



# COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

## Board of Directors Meeting Agenda

January 17<sup>th</sup>, 2024 at 6:00 PM

Board Room, County Water District of Billings Heights 1540 Popelka Dr.

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The meeting is open to any interested member of the public. Agendas are prepared for the meetings; agendas may be requested by email from the board secretary Jenn Burnside, [jenn@heightswaterdistrict.com](mailto:jenn@heightswaterdistrict.com) and are available at <https://heightswaterdistrict.com/agendas-and-minutes>. Agenda packets, due to their size, will not be printed off for the meetings or at the public's request. The public can access and view the agenda packet on line and can download them or print them at their own expense.

Zoom Link:

<https://us02web.zoom.us/j/87017558427?pwd=dGttQTRSTjdPbjl1MXBERWVHbWRaQT09>

Meeting ID: 870 1755 8427

Passcode: 605704

**CALL MEETING TO ORDER: President Doug Kary**

**WELCOME AND ROLL CALL OF BOARD MEMBERS: FRANK EWALT, DOUG KARY, LAURA DRAGER TOM ZURBUCHEN, MING CABRERA, AND JEFF ESSMANN.**

### **PRESIDENT'S REMARKS:**

During the course of the meeting the Public may be heard before a vote is cast by the Board. The President will acknowledge the Public once the motion has been made and discussed by the Board for their input. The President will recognize speakers who raise their hand. Once recognized, the speaker should move to the side of the board table so comments can be heard, identify themselves by name, and limit their comments to two minutes. Each speaker will have one opportunity to speak on any agenda item. Once the public comment period is over the public may not provide further comment or ask additional questions during remainder of the agenda item discussion, unless specifically requested by the chair or presiding officer of the meeting.

### **PUBLIC COMMENT on "NON-PUBLIC HEARING" Agenda Items**

- A. Any member of the Public may be heard on any subject that is not on the agenda.
- B. The board will not take action on these items at this time but may choose to add an item to the next meeting's Agenda for discussion.

### **APPROVAL OF MINUTES**

- Minutes for December meeting

### **CONSENT AGENDA:**

1. Monthly prepaid bills for approval
2. November payables
3. Bank Balances and financial statements

### **BILLS PAYABLE:**

1. December bills payable

### **MANAGERS REPORT: Josh Simpson**

1. Monthly report.

### **TREASURERS REPORT: Laura Drager.**

1. Investment Report.
2. Stifel statements.

### **COMMITTEE REPORTS:**

1. City meeting report

**OLD BUSINESS:**

1. Review of Task Order 28
2. Progress on Board member email project
3. Bill printing format
4. Update on hiring legal representation

**NEW BUSINESS:**

1. Signatures on the Stifel account
2. Signatures on the Randall & Hurley account
3. Request for Proposals for Manager Position
4. Start an investigative process to provide a report on effects of consolidation with the City of Billings

**ANNOUNCEMENTS:**

1. **Work session February 7<sup>th</sup> at 9:00 am**
2. **Next Board Meeting Wednesday, February 21<sup>st</sup>, 6:00 pm Board Room**

**Note: No action will be taken on items that were not on the agenda.**