



COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

Work Session Minutes

October 5th, 2023 at 9:00am

Board Room, County Water District of Billings Heights 1540 Popelka Dr.

The meeting is open to any interested member of the public. Agendas are prepared for the meetings; agendas may be requested by email from the board secretary Jenn Burnside, jenn@heightswaterdistrict.com and are available at <https://heightswaterdistrict.com/agendas-and-minutes>. Agenda packets, due to their size, will not be printed off for the meetings or at the public's request. The public can access and view the agenda packet on line and can download them or print them at their own expense.

PUBLIC COMMENT on Work Session Agenda Items: None

- A. Any member of the Public may be heard on any subject that is not on the agenda. Comments are limited to 2 minutes. You may only speak once for each item on the agenda.
- B. The board will not take action on these items at this time but may choose to add an item to the next board meeting's Agenda for discussion.

I. ITEMS TO BE DISCUSSED:

- 1. Board meeting agenda flow:

The Board discussed the order of the agenda for the regular board meeting.

- 2. MT Rural Water Association
 - A) Analysis of rates
 - B) Explore how they could help us

Frank explained the new rate changes that the committee had come up with. They based these rates on what Raftelis presented but with some changes.

- 3. Board Rate Proposal
 - A) Review rate proposal from rate committee

The Board chose to bring the rates to the next scheduled board meeting.

- 4. Policy and By-laws
 - A) Board has reviewed once, and we need to advance ASAP
 - B) Exhibits need to be attached to Task Orders (for the review of original contract etc.)
 - C) Resolution on budget
 - D) Should Board have someone appointed as parliamentarian?

Changes to the Policies were brought forth by Jeff. These changes were discussed and will be brought to the next board meeting.

- 5. Miscellaneous Topics
 - A) Employee Reviews
 - B) RFP for Board attorney

Discussion was had regarding retaining a new attorney for the board. The board asked to put out an RFP to find a new attorney

Meeting adjourned @ 11:45 AM

Recording Secretary, Jennifer Burnside

Board President, Ming Cabrera