



COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

Work Session Minutes

November 1st, 2023 at 9:00 am

Board Room, County Water District of Billings Heights 1540 Popelka Dr.

The meeting is open to any interested member of the public. Agendas are prepared for the meetings; agendas may be requested by email from the board secretary Jenn Burnside, jenn@heightswaterdistrict.com and are available at <https://heightswaterdistrict.com/agendas-and-minutes>. Agenda packets, due to their size, will not be printed off for the meetings or at the public's request. The public can access and view the agenda packet on line and can download them or print them at their own expense.

PUBLIC COMMENT on Work Session Agenda Items:

- A. Any member of the Public may be heard on any subject that is not on the agenda. Comments are limited to 2 minutes. You may only speak once for each item on the agenda.
- B. The board will not take action on these items at this time but may choose to add an item to the next board meeting's Agenda for discussion.

PUBLIC COMMENT: None

AGENDA ITEMS

- 1. Amending Current By-Laws
The board discussed changing some wording and adding some additional information to the By-Laws.
- 2. Review of open contracts
Discussion was had about the open contract with the District.
- 3. Timing on rate increase notices
The board talked about when the rate increase notice needed to go out according to state law and asked that the notice be sent out at the proper time.
- 4. General Manager replacement
The previous General Manager resigned so the board talked about the next steps in hiring a new General Manager.
- 5. Susan Swimley retention
Susan Swimley is currently representing the District in litigation but chose to resign as well. The board discussed going forward with Susan for the open litigation.
- 6. RFQ for attorney
The Board discussed more about putting out an RFQ to find a new attorney.

Meeting adjourned @ 11:07 AM

Recording Secretary, Jennifer Burnside

Board President, Ming Cabrera