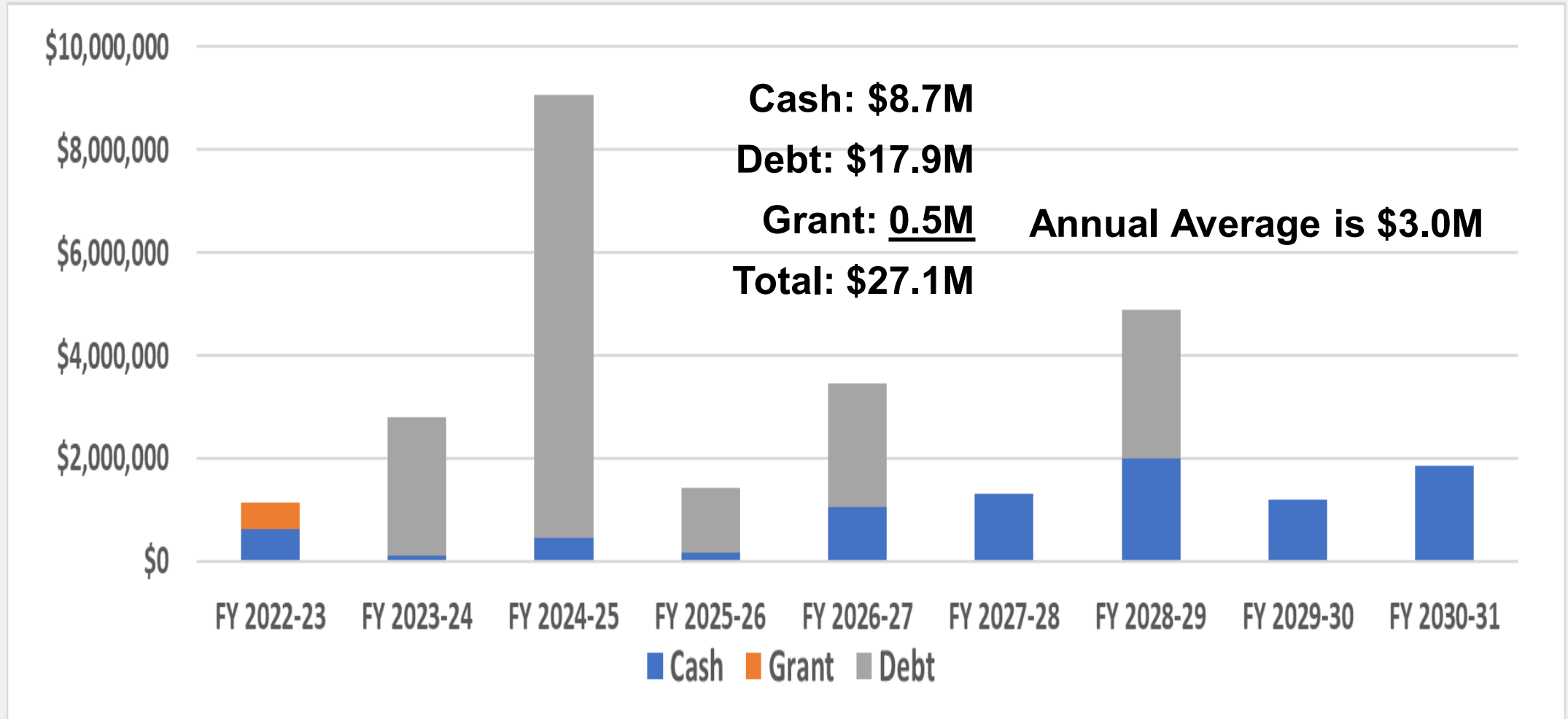
# Financial Plan



# Goal: Prudent Utility Financial Planning

- Revenue sufficient to maintain the financial stability of the utility and:
  - › Fund annual expenses
  - › Exceed annual Debt Service Coverage (DSC) ratio targets with adequate revenues
  - › Exceed annual operating and capital reserve targets with adequate reserves
    - 90 days (25%) of O&M (proposed)
    - \$0.5M capital reserve (existing)

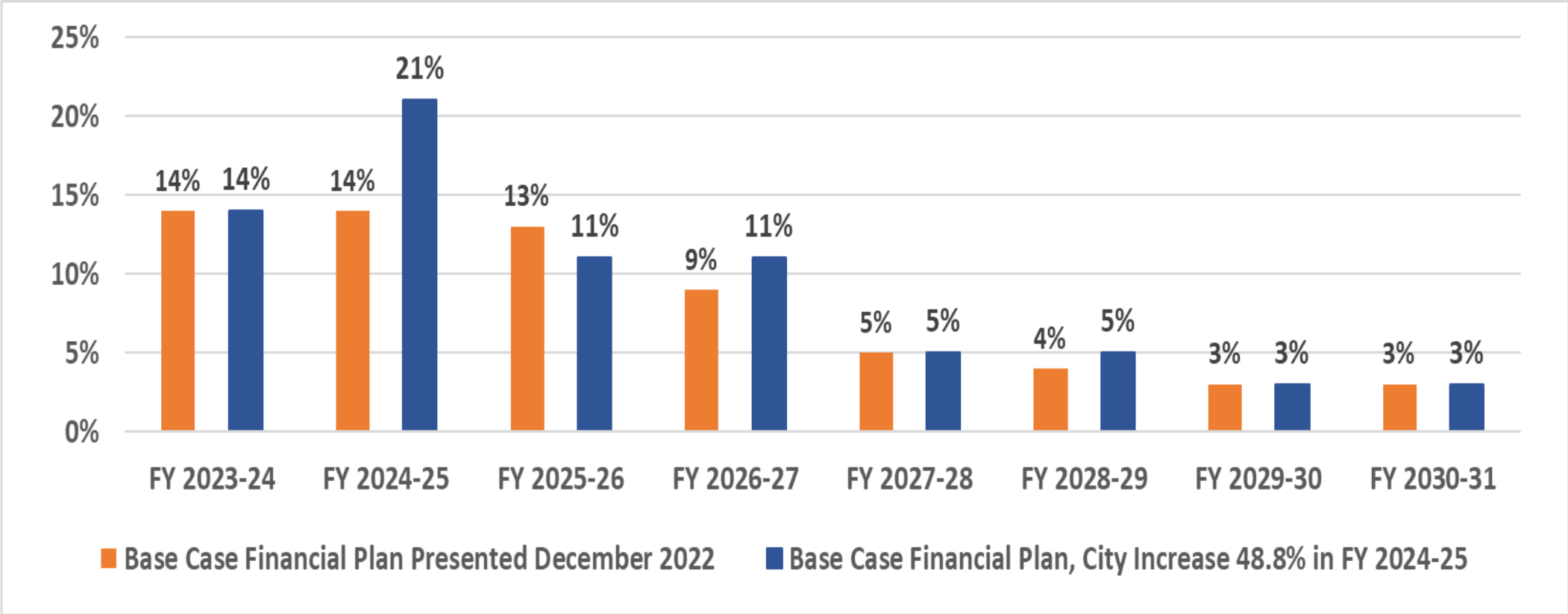
# Capital Projects / Base Case Capital Funding



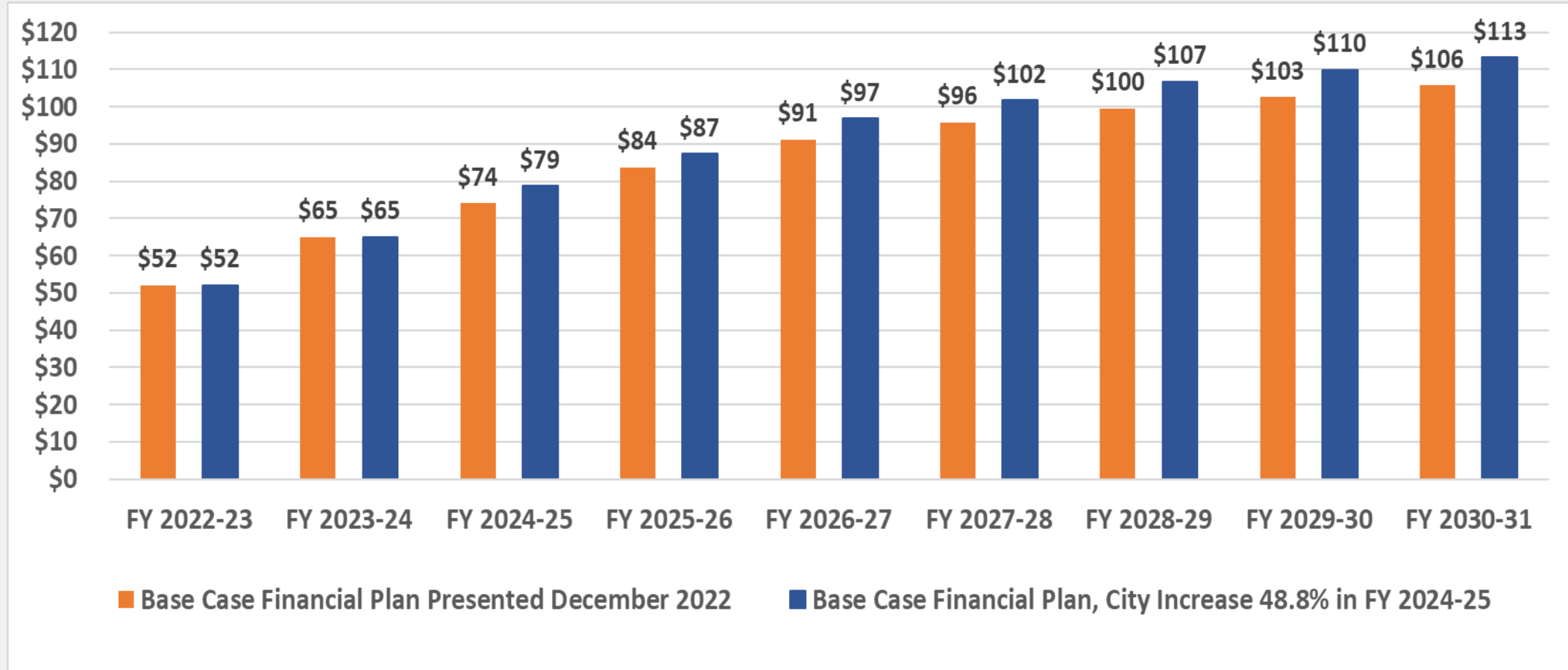
# Financial Plan and Rate Revenue Increase Scenarios

- December 2022 Preliminary Results
  - › Anticipated 15% City purchased water increases in Fiscal Year (FY) 2023-24 and FY 2024-25
  - › Phases to cash reserve targets by FY 2026-27
- Final study results
  - › Includes City proposed purchased water increases of 0% in FY 2023-24 and 48.8% in FY 2024-25
  - › Phases to cash reserve targets by FY 2026-27
  - › Requires higher rate increases starting in FY 2024-25 with higher purchased water

# Rate Revenue Increase – Base Case Plans



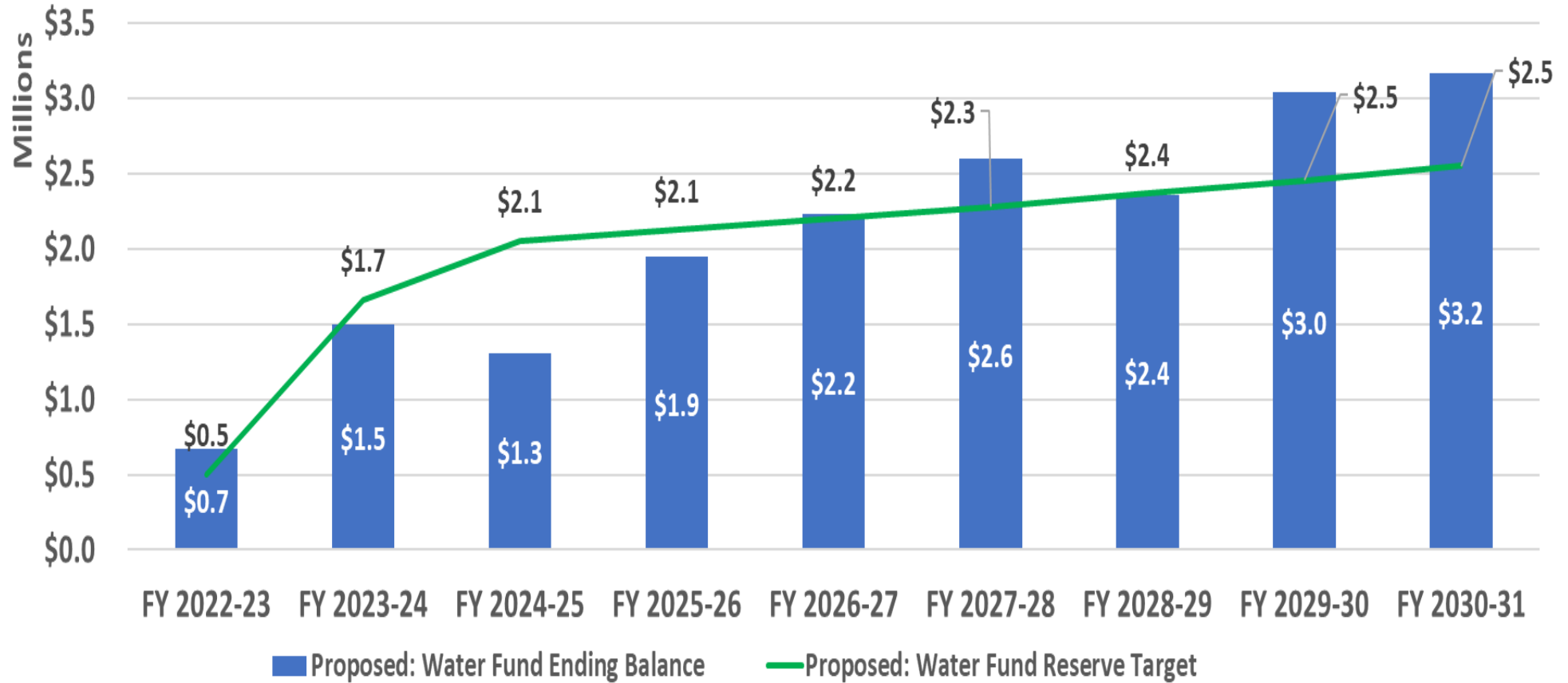
# Typical Residential Bill – Base Case Plans (1)



(1) Shows typical residential monthly bill for 3/4-inch meter using 10,000 gallons. FY 2023-24 shows proposed rates. **Increases are applied to base rate and volume rates starting in FY 2024-25.**



# End of Fiscal Year Cash Reserves vs. Target



# Capital Recovery Fee (Tap Fee)



# What Are Capital Recovery or Tap Fees?

- One-time charge assessed to new and/or increased development (e.g., increased meter size for existing customer)
- Lots of different names for similar capital recovery fees (connection fee, system development fee or charge, plant investment fee, tap fee, etc).
- Required of all new customers for their share of capacity
- Based on the value (\$) of the utility's capacity and the amount of capacity needed by the new customer and/or increased customer demands
- Can be used to pay debt service that was used to expand or improve facilities
- Fee represents cost to reserve capacity in system backbone and supporting facilities
- Balances equity between existing and new customers
- Reasonably tied to impact of new development

# District Tap Fee and Annexation Buy-In Fee

Meter Size	One Time Fee Per Service Connection
¾-inch	\$1,830
1-inch	3,660
1 ½-inch	7,320
2-inch	11,714
4-inch	46,120
6-inch	146,411
8-inch	256,220



Description	Annexation Buy-In Fee
Residential & All Other	\$10,147.97 Per Acre OR \$0.233 per sq. ft.

# Capital Recovery Fee Recommendations

1. Consolidate to single capital recovery fee
  - A. System Development Fee increasing by water meter size
  - B. Connection Fee recovering meter costs and District installation costs
2. Index System Development Fee to inflation between comprehensive studies
3. Update as dictated by capital plan and/or system capacity
4. Update connection fee for meter costs and inflation annually
5. Implement Annexation Fee for administrative and procedural cost recovery

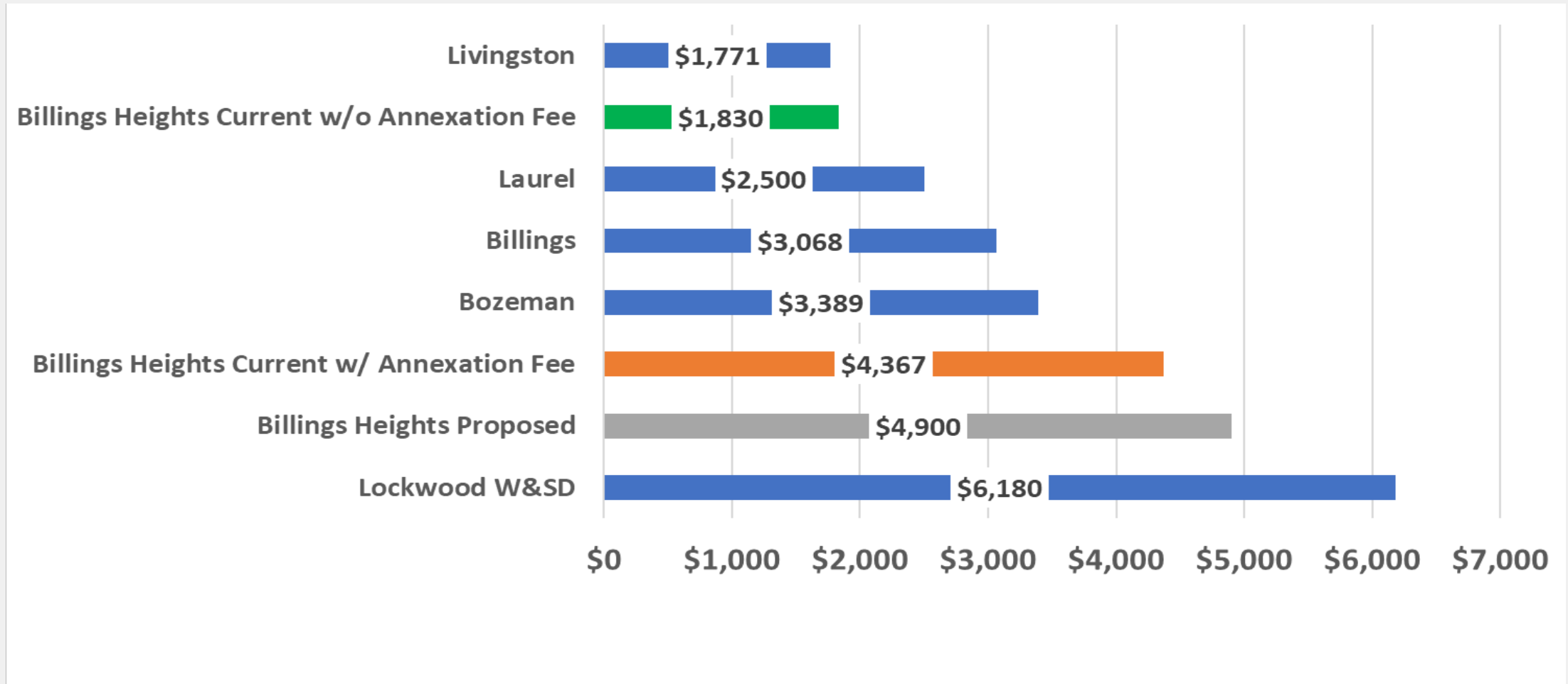
# Proposed District System Development Fee and Service Connection Fee

Meter Size	System Development Fee
¾-inch	\$4,900
1-inch	8,167
1 ½-inch	16,333
2-inch	26,133
4-inch	52,267
6-inch	163,333
8-inch	261,333



Description	Service Connection and Meter Fee
Varying by Meter Size	Meter costs <u>plus</u> District Installation Costs

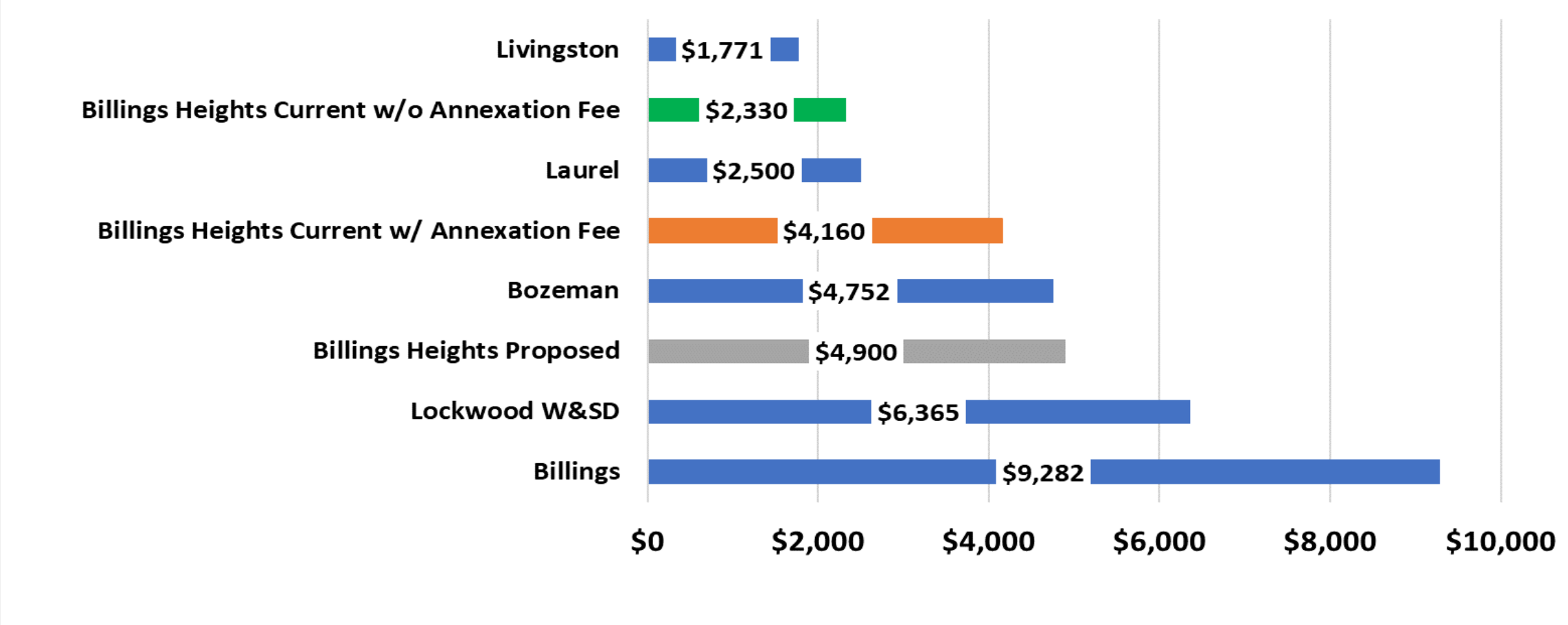
# Residential System Development Fee Survey Comparison (1)



(1)  $\frac{3}{4}$ -inch water meter, 2,000 square feet residential development, 0.25 acre lot.

(2) City of Billings fee includes additional 4% Administrative fee.

# Commercial System Development FeeSurvey Comparison (1)



(1) ¾-inch water meter, 10,000 sq. ft. lot.

16 (2) City of Billings fee includes additional 4% Administrative fee.



# Rate Design & Bill Impacts





# Current Base and Volume Rates and Rate Structure

## Base Rate

Meter Size	Monthly Charge \$ per bill*
¾-inch	\$22.04
1-inch	23.60
1 ½-inch	25.69
2-inch	31.47
3-inch	74.03
4-inch	89.65
6-inch	144.72
8-inch	168.23
*With \$1.30 service line repair fee	



## Fixed Block Volumetric Rates

Threshold (gallons)	Volume Rate \$ per kgal
0 – 3,300	\$0.00
3,301 – 20,000	4.48
20,001 – 50,000	5.38
> 50,000	6.48



## Monthly Water Bill



# Rate and Cost of Service Recommendations

1. Eliminate the minimum water allowance in base rate
2. Consolidate service line fee and base rate to one fixed charge by meter size
3. Charge at least as much per 1,000 gallons as City charges the District
4. Separate Residential, Non-Residential, and Irrigation-Only classes
5. Improve customer class cost of service recovery
6. Update ancillary rates, fees, and charges to full cost recovery

# Current and Proposed Fixed Charge

Meter Size	Accounts by Meter Size	Current Monthly Charge (1)	Proposed Monthly Charge	\$ Change
¾-inch	88%	\$22.04	\$21.00	\$(1.04)
1-inch	8%	23.60	29.40	5.80
1 ½-inch	2%	25.69	52.50	26.81
2-inch	1%	31.47	79.80	48.33
3-inch	<1%	74.03	153.30	79.27
4-inch	<1%	89.65	153.30	63.65
6-inch	<1%	144.72	466.20	321.48
8-inch	<1%	168.23	741.30	573.07

(1) Includes service line fee of \$1.30 per month.

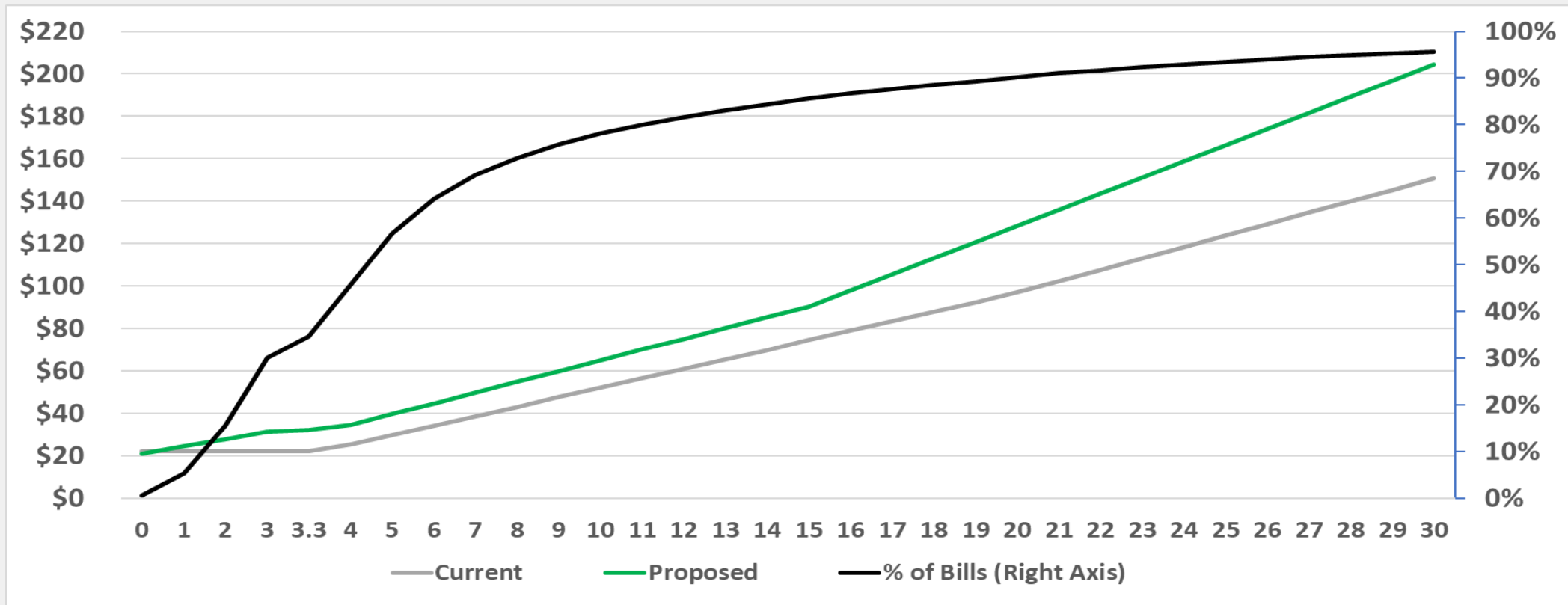
# Current and Proposed Volume Rates

Tier	Threshold (gallons)	Current Volume Rate (\$/1,000 gal)
1	0 – 3,300	\$0.00
2	3,301 – 20,000	4.48
3	20,001 – 50,000	5.38
4	> 50,000	6.48

Tier	Threshold (gallons)	Proposed Rate (\$/1,000 gal) (1)
1	0 – 4,000	\$3.38
2	4,001 – 15,000	5.07
3	15,001 – 40,000	7.61
4	> 40,000	10.13
N/A	Non-Res All Use	4.24
N/A	Irr-Only All Use	7.00

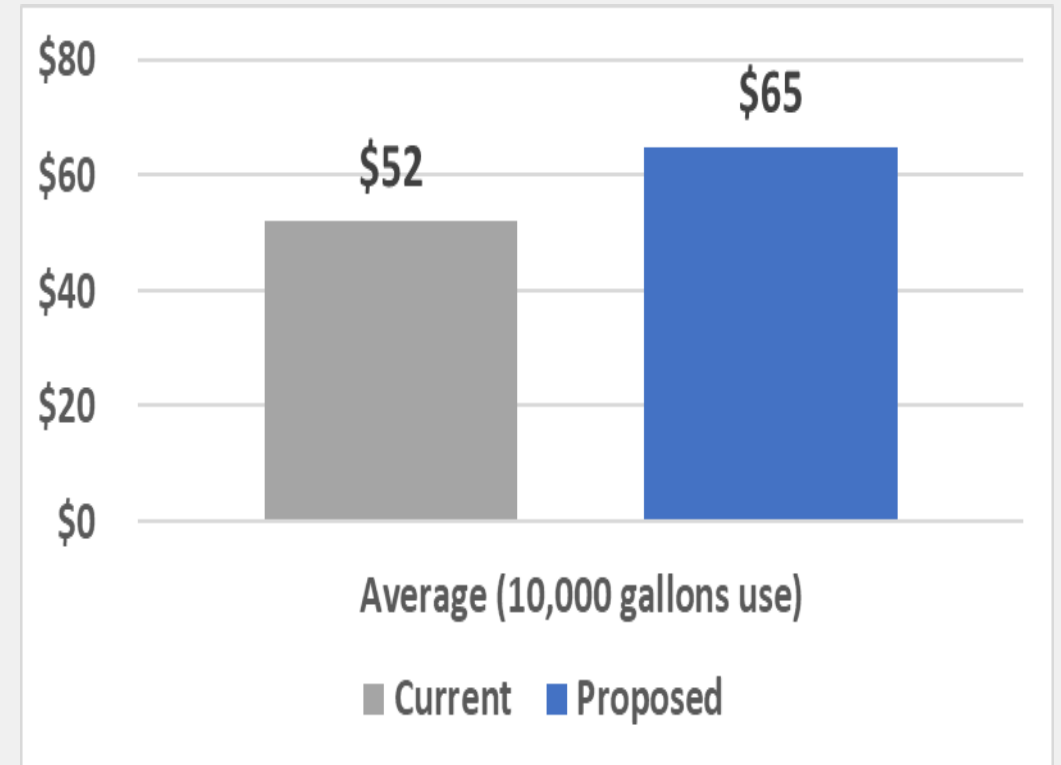
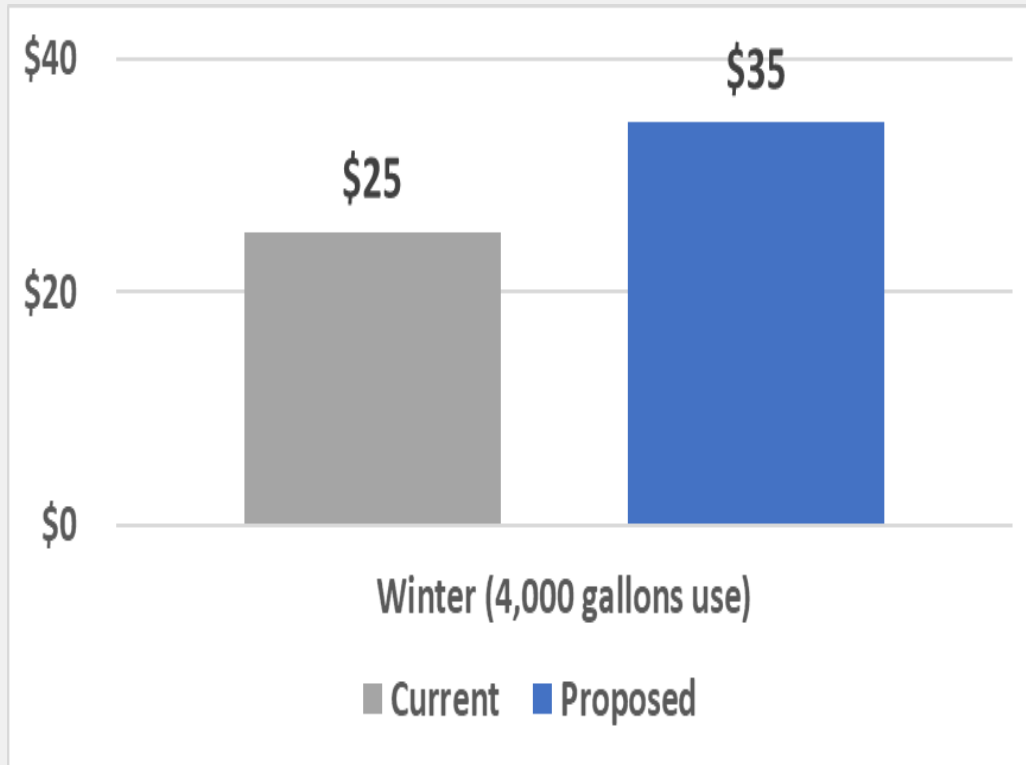
(1) Water threshold to increase by meter size under proposed rates.

# Current and Proposed Monthly Bill Residential ¾-inch Customer



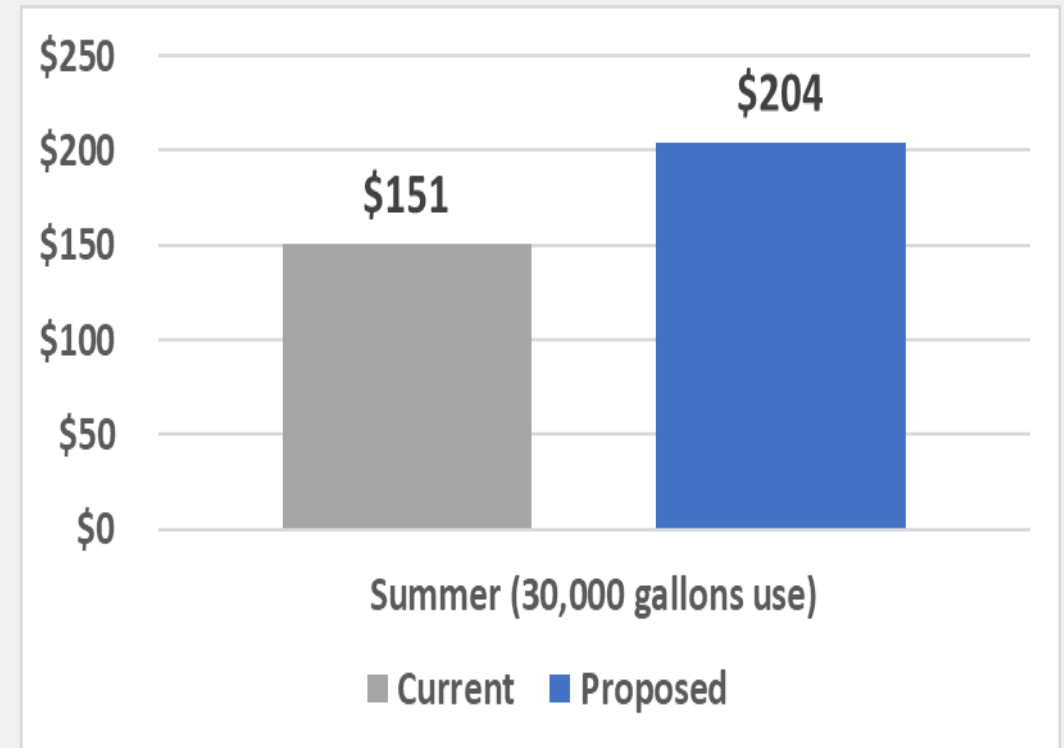
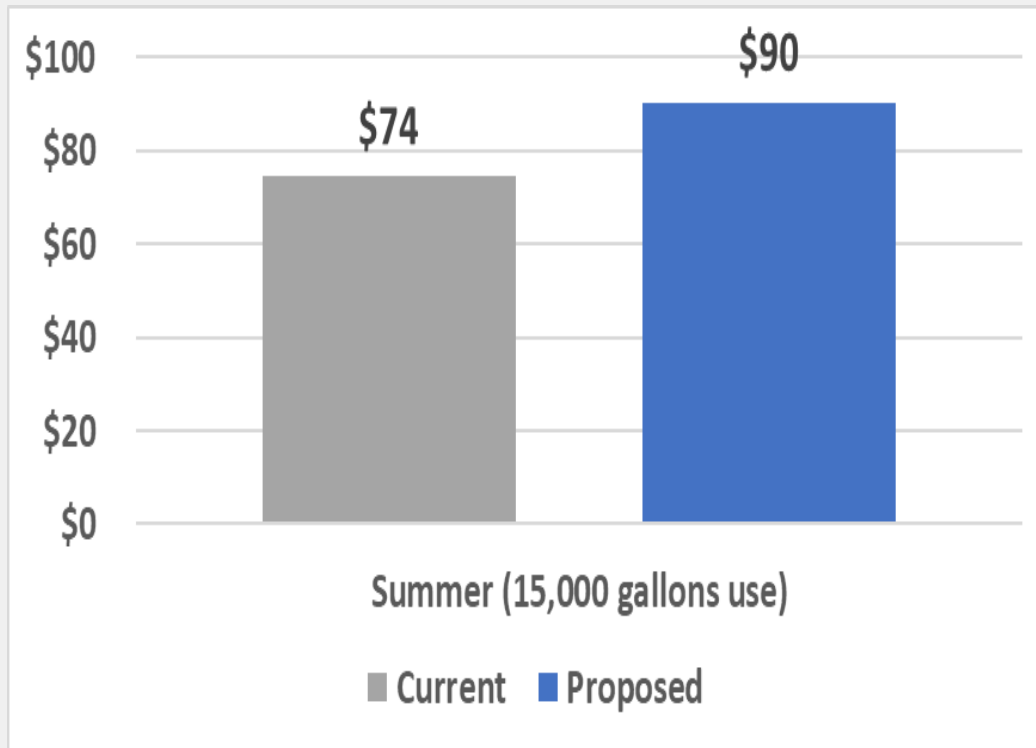
# Current and Proposed Monthly Bill

## Residential ¾-inch Customer



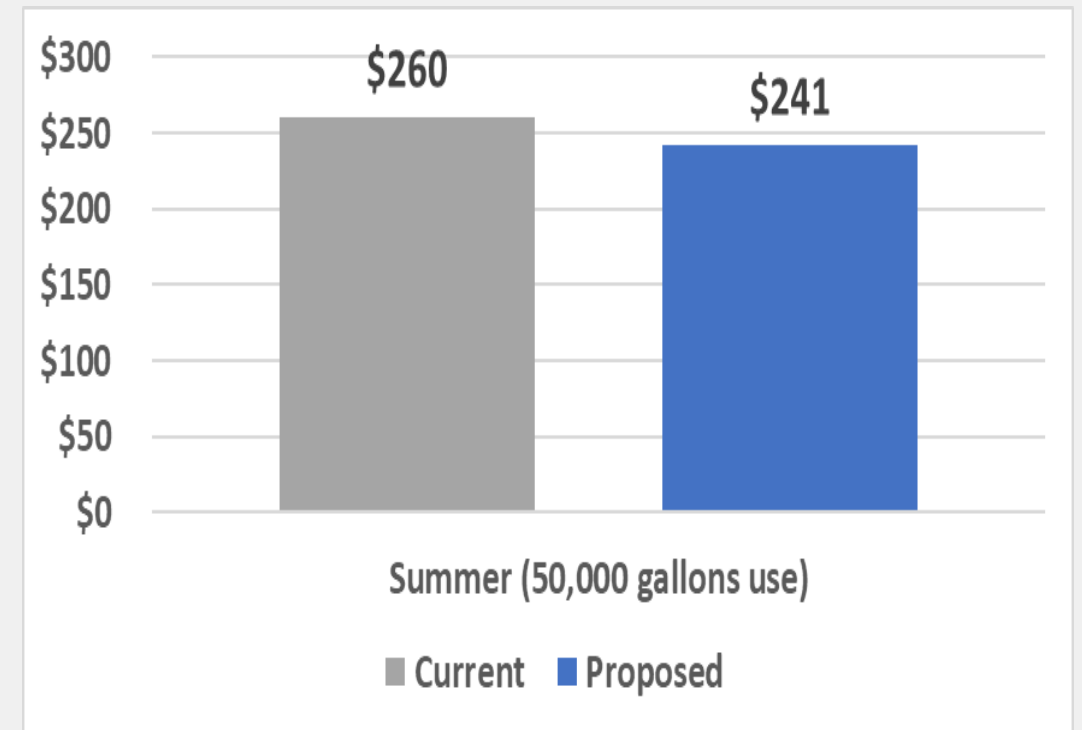
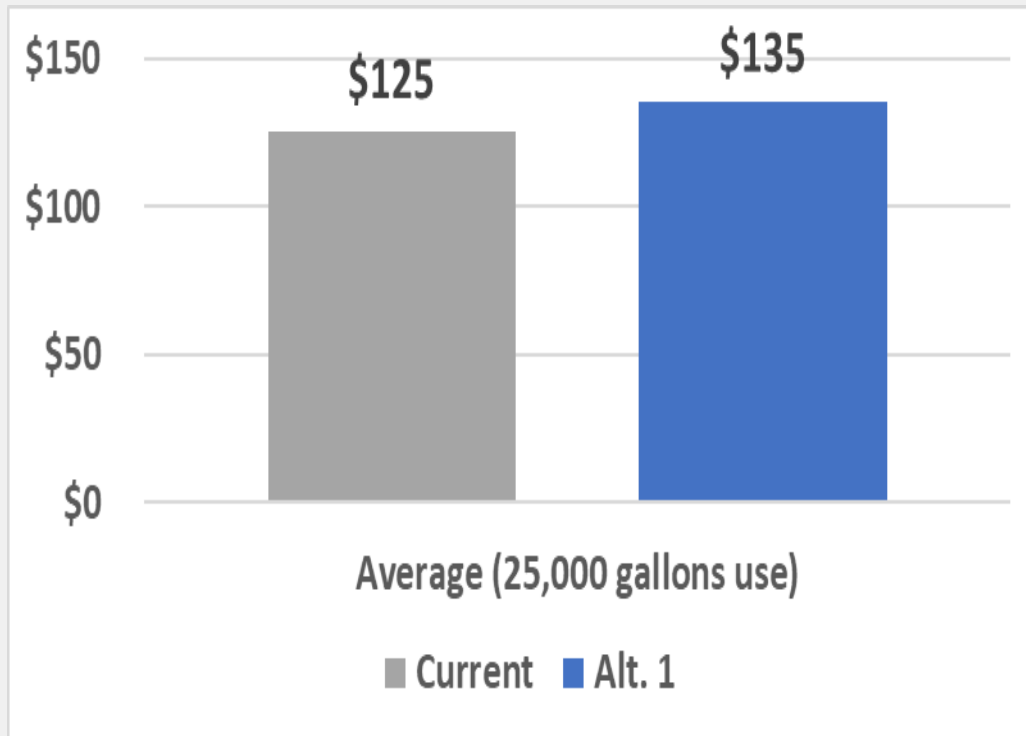
# Current and Proposed Monthly Bill

## Residential ¾-inch Customer

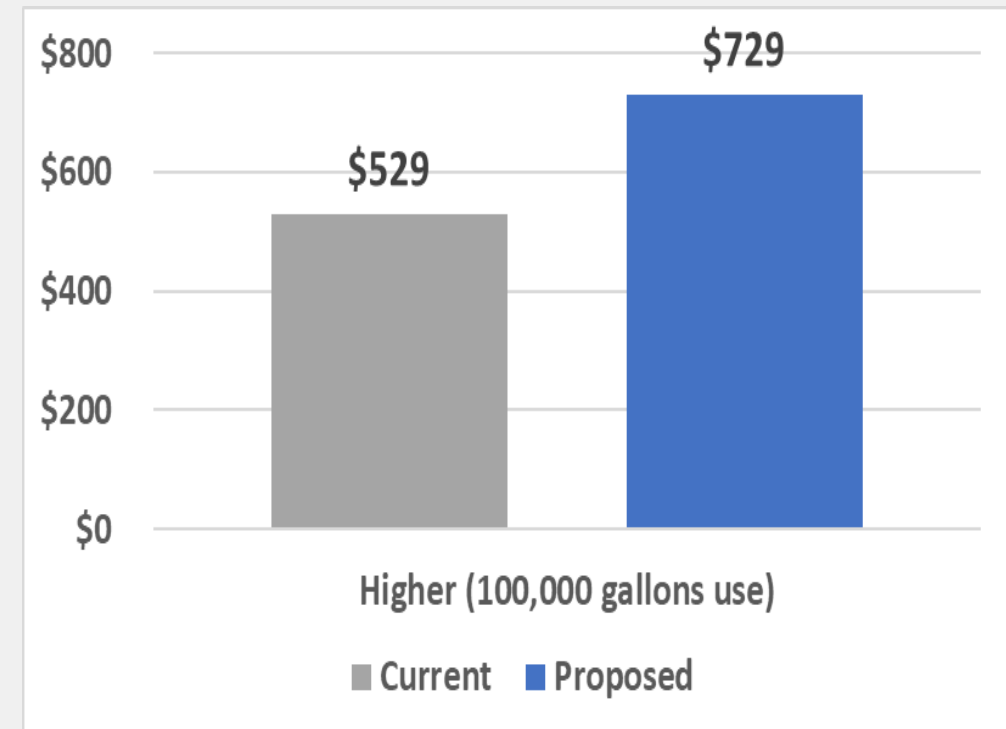
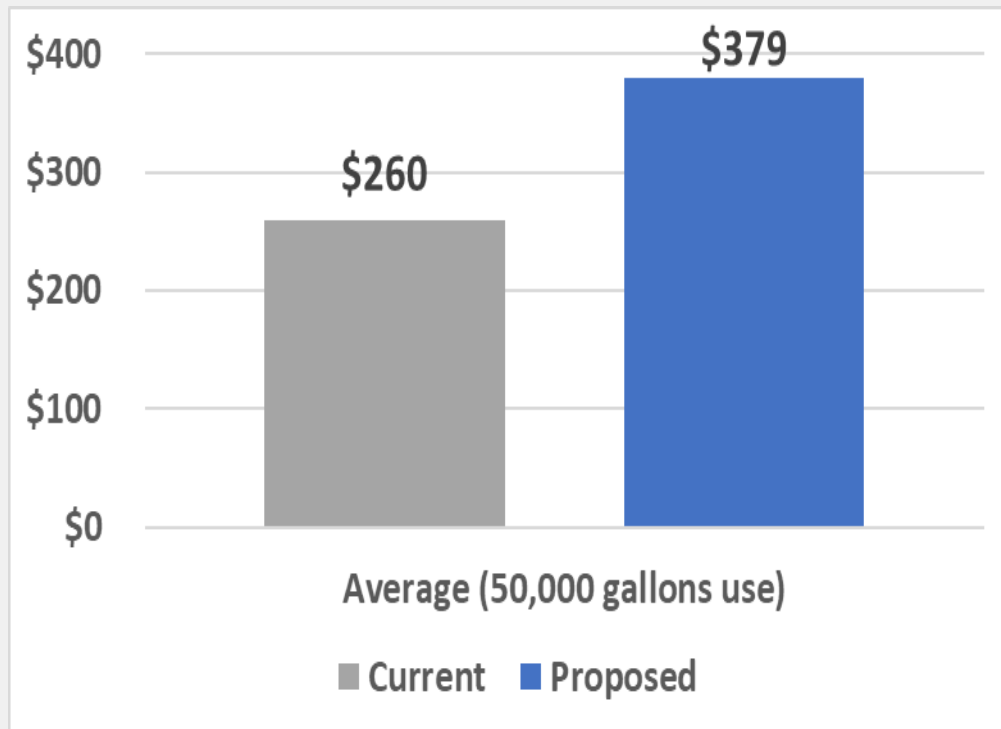




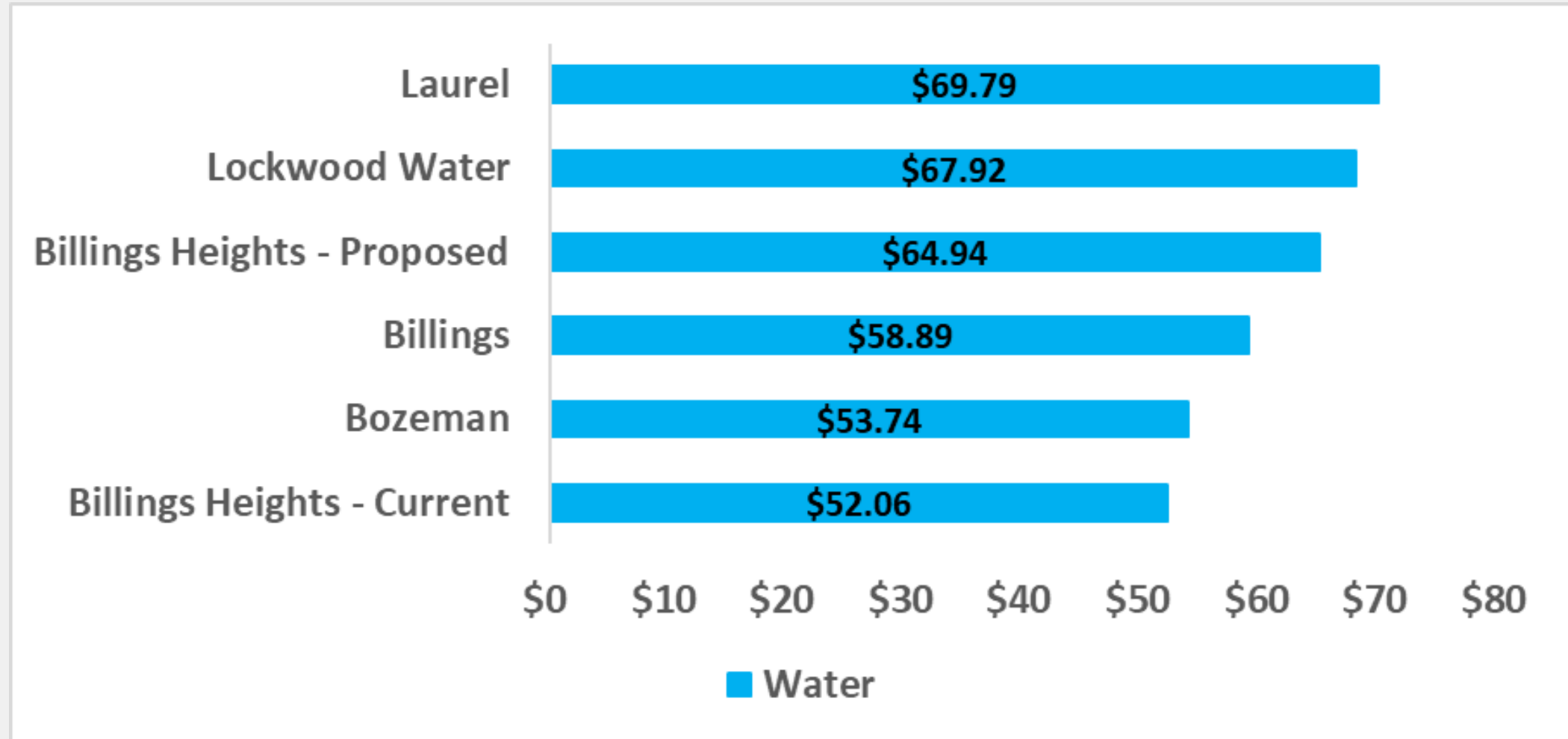
# Current and Proposed Monthly Bill Commercial ¾-inch Customer



# Current and Proposed Monthly Bill Irrigation-Only $\frac{3}{4}$ -inch Customer



# Residential Rate Survey Comparison (1)



(1)  $\frac{3}{4}$ -inch water meter, 10,000 gallons of water use.

# Required Rate Public Hearing and Adoption Timeline

- Provide notice of a public hearing if proposed increases are more than 5%
  - › Mailed to customers at least 7 days, but no more than 30 days before public hearing
    - Include an estimate of what the customer may be charged.
  - › Included twice in local newspaper, published at least 6 days apart
- Hold public hearing
- Vote on proposed rates and fees
- Modified rates and fees become effective
  - › Can't become effective sooner than 10 days after approval
- Modified rates and fees to become effective August 1, 2023

# Thank you!

**Contacts:**

**Andrew Rheem 303 305 1137**

**[arheem@raftelis.com](mailto:arheem@raftelis.com)**